

Department of Trade and Industry (DTI)
Conduct of Impact Assessment Survey of COVID-19 on the MSME Sector

PRIVACY NOTICE

The Department of Trade and Industry (DTI) fully supports the Data Privacy Act of 2012 and shall endeavor to comply with all issuances from the National Privacy Commission (NPC).

Personal Information

DTI collects and maintains personal information (e.g. Name, Designation, Mobile Number, and Email Address) for the processing of survey results.

Collection

Personal information may be collected strictly through the following Google Forms:

1. <https://forms.gle/6gAmrYjXSoicTKgEA>
2. <https://forms.gle/8KKo4W5jq3VANNxX8>

Processing

Personal information will only be used in determining and understanding the initial impact of COVID-19 to the MSME sector.

Storage and Access

The personal information is stored at Google Forms. Access to the personal information is restricted only to concerned Knowledge Management and Information Service (KMIS) staff.

Security Measures

DTI assures that physical, technical, and organizational measures and procedures are implemented to safeguard the data we collect from our data subjects.

Data Subject Rights

Pursuant to the DPA, data subjects have the right to object to processes which concern their personal information. They also have the right to have access to, rectify, or request for erasure or blocking of the submitted information. They may also request to obtain a copy of their personal information and electronically move, copy, or transfer their data in a secure manner.

If any of their data privacy rights have been violated, they may file a complaint with the NPC and may be indemnified for any damages sustained from such violations.

Retention and Disposal

Personal information is stored until necessary; after which, personal data shall be disposed or discarded in a secure manner that would prevent further processing, unauthorized access, or disclosure to any other party or the public, or prejudice the interests of the data subjects.

Correction of Personal Information

Should you wish to access or correct any personal information which you have provided in the past, please send an email to kmis@dti.gov.ph.

Data Privacy Inquiries

Inquiries pertaining to the implementation of data privacy in the conduct of this survey shall be addressed to the Data Protection Officer through email dpo@dti.gov.ph.