

MEMORANDUM CIRCULAR NO 20-33
Series of 2020

SUBJECT : REVISED CATEGORY I – IV BUSINESS ESTABLISHMENTS OR ACTIVITIES PURSUANT TO THE REVISED OMNIBUS GUIDELINES ON COMMUNITY QUARANTINE DATED 22 MAY 2020 AMENDING FOR THE PURPOSE MEMORANDUM CIRCULAR 20-22 S. 2020

WHEREAS, the President confirmed and adopted under Executive Order No. 112 s. 2020 dated 30 April 2020, the Omnibus Guidelines on the Implementation of Community Quarantine dated 29 April 2020 as recommended by the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF) to harmonize and codify existing polices of the IATF and member-agencies pertaining to community quarantine;

WHEREAS, the IATF issued the Revised Omnibus Guidelines on 15 May 2020 providing, among others, guidelines governing areas under Modified Enhanced Community Quarantine (MECQ) and Modified General Community Quarantine (MGCQ) and further revised the same on 22 May 2020 and 03 June 2020 to streamline rules which will be applicable to transitional community quarantine classifications;

WHEREAS, under the said Omnibus Guidelines, as revised, DTI was mandated to determine and specify the business activities falling under Category I, II, III, and IV Industries and implement the gradual increase of operational capacity without diminution of the current operational capacity previously allowed;

WHEREAS, pursuant to the said Omnibus Guidelines on Community Quarantine, DTI issued Memorandum Circular No. 20-22 s. 2020 dated 5 May 2020 identifying the business establishments allowed to operate in areas declared under ECQ and GCQ;

WHEREFORE, foregoing premises considered, MC 20-22 s. 2020 is hereby amended and the following are hereby prescribed and provided:

SEC. 1. Scope. These guidelines shall apply nationwide to all business activities allowed to operate in areas declared under community quarantine.

SEC. 2. Revised Category I-IV Business Establishments or Activities. Annexed to this Circular is the revised list of business establishments or activities under Category I- IV, based on the categorization provided under the Revised Omnibus Guidelines on Community Quarantine.

No presumption shall arise as to the exclusivity of the enumeration of business establishments or activities annexed to this Circular. The Department may update the annexed list to add or limit the coverage of business activities and establishments under them as the need arises.

SEC. 3. Movement of Workers. Quarantine control points (QCPs) or checkpoints shall permit the movement of workers of business establishments or activities allowed to operate. Provided that, workers may be asked to present their company identification cards, certificate of employment (COE) or previously issued IATF IDs to allow passage. Further, Rapid Pass shall not be required.

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Receiving local government units (LGUs) shall not require nor impose mandatory fourteen (14) day quarantine to workers upon entering their jurisdiction. This will also apply to receiving LGUs that have a different community quarantine classification from the worker's point of origin.

Due to the reduced capacity of public transportation and to further limit people movement, business establishments allowed to operate in areas under community quarantine are encouraged to provide shuttle services to their workers.

SEC. 4. High Risk Groups. In areas declared under ECQ, MECQ, and GCQ, the following individuals, shall not be allowed to be outside of their residences, except for the purpose of reporting to work in permitted industries and offices and when indispensable under the circumstances for obtaining essential goods and services:

- a) those with ages between 18 - 21 years old;
- b) those 60 years old and above;
- c) those with immunodeficiency, comorbidities or other health risk;
- d) pregnant women; and
- e) any person who resides with the aforementioned

Business establishments in areas declared under ECQ, MECQ, and GCQ are highly encouraged to adopt alternative work arrangements, e.g., work from home, for workers belonging to this group.

SEC. 5. Compliance with Required Public Health Standards. Business establishments allowed to operate shall strictly implement the required public health standards prescribed under DOH for offices/workplaces under Administrative Order No. 2020-0015 s. 2020 dated 27 April 2020, DTI-DOLE Joint Interim Guidelines on Workplace Prevention and Control of COVID-19, and any issued protocols for specific sectors.

Business establishments are also directed to report or notify public health authorities of workers who show signs or symptoms of Coronavirus Disease 2019 (COVID-19). Further, in cases that their workers have been exposed to COVID-19, the business establishment must implement contact tracing in coordination with the DOH and the LGU concerned.

SEC. 6. Separability Clause. If for any reason, any part or provision of this Circular be declared invalid, any part or provision not affected thereby, shall remain in full force and effect.

SEC. 7. Effectivity. Given the presence of a public health emergency, this Memorandum Circular shall take effect immediately upon its publication and filing with the University of the Philippines Law Center and shall remain in effect until the state of public health emergency is lifted.

Issued on 8 June 2020.


RAMON M. LOPEZ
Secretary

CATEGORY I-IV BUSINESS ESTABLISHMENTS/ACTIVITIES

BUSINESS ESTABLISHMENTS/ACTIVITIES	ECQ	MECQ	GCQ	MGCQ
CATEGORY I				
Agriculture, Forestry, and Fisheries	100%	100%	100%	100%
Manufacturing of essential goods:				
• Food and Beverages (<i>only non-alcoholic drinks</i>)	50-100% may increase if supply level warrants higher capacity; as may be approved by the DTI	100%	100%	100%
• Essential and Hygiene Products > Soap, detergents, shampoo, and conditioners > Diapers, feminine hygiene products, toilet papers, wet wipes > Disinfectants	50-100% may increase if supply level warrants higher capacity; as may be approved by the DTI	100%	100%	100%
• Medicines and Vitamins	100%	100%	100%	100%
• Medical Products, such as: PPEs, Masks, Gloves, Others; medical supplies, devices and equipment, including suppliers of input, packaging and distribution	100%	100%	100%	100%
• Pet food, Feeds, and Fertilizer	50%	100%	100%	100%
Essential Retail (e.g., groceries, markets, convenience stores, drug stores)	50%	100%	100%	100%
Food preparation insofar as take-out and delivery services	50%	100%	100%	100%
Water-Refilling Stations	50%	100%	100%	100%
Laundry Services (including self-service)	50%	100%	100%	100%
Public and private hospitals	100%	100%	100%	100%
Health, emergency and frontline services such as dialysis centers, chemotherapy centers and the like	100%	100%	100%	100%
Other medical, dental, rehabilitation and optometry clinics, non-aesthetic dermatological clinics, EENT; <i>Provided there is strict observance of infection prevention and control protocols, Provided further that dental procedures shall be limited to emergency cases only and that the wearing of PPE by dentists and attendants shall be mandatory. Home service therapy for PWD shall be allowed</i>	skeleton	100%	100%	100%
Logistics Service Providers (Cargo Handling, Warehousing, Trucking, Freight Forwarding, and Shipping Line)	100%	100%	100%	100%
Delivery and courier services, whether in-house or outsourced transporting food, medicine, or other essential goods, including clothing, accessories, hardware, house wares, school and office supplies, as well as pet food and other veterinary products	100%	100%	100%	100%

BUSINESS ESTABLISHMENTS/ACTIVITIES	ECQ	MECQ	GCQ	MGCQ
Water supply and sanitation services and facilities, including waste disposal services, as well as property management and building utility services	skeleton	100%	100%	100%
Establishments engaged in repair and maintenance of machinery and equipment, including those engaged in the repair of computers and household fixtures and equipment;	skeleton	100%	100%	100%
Telecommunications companies (e.g., ISPs, cable providers, tecl 3rd party contractors)	skeleton	100%	100%	100%
Energy and power companies (incl. 3rd party contractors) across transmission, distribution, maintenance, retail, exploration, operations, trading and delivery of raw materials (incl. refineries and depots)	skeleton	100%	100%	100%
Gasoline Stations	skeleton	100%	100%	100%
Workers accredited by the DOTr to work on utility relocation works, and specified limited works across thirteen (13) railway projects, including replacement works for the Metro Manila Rail Transit System Line 3	skeleton with on-site or near-site accommodations and/or point-to-point shuttle services whenever applicable	100%	100%	100%
Airline and aircraft maintenance, pilots and crew, and employees of aviation schools for purposes of the pilot's recurrent training for flight proficiency and type rating using simulator facilities; and ship captains and crew, including shipyard operations and repair	skeleton	100%	100%	100%
Public and private construction projects that are essential (i.e., quarantine and isolation facilities for PUMs, and suspect, and confirmed COVID-19 patients, facilities for the health sector including those dealing with PUMs and suspect, and confirmed COVID-19 patients, facilities for construction personnel who perform emergency works, flood control, and other disaster risk reduction and rehabilitation works, sewerage projects, water service facilities projects, and digital works, health facilities). Priority public and private construction projects, defined as those that refer to food production, agriculture, fishery, fishport development, energy, housing, communication, water utilities, manufacturing, and BPO, subject to guidelines to be issued by the DPWH	100% only major public construction projects	100% except small scale projects	100%	100%
Manufacturing companies and suppliers of equipment or products necessary to perform construction works, such as cement and steel	100% only suppliers of major public construction projects	100%	100%	100%

BUSINESS ESTABLISHMENTS/ACTIVITIES	ECQ	MECQ	GCQ	MGCQ
Business Process Outsourcing (BPO) and Export-oriented companies, including mining and quarrying	100% WFH; on-site or near site accommodation or point-to-point shuttle service	100% without need to set up on-site or near site accommodation or point-to-point shuttle service	100%	100%
Printing presses authorized by the BIR or other appropriate agencies to print official receipts and other accountable forms	100%	100%	100%	100%
Media Establishments	50%	100% without need for PCOO accreditation	100%	100%
CATEGORY II				
Other Manufacturing • Beverages (e.g. alcoholic drinks) • Electrical Machinery • Wood products, Furniture • Non-metallic products • Textiles / Wearing apparels • Tobacco products • Paper and Paper products • Rubber and Plastic products • Coke and Refined Petroleum products • Other non-metallic mineral products • Computer, Electronic and Optical Products • Electrical Equipment • Machinery and Equipment • Motor Vehicles, Trailers and Semi-Trailers • Other Transport Equipment • Others	not allowed	50%	100%	100%
Mining and Quarrying	skeleton WFH; on-site or near site accommodation or point-to-point shuttle service	100% only export-oriented mining companies without need for provision of on-site or near site accommodation	100% export-oriented 50-100% domestic	100%
Electronic commerce companies	100%	100%	100%	100%
Postal, courier and delivery services for articles or products other than <i>food, medicine, or other essential goods, including clothing, accessories, hardware, house wares, school and office supplies, as well as pet food and other veterinary products</i>	skeleton	100%	100%	100%

BUSINESS ESTABLISHMENTS/ACTIVITIES	ECQ	MECQ	GCQ	MGCQ
Real estate activities (including parking space leasing companies)	skeleton leasing only	100% leasing 50% other real estate activities	100%	100%
Housing service activities, such as but not limited to plumbing, roofing, and electrical works	skeleton	100%	100%	100%
Office Administrative and Office Support (such as photocopying, billing, and record keeping services)	not allowed	50%	50-100%	100%
Veterinary Activities	skeleton	100%	100%	100%
Security and Investigation Activities	skeleton	100%	100%	100%
Funeral and embalming services	skeleton	100%	100%	100%
	except funeral parlors; and provided there is shuttling service and/or housing accommodation for staff			
Hotel and other accommodation establishments	skeleton	skeleton	skeleton	50%
	<p>-only for the following: (a) guests with long-term bookings and existing booking accommodations for foreigners as of 17 March 2020 for Luzon and 01 May 2020 for other areas guests, (b) guests who have existing long-term bookings; (c) distressed Overseas Filipino Workers (OFWs) and stranded Filipinos or foreign nationals; (d) repatriated OFWs in compliance with approved quarantine protocols; (e) non-OFWs who may be required to undergo mandatory facility-based quarantine; and (f) health care workers and other employees from exempted establishments</p> <p>-provided that accommodation establishments may operate only upon the issuance of a Certificate of Authority to operate by the DOT; provided further that hotel operations shall be limited to provision of basic accommodation services; ancillary establishments within the premises such as restaurants, cafes, bars, gyms, spas, and the like shall not be allowed to operate or to provide room service; provided finally that accommodation establishments may prepare: (a) packed meals for distribution to guests; and (b) food orders for take-out and delivery</p>			only those accredited as provided by law and relevant DOT and DILG issuances may operate, and only upon issuance of a Certificate of Authority to operate by the DOT

BUSINESS ESTABLISHMENTS/ACTIVITIES	ECQ	MECQ	GCQ	MGCQ
CATEGORY III				
Banks, money transfer services, pawnshops, microfinance institutions, and credit cooperatives	skeleton	100%	100%	100%
Capital markets (e.g., BSP, SEC, PDEC, PDTC, etc.)	skeleton	100%	100%	100%
Other financial services (e.g., money exchange, insurance, reinsurance, lending companies, and non-compulsory pension funding)	not allowed	50%	50%	100%
Legal and Accounting	not allowed	50%	50%	100%
Management Consultancy Activities	not allowed	50%	50%	100%
Architecture and Engineering Activities; Technical Testing and Analysis	not allowed	50%	50%	100%
Scientific and Research Development	not allowed	50%	50%	100%
Advertising and Market Research	not allowed	50%	50%	100%
Computer programming (such as writing, modifying, testing and supporting software, planning and designing computer systems), information service activities (such as data processing and hosting activities) and other related activities	not allowed	50%	50%	100%
Publishing and printing services (such as printing of newspapers, magazines, and other periodicals, books, brochures, manuscripts, posters, maps, atlases, advertising catalogues, prospectuses, etc; printing directly onto textiles, plastic, glass, metal wood, and ceramics)	not allowed	50%	50%	100%
Film, music, and TV production	not allowed	50%	50%	100%
Rental and Leasing Activities, other than real estate, e.g., vehicle rental, equipment rental for permitted sectors)	not allowed	100%	100%	100%
Employment Activities that involve recruitment and placement for permitted sectors	not allowed	100%	100%	100%
Recruitment and placement agencies for overseas employment	not allowed	50%	50%	100%
Other services such as photography services; fashion, industrial, graphic, and interior design)	not allowed	50%	50%	100%
Wholesale and retail trade of motor vehicles, motorcycles, and bicycles, including their parts and components	not allowed	50%	50%	100%

BUSINESS ESTABLISHMENTS/ACTIVITIES	ECQ	MECQ	GCQ	MGCQ
Repair of motor vehicles, motorcycles, and bicycles, (including vulcanizing shops, battery repair shops, auto repair shops, car wash)	not allowed	50%	50%	100%
Malls and commercial centers (non-leisure only), subject to guidelines to be issued by DTI	not allowed	50%	50%	100%
Other non-leisure whole sale and retail establishments such as:				
Dining/Restaurants	50% delivery and take out only	50% delivery and take out only	50% delivery and take out only	100% dine in allowed provided seating capacity may not exceed 50%
Mall-based government frontline services	skeleton	skeleton	100%	100%
Hardware stores	not allowed	50%	50%	100%
Clothing and accessories	not allowed	50%	50%	100%
Bookstores and school and office supplies stores	not allowed	50%	50%	100%
Baby or infant care supplies stores	not allowed	50%	50%	100%
Pet shops, pet food and pet care supplies	not allowed	50%	50%	100%
IT, communications, and electronic equipment	not allowed	50%	50%	100%
Flower, jewelry, novelty, antique, perfume shops	not allowed	50%	50%	100%
Toy store (with playgrounds and amusement area closed)	not allowed	50%	50%	100%
Music stores	not allowed	50%	50%	100%
Art galleries (selling only)	not allowed	50%	50%	100%
Firearms and ammunition trading establishment	not allowed	50%	50%	100%
			subject to strict regulation of the PNP-Firearms and Explosives Office	
Barbershops and Salons, <i>provided</i> that they are compliant with DTI-issued protocols	not allowed	not allowed	30-50% 30% beginning June 7; to gradually increase every two weeks; and limited to basic haircutting services	50-100% increase of up to 100% capacity after three weeks
All other public and private construction projects, subject to strict compliance to the issued construction safety guidelines for the implementation of infrastructure projects during the COVID-19 pandemic by the DPWH	not allowed	not allowed	50%	100%

BUSINESS ESTABLISHMENTS/ACTIVITIES	ECQ	MECQ	GCQ	MGCQ
CATEGORY IV				
Gyms/Fitness studios and Sports Facilities	not allowed	not allowed	skeleton only those outdoor facilities for non-contact sports and other forms of exercise such as walking, jogging, running, biking, golf, swimming, tennis, badminton, equestrian, range shooting, and skateboarding; no sharing of equipment, where applicable	50% Outdoor and indoor sports, facilities for non-contact sports, and other forms of exercise.
Internet and computer shops (subject to strict health protocols)	not allowed	not allowed	not allowed	50% only for work or educational purposes
Other education and educational support establishments such as but not limited to:				
testing centers, tutorial and review centers	not allowed	not allowed	not allowed	50%
language, driving, dance/acting/voice schools	not allowed	not allowed	not allowed	50%
Entertainment industries (e.g., cinemas, theaters, karaoke bars, etc.)	not allowed	not allowed	not allowed	50%
Kid amusement industries (e.g., playrooms, rides)	not allowed	not allowed	not allowed	50%
Libraries, archives, museums and cultural centers	not allowed	not allowed	not allowed	50%
Tourist destinations (e.g., water parks, beaches, resorts)	not allowed	not allowed	not allowed	50%
Travel agencies, tour operators, reservation service and related activities	not allowed	not allowed	not allowed	50%
Other personal care services (e.g., massage parlors, sauna, facial care, waxing, etc.)	not allowed	not allowed	not allowed	50%
Pet grooming services	not allowed	not allowed	not allowed	50%