



Request for Quotation
The Philippine participation in Expo 2020 Dubai
Invitation to Bid/Expression of Interest
Provision of Services
for
Housing Rental as Staff Accommodation

1. The *Department of Trade and Industry (DTI)*, through the Expo 2020 budget, intends to apply the sum of PhP 5,000,000 or AED 357,143.00 being the Approved Budget for the Contract (ABC) to payment under the contract for Housing Rental in Dubai, UAE. Bids received in excess of the ABC for the total contract amount shall be automatically rejected at the Bid opening;
2. The Department of Trade and Industry now calls for the submission of Quotation for Housing Rental as Staff Accommodation for Calendar Year 2021-2022 in Dubai, U.A.E.
3. The Eligibility documents, Technical and Financial proposals of interested bidders must be duly received by the Authorized Representative in Dubai for Philippine Bids and Awards Committee on or before **29 October 2020** addressed to:

Commercial Attaché, Charmaine Mignon S. Yalong

Philippine Trade and Investment Center (PTIC)

Room 3712, 37th Floor, Churchill Executive Towers

Business Bay, Dubai, UAE /P.O. Box 14066

Email: charmainemignonyalong@dti.gov.ph; dubai@dti.gov.ph


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www.dti.gov.ph

4. This shall undergo the Overseas Procurement procedure as specified in **Resolution No. 28-2017** (Approving Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be procured and performed overseas) and will undergo an evaluation of the submitted work portfolio to be conducted by the Authorized Representative in Dubai for Philippine Bids and Awards Committee;
5. Bidding is open to all interested bidders registered in Dubai, U.A.E. subject to the following conditions:
 - 5.1 Hotel Apartment must be near the Expo Site;
 - 5.2 Fully Furnished, equipped and serviced apartments including standard queen-sized or double beds for 1-bedroom and 2-bedroom halls;
 - 5.3 Fully equipped kitchen (appliances, utensils, fridge, washing and drying machine, stove and oven combo, standard utilities, TV, and Wi-Fi access, bi-weekly cleaning service for the apartments, including changing of linens, towels, manned lobbies and other facilities, etc.

6. The duration of contract shall be from 01 August 2021 (Check-in) to April 10, 2022 (Check-out);
7. The *Department of Trade and Industry* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders;
8. Upon evaluation of the bids, winning bidder will be notified;
9. Attached is **ANNEX A** for the bidding documents for submission.
10. For further information, contact the undersigned in the address indicated earlier.

19 October 2020


CHARMAINE MIGNON S. YALONG
Commercial Attaché
Authorized Representative in Dubai for
Philippine Bids and Awards Committee

ANNEX A

Qualification Requirements:

1. Copy of the Trade License with validity date/ Business Registration with Dubai Municipality
2. Company Authorized Signatory
3. Notarized Letter of Intent/Agreement signed by Company's Authorized Signatory
4. Company Portfolio
5. Membership of any related associations
6. Audited Financial Statement for the past 2 years (2018-2019)
7. Certificate or Letter of Commendation of satisfactory performance by clients in the past 2 years or citations, if any
8. Proof of net worth in hospitality industry
9. Financial proposal
10. TIN (Tax Identification Number) or Tax Certificate

Bidder with the lowest quotation wins the bid.

On Financial Proposal

The bidder is requested to submit quotation on monthly basis inclusive of VAT and all other applicable taxes for:

2 units for 1bedroom with 2 single beds;
1 unit for 1bedroom with standard queen size bed; and
1 unit 2bedrooms with 2 single beds per room

Terms of Payment:

- a. 10% of the total rent on 31st December 2020
- b. 45% of the total rent upon signature of the Tenancy Agreement.
- c. 45% of the total rent prior to move in date