



Bid Bulletin No. 2

SUPPLY AND DELIVERY OF FURNITURE AND FABRICATION OF CUSTOMIZED EXHIBITION/ INTERIOR FIT-OUT AND FURNISHINGS BASED ON THE PROVIDED CONCEPT PHILIPPINES @ EXPO 2020 DUBAI

16 November 2020

This **Bid Bulletin No. 02** is hereby issued in order to announce matters, clarify queries, and/or modify/amend the Bidding Documents.

BIDDER'S INQUIRY # 1		
Please clarify which documents to be attached for financial and technical submissions.		
RESPONSE # 1		
#	PARTICULAR	TEMPLATE TO FOLLOW
A.	Eligibility and Technical Documents	
1.	Legal Documents:	
a.	Copy of the Trade License with validity date / Business Registration with UAE Municipality	No template provided, use standards from Dubai, UAE.
b.	Company Authorized Signatory	No template provided, Bidder's standard letter head and format
c.	Notarized Letter of Intent /Agreement signed by the Company's Authorized Signatory	No template provided, Bidder's standard letterhead and format
2.	Technical Documents:	
a.	Conformity to Schedule of Requirements (Section VI)	Template: Schedule of Requirements
b.	Conformity to Technical Specifications (Section VII)	Template: Technical Specifications
c.	Company's List of Previous contracts or activities undertaken for the past 2 years from world expositions or related activities/events. (Annex C)	Template: Annex C
d.	List of projects with similar scale to scope of extent of services rendered/provided and/ or Statement of Tenderer's Single Largest Completed Contract	Template: Statement of Single Largest Completed Contract Template: Certificate of Performance Evaluation

3.	Timeliness Documents	
a.	Schedule of work indicating the time of ocular, fabrication, delivery, installation, ingress(set-up) and/or egress(dismantling)	No template provided, Bidder's standard format
4.	Financial Documents	
a.	Audited Financial Statement as of 2018 or 2019 or Approved equivalent in UAE and VAT Registration / Tax Clearance Certificate	No template provided, use standards from Dubai, UAE.
b.	Net Financial Contracting Capacity showing the outstanding value of his ongoing project - NFCC Computation or Approved equivalent in UAE	Template: Certificate of Net Financial Contracting Capacity
c.	Satisfactory Certificate from previous clients (as maybe necessary)	Template: Certificate of Performance Evaluation
d.	Assurance plan, insurance of workers and Execution Plan	No template provided, use standards from Dubai, UAE.
e.	Notarized Bid Securing Declaration - Bid Securing Declaration	Template: Bid Securing Declaration
B.	Financial Proposal	
1.	Financial Proposal	<p>Template: Financial Bid Form</p> <p>Financial Bid with itemized breakdown: No template provided, use company standard financial proposal/ costing</p>

BIDDER'S INQUIRY # 2

- With reference to the Bid Bulletin No. 1 for the Activity of Notarization of Bid Security Forms, kindly advised if the Authorized Representative (Affiant) himself shall be the one to go to Consulate for notarization or it can be anyone as long as she's authorized to do so.
- Documents will be carried by company representative; do we need to have an authorization letter?

RESPONSE # 2

A representative of the signatory/signatories (affiant/s) may go to the Philippine Consulate for the notarization of documents provided he or she has an authorization letter signed by the signatory/signatories (affiants). Copies of signed passports of the signatory/ signatories (affiant/s) and the representative must both be attached to the authorization letter.

BIDDER'S INQUIRY # 3

Do we need to bring other pertinent documents like passport, trade license etc.?

RESPONSE # 3

All documents that need to be notarized at the Philippine Consulate must be attached with signed copies of passports of the signatory/ signatories (affiant/s). The signature in both the documents for notarization and in the attached passport/s should be identical.

For the guidance and information of all concerned.



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