

MEMORANDUM CIRCULAR NO. 20-57

Series of 2020

SUBJECT : INCREASING THE ALLOWABLE OPERATIONAL CAPACITY OF MORE BUSINESS ESTABLISHMENTS OR ACTIVITIES UNDER CATEGORY III

WHEREAS, Executive Order No. 112, Series of 2020, approved the Inter Agency Task Force for the Management of Emerging Infectious Disease (IATF)'s Omnibus Guidelines for the Implementation of Community Quarantine in the Philippines ("**Omnibus Guidelines**") and provided that *"any amendment or modification of such Omnibus Guidelines may be approved by the [Inter-Agency Task Force for the Management of Emerging Infectious Diseases] IATF without need of further approval of the President;"*

WHEREAS, the Omnibus Guidelines, as amended, provides for the categorization of industries from I-IV that *"are allowed to operate at an operational capacity provided herein,"* and that the *"lists of sectors and industries per category are illustrative. **Specific industries under each category are reflected in a separate document issued by the DTI which shall contain the updated guidelines to implement the gradual increase of operational capacity without diminution of the current operational capacity previously allowed;"***

WHEREAS, Memorandum Circular (MC) No. 20-44, Series of 2020, recategorized from Category IV to Category III the following business establishments -- a) *testing, tutorial, and review centers; b) gyms, fitness centers, and sports facilities; c) internet cafes; d) dermatological clinics offering aesthetic procedures; e) other personal care services (except full-body massage services); f) pet grooming services; and g) drive-in cinemas;*

WHEREAS, IATF Resolution No. 56 amended the Omnibus Guidelines allowing that *"the DTI, in consultation with the Department of Finance (DOF), Department of the Interior and Local Government (DILG), and the Department of Tourism (DOT) is hereby authorized to gradually recategorize industries from Category IV to Category III as may be deemed necessary;"*

WHEREAS, MC No. 20-52, Series of 2020, increased the allowable operational capacity of certain business establishments or activities under Category II and III, including restaurants and food establishments, under General Community Quarantine (GCQ) to provide stability for businesses, re-stimulate the economy amid the COVID-19 pandemic, and address the growing number of joblessness, poverty, and hunger incidence in the country is increasing;

WHEREAS, based on the Pulse Asia Survey commissioned by the National Economic Development Authority (NEDA), 39% of Filipinos say that the Government should balance the COVID-19 and the economy, particularly in the National Capital Region, and 20% of Filipinos say that the Government should focus more on opening up the economy. Hence, NEDA recommended the shift of policy by revisiting the Government's objectives and resume social and economic activities subject to observance of minimum health standards;

WHEREAS, the health experts from diverse fields recommend the strict implementation of the Seven (7) Commandments, especially for public transportation. The 7 Commandments is identified to be the most comprehensive in the world;

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WHEREAS, on 12 October 2020, the Cabinet approved the NEDA's proposal to change the Government's policy from total risk avoidance to risk management and the further re-opening of the economy to mitigate the adverse social and economic effect on the people;

WHEREAS, on 14 October 2020, MC No. 20-53, Series of 2020, recategorized travel agencies, tour operators, reservation service, and related activities from Category IV to Category III, considering that several parts of the country have been placed under Modified General Community Quarantine (MGCQ) and the movement of persons across such areas for any purposes have been allowed; and that some foreign countries have loosened COVID-19 travel and entry restrictions and reopened international destinations to tourists;

WHEREAS, on 15 October 2020, IATF Resolution No. 79 approved that (1) the "*age-based stay-at-home restrictions to include only those who are under fifteen (15) years of age, as well as those over sixty-five (65) years. Provided that local government units retain the authority to impose a higher age limit for minors depending on the COVID-19 situation in their respective jurisdictions;*" and (2) *business establishments and malls to hold such activities to spur consumer and economic activity, subject to the pertinent DTI guidelines;*

WHEREAS, as discussed during the IATF TWG meeting on 21 October 2020, in compliance with the consultation requirement, it has been approved that personal care services, including full body massage, shall be allowed to increase their operating capacity, subject to the minimum public health and safety protocols and the 7 Commandments, as applicable;

WHEREFORE, foregoing premises considered, the following guidelines are hereby prescribed to increase the operational capacity of more business establishments or activities under Category III in areas placed under GCQ and MGCQ and to re-categorize full body massage from Category IV to Category III:

SEC. 1. Increase in the Allowable Operational Capacity of Business Establishments or Activities Under Category III Under GCQ and MGCQ. Beginning **01 November 2020**, the following business establishments or activities under Category III in areas placed under GCQ and MGCQ shall be allowed to operate at 75% and 100% capacity, respectively (while still allowing work-from-home arrangements, where practicable) --

- A. Testing, tutorial (Annex "C") and review centers (Annex "D")
- B. Gyms, fitness centers, and sports facilities (limited to individual and non-contact sports/activities) (Annex "E");
- C. Internet cafes (Annex "F" and subject further to the applicable local government rules and regulations);
- D. Dermatological clinics offering aesthetic procedures (Annex "G");
- E. Other personal care services (Annex "G") including full body massage (Annex "H");
- F. Pet grooming services;
- G. Drive-in cinemas (Annex "I"); and
- H. Travel agencies, tour operators, reservation service and related activities.

Annexed to this Circular as Annex "A" and made an integral part hereof is the revised list of business establishments or activities allowed to operate under the applicable community quarantine.

The increase in the allowable operational capacity of the above-enumerated business establishments or activities is conditioned on their compliance with the minimum public health and safety standards and protocols set under Annex "B," the corresponding protocols as indicated above and relevant issuances, such as *DOH Administrative Order No. 2020-0015, Series of 2020 dated 27 April 2020, DTI-Department of Labor and Employment*

(DOLE) Joint Memorandum Circular No. 20-04-A, Series of 2020 on Workplace Prevention and Control of COVID-19 dated 15 August 2020, MC No. 20-44, Series of 2020 dated 31 July 2020, Philippine Sports Commission (PSC) - Games and Amusement Board (GAB) - Department of Health (DOH) Joint Administrative Order No. 0001, Series of 2020 dated 27 July 2020, DOT Health and Safety Guidelines, and other pertinent issuances, and their strict implementation of the following 7 Commandments –

1. Wearing of proper face masks;
2. Wearing of face shields;
3. No talking and no eating (in public transportation and similar setting like confined areas and crowded places);
4. Adequate ventilation (use of exhaust systems, air purifiers or keeping windows partially open);
5. Frequent and proper disinfection;
6. Symptomatic or COVID-19 positives must be isolated; and
7. Appropriate physical distancing.

Finally, to prevent further transmission of COVID-19, the proprietors engaged in the aforementioned business activities are enjoined, whenever practicable, to implement additional control measures provided under Annex “B-2.”

SEC. 2. Compliance Monitoring. The DTI, through the FTEB and Regional or Provincial Offices, shall continue its strict compliance monitoring through its post-audit mechanism. Inspection by the DOLE, DOH, and the LGU’s Health Office may also be conducted at any time.

SEC. 3. Complaints Handling. All feedback and complaints from the general public may be coursed through the DTI Consumer Care Hotline 1-384.

SEC. 4. Repealing Clause. Provisions of relevant Memorandum Circulars that are inconsistent with this Circular are hereby superseded or amended accordingly.

SEC. 5. Separability Clause. If for any reason, any part or provision of this Circular be declared invalid, any part or provision not affected thereby, shall remain in full force and effect.

SEC. 6. Effectivity. Given the presence of a public health emergency, this Circular shall take effect on 01 November 2020, upon its publication and filing with the University of the Philippines Law Center.

Issued on 31 October 2020.



Digitally signed by
RAMON M. LOPEZ
Date: 2020.10.31
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RAMON M. LOPEZ
Secretary










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ANNEX A: CATEGORY I - IV AND NEGATIVE LIST OF BUSINESS ESTABLISHMENTS/ACTIVITIES

(as of 01 November 2020)

| BUSINESS ESTABLISHMENTS/ACTIVITIES | ECQ | MECQ | GCQ | MGCQ |
|--|---|------|--|------|
| CATEGORY I | | | | |
| Agriculture, Forestry, and Fisheries | 100% | 100% | 100% | 100% |
| Manufacturing of essential goods: | | | | |
| • Food and Beverages (<i>only non-alcoholic drinks</i>) | 50-100%  may increase if supply level warrants higher capacity; as may be approved by the DTI | 100% | 100% | 100% |
| • Essential and Hygiene Products > Soap, detergents, shampoo, and conditioners > Diapers, feminine hygiene products, toilet papers, wet wipes > Disinfectants | 50-100%  may increase if supply level warrants higher capacity; as may be approved by the DTI | 100% | 100% | 100% |
| • Medicines and Vitamins | 100% | 100% | 100% | 100% |
| • Medical Products, such as: PPEs, Masks, Gloves, Others; medical supplies, devices and equipment, including suppliers of input, packaging and distribution | 100% | 100% | 100% | 100% |
| • Pet food, Feeds, and Fertilizer | 50%  | 100% | 100% | 100% |
| Essential Retail (e.g., groceries, markets, convenience stores, drug stores) | 50%  | 100% | 100% | 100% |
| | | | maximum operating hours up to 11 PM | |
| Food preparation insofar as take-out and delivery services | 50%  | 100% | 100% | 100% |
| | | | maximum operating hours up to 11 PM | |
| Water-Refilling Stations | 50%  | 100% | 100% | 100% |
| Laundry Services (including self-service) | 50%  | 100% | 100% | 100% |
| Public and private hospitals | 100% | 100% | 100% | 100% |
| Health, emergency and frontline services such as dialysis centers, chemotherapy centers and the like | 100% | 100% | 100% | 100% |
| Other medical, dental, rehabilitation and optometry clinics, non-aesthetic dermatological clinics, EENT; <i>Provided there is strict observance of infection prevention and control protocols, Provided further that dental procedures shall be limited to emergency cases only and that the wearing of PPE by dentists and attendants shall be mandatory. Home service therapy for PWD shall be allowed</i> |  | 100% | 100% | 100% |
| Logistics Service Providers (Cargo Handling, Warehousing, Trucking, Freight Forwarding, and Shipping Line) | 100% | 100% | 100% | 100% |
| | | | maximum operating hours allowed up to 1 AM | |
| Delivery and courier services, whether in-house or outsourced transporting food, medicine, or other essential goods, including clothing, accessories, hardware, house wares, school and office supplies, as well as pet food and other veterinary products | 100% | 100% | 100% | 100% |
| | | | maximum operating hours allowed up to 1 AM | |
| Water supply and sanitation services and facilities, including waste disposal services, as well as property management and building utility services |  | 100% | 100% | 100% |

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| BUSINESS ESTABLISHMENTS/ACTIVITIES | ECQ | MECQ | GCQ | MGCQ |
|---|---|---|------|------|
| Establishments engaged in repair and maintenance of machinery and equipment, including those engaged in the repair of computers and household fixtures and equipment; | skeleton | 100% | 100% | 100% |
| Telecommunications companies (e.g., ISPs, cable providers, telco 3rd party contractors) | skeleton | 100% | 100% | 100% |
| Energy and power companies (incl. 3rd party contractors) across transmission, distribution, maintenance, retail, exploration, operations, trading and delivery of raw materials (incl. refineries and depots) | skeleton | 100% | 100% | 100% |
| Gasoline Stations | skeleton | 100% | 100% | 100% |
| Workers accredited by the DOTr to work on utility relocation works, and specified limited works across thirteen (13) railway projects, including replacement works for the Metro Manila Rail Transit System Line 3 | skeleton with on-site or near-site accommodations and/or point-to-point shuttle services whenever applicable | 100% | 100% | 100% |
| Airline and aircraft maintenance, pilots and crew, and employees of aviation schools for purposes of the pilot's recurrent training for flight proficiency and type rating using simulator facilities; and ship captains and crew, including shipyard operations and repair | skeleton | 100% | 100% | 100% |
| Public and private construction projects that are essential (i.e., quarantine and isolation facilities for PUMs, and suspect, and confirmed COVID-19 patients, facilities for the health sector including those dealing with PUMs and suspect, and confirmed COVID-19 patients, facilities for construction personnel who perform emergency works, flood control, and other disaster risk reduction and rehabilitation works, sewerage projects, water service facilities projects, and digital works, health facilities). Priority public and private construction projects, defined as those that refer to food production, agriculture, fishery, fishport development, energy, housing, communication, water utilities, manufacturing, and BPO, subject to guidelines to be issued by the DPWH | 100% only major public construction projects | 100% except small scale projects | 100% | 100% |
| Manufacturing companies and suppliers of equipment or products necessary to perform construction works, such as cement and steel | 100% only suppliers of major public construction projects | 100% | 100% | 100% |
| Business Process Outsourcing (BPO) and Export-oriented companies, including mining and quarrying | 100% WFH; on-site or near site accommodation OR point-to-point shuttle service | 100% without need to set up on-site or near site accommodation or point-to-point shuttle service | 100% | 100% |
| Printing presses authorized by the BIR or other appropriate agencies to print official receipts and other accountable forms | 100% | 100% | 100% | 100% |
| Media Establishments | 50% | 100% without need for PCOO accreditation | 100% | 100% |

| BUSINESS ESTABLISHMENTS/ACTIVITIES | ECQ | MECQ | GCCQ | MGCQ |
|--|--|---|---|--|
| CATEGORY II | | | | |
| Other Manufacturing • Beverages (e.g. alcoholic drinks) • Electrical Machinery • Wood products, Furniture • Non-metallic products • Textiles / Wearing apparels • Tobacco products • Paper and Paper products • Rubber and Plastic products • Coke and Refined Petroleum products • Other non-metallic mineral products • Computer, Electronic and Optical Products • Electrical Equipment • Machinery and Equipment • Motor Vehicles, Trailers and Semi-Trailers • Other Transport Equipment • Others | not allowed | 50% | 100% | 100% |
| Mining and Quarrying | skeleton WFH; on-site or near site accommodation or point-to-point shuttle service | 100% only export- oriented mining companies without need for provision of on-site or near site accommodation | 100% export-oriented 100% domestic effective Oct 3 | 100% |
| Electronic commerce companies | 100% | 100% | 100% | 100% |
| Postal, courier and delivery services for articles or products other than <i>food, medicine, or other essential goods, including clothing, accessories, hardware, house wares, school and office supplies, as well as pet food and other veterinary products</i> | skeleton | 100% | 100% | 100% maximum operating hours allowed up to 1 AM |
| Hotel and other accommodation establishments <i>Guests that may be allowed:</i> | skeleton (a)with long-term bookings and existing booking accommodations for foreigners as of 17 March 2020 for Luzon and 01 May 2020 for other areas guests, (b) with existing long-term bookings; (c) distressed Overseas Filipino Workers (OFWs) and stranded Filipinos or foreign nationals; (d) repatriated OFWs in compliance with approved quarantine protocols; (e) non-OFWs who may be required to undergo mandatory facility-based quarantine; and (f) health care workers and other employees from exempted establishments | skeleton | skeleton (a) - (f) (g) markets of specialized programs of the Department of Tourism | 50% |
| <i>Accreditation requirement</i> | accommodation establishments may operate only upon the issuance of a Certificate of Authority to operate by the DOT | | | only those accredited as provided by law and relevant DOT and DILG issuances may operate, and only upon issuance of a Certificate of Authority to operate by the DOT |
| <i>Services allowed</i> | Hotel operations shall be limited to provision of basic accommodation services; accommodation establishments may prepare: (a) packed meals for distribution to guests; and (b) food orders for take-out and delivery | | | |

| BUSINESS ESTABLISHMENTS/ACTIVITIES | ECQ | MECQ | GCQ | MGCQ |
|---|--|---|--|------|
| <i>Ancillary establishments</i> | ancillary establishments within the premises such as restaurant, bars, gyms, spas, and the like shall not be allowed to operate or to provide room service | bars, gyms, spas, and the like shall not be allowed to operate or to provide room service | restaurants and cafes allowed to operate at 30% venue capacity and maximum operating hours up to 11 PM | |
| Real estate activities (including parking space leasing companies) | skeleton leasing only | 100% leasing 50% other real estate activities | 100% | 100% |
| Housing service activities, such as but not limited to plumbing, roofing, and electrical works | skeleton | 100% | 100% | 100% |
| Office Administrative and Office Support (such as photocopying, billing, and record keeping services) | not allowed | 50% | 50-100% | 100% |
| Veterinary Activities | skeleton | 100% | 100% | 100% |
| Security and Investigation Activities | skeleton | 100% | 100% | 100% |
| Funeral and embalming services | skeleton except funeral parlors; and provided there is shuttling service and/or housing accommodation for staff | 100% | 100% | 100% |
| CATEGORY III | | | | |
| Banks, money transfer services, pawnshops, microfinance institutions, and credit cooperatives | skeleton | 100% | 100% | 100% |
| Capital markets (e.g., BSP, SEC, PDEC, PDTC, etc.) | skeleton | 100% | 100% | 100% |
| Other financial services (e.g., money exchange, insurance, reinsurance, lending companies, and non-compulsory pension funding) | not allowed | 50% | 100% | 100% |
| Legal and Accounting | not allowed | 50% | 100% | 100% |
| Management Consultancy Activities | not allowed | 50% | 100% | 100% |
| Architecture and Engineering Activities; Technical Testing and Analysis | not allowed | 50% | 100% | 100% |
| Scientific and Research Development | not allowed | 50% | 100% | 100% |
| Advertising and Market Research | not allowed | 50% | 100% | 100% |
| Computer programming (such as writing, modifying, testing and supporting software, planning and designing computer systems), information service activities (such as data processing and hosting activities) and other related activities | not allowed | 50% | 100% | 100% |

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| BUSINESS ESTABLISHMENTS/ACTIVITIES | ECQ | MECQ | GCQ | MGCQ |
|--|-----------------------------------|-----------------------------------|---|---|
| Publishing and printing services (such as printing of newspapers, magazines, and other periodicals, books, brochures, manuscripts, posters, maps, atlases, advertising catalogues, prospectuses, etc; printing directly onto textiles, plastic, glass, metal wood, and ceramics) | not allowed | 50% | 100% | 100% |
| Film, music, and TV production | not allowed | 50% | 100% | 100% |
| Rental and Leasing Activities, other than real estate, e.g., vehicle rental, equipment rental for permitted sectors) | not allowed | 100% | 100% | 100% |
| Employment Activities that involve recruitment and placement for permitted sectors | not allowed | 100% | 100% | 100% |
| Recruitment and placement agencies for overseas employment | not allowed | 50% | 100% | 100% |
| Other services such as photography; fashion, industrial, graphic, and interior design | not allowed | 50% | 100% | 100% |
| Wholesale and retail trade of motor vehicles, motorcycles, and bicycles, including their parts and components | not allowed | 50% | 100% | 100% |
| Repair of motor vehicles, motorcycles, and bicycles, (including vulcanizing shops, battery repair shops, auto repair shops, car wash) | not allowed | 50% | 100% | 100% |
| Dining/Restaurants Subject to guidelines issued by DTI and LGUs | 50% delivery and take out only | 50% delivery and take out only | 50% & higher for dine-in services effective Oct 3; subject to physical distancing protocols, allowed to operate 24 hrs effective Oct 3 | 75% and higher for dine-in services effective July 21; subject to physical distancing protocols, allowed to operate 24 hrs effective Oct 3 |
| Malls and commercial centers (non-leisure only), subject to guidelines issued by DTI | not allowed | 50% | maximum operating hours up to 11 PM | 100% |
| Non-leisure whole sale and retail establishments (mall-based or otherwise) such as: | | | maximum operating hours up to 11 PM, as applicable | |
| Mall-based government frontline services | skeleton | skeleton | 100% | 100% |
| Hardware stores | not allowed | 50% | 100% | 100% |
| Clothing and accessories | not allowed | 50% | 100% | 100% |
| Bookstores and school and office supplies stores | not allowed | 50% | 100% | 100% |
| Baby or infant care supplies stores | not allowed | 50% | 100% | 100% |
| Pet shops, pet food and pet care supplies | not allowed | 50% | 100% | 100% |
| IT, communications, and electronic equipment | not allowed | 50% | 100% | 100% |
| Flower, jewelry, novelty, antique, perfume shops | not allowed | 50% | 100% | 100% |
| Toy store (playgrounds and amusement area closed) | not allowed | 50% | 100% | 100% |
| Music stores | not allowed | 50% | 100% | 100% |
| Art galleries (selling only) | not allowed | 50% | 100% | 100% |
| Firearms and ammunition trading establishment | not allowed | 50% | 100% | 100% |
| | | | subject to strict regulation of the PNP- Firearms and Explosives Office | |
| All other public and private construction projects, subject to strict compliance to the issued construction safety guidelines for the implementation of infrastructure projects during the COVID-19 pandemic by the DPWH | not allowed | not allowed | 100% | 100% |

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| BUSINESS ESTABLISHMENTS/ACTIVITIES | ECQ | MECQ | GCQ | MGCQ |
|---|-------------|-------------|--|--|
| Establishments offering personal care services | | | | |
| Barbershops and Salons | not allowed | not allowed | 75% effective October 3 | 100% effective July 16 |
| All other establishments offering personal care and aesthetic procedures and services | not allowed | not allowed | 75% effective November 01 including full body massage (maximum of 30% capacity inside full body massage places, subject to minimum public health standards) | 100% effective November 01 including full body massage (maximum of 50% capacity inside full body massage places, subject to minimum public health standards) |
| Travel agencies, tour operators, reservation service and related activities | not allowed | not allowed | 75% effective November 01 | 100% effective November 01 |
| Gyms/Fitness studios and Sports Facilities | | | | |
| <i>Gyms and Fitness studios</i> | not allowed | not allowed | 75% effective November 01; limited to individual workouts only. Group workout sessions composed of two (2) or more persons (e.g. zumba, yoga, pilates, etc.) shall be strictly prohibited. | 100% effective November 01 |
| <i>Sports Facilities: limited to individual and non-contact sports/activities and other forms of exercise such as walking, jogging, running, biking, golf, swimming, tennis, badminton, equestrian, range shooting, and skateboarding</i> | | | outdoor and indoor setting allowed | outdoor and indoor setting allowed |
| Testing and tutorial centers | | | | |
| | not allowed | not allowed | 75% effective November 01; maximum of 30% capacity inside testing venue/room; subject to compliance with social distancing protocols | 100% effective November 01 |
| Review centers | | | | |
| | not allowed | not allowed | 75% effective November 01; only for health- related professions (i.e., physicians | 100% effective November 01 |
| Internet cafes | | | | |
| Subject to guidelines issued by the LGUs | not allowed | not allowed | 75% effective November 01; only for work or educational purposes, subject to physical distancing protocols | 100% effective November 01; only for work or educational purposes, subject to physical distancing protocols |

| BUSINESS ESTABLISHMENTS/ACTIVITIES | ECQ | MECQ | GCQ | MGCQ |
|---|---|-------------|---------------------------|----------------------------|
| Drive-in cinemas | not allowed | not allowed | 75% effective November 01 | 100% effective November 01 |
| Pet grooming services | not allowed | not allowed | 75% effective November 01 | 100% effective November 01 |
| CATEGORY IV | | | | |
| Language, driving, dance/acting/voice schools | not allowed | not allowed | not allowed | 50% |
| Entertainment industries (e.g., traditional cinemas, theaters, etc.) | not allowed | not allowed | not allowed | 50% |
| Libraries, archives, museums and cultural centers | not allowed | not allowed | not allowed | 50% |
| Tourist destinations (e.g., water parks, beaches, resorts) | not allowed | not allowed | not allowed | 50% |
| Tattoo & body piercing | not allowed | not allowed | not allowed | 50% |
| Live Events (subject to DOT Guidelines on Meetings, Incentives, Conventions, Exhibitions & Business Events (MICE Events)) | not allowed | not allowed | not allowed | 50% |
| NEGATIVE LIST: BUSINESS ACTIVITIES NOT ALLOWED TO OPERATE IN AREAS DECLARED UNDER ANY FORM OF COMMUNITY QUARANTINE | | | | |
| Holding of traditional cockfighting & operation of cockpits | <p>* Per IATF Resolution No. 79, dated 15 October 2020</p> <p>- operation of licensed cockpits and the conduct of cockfighting activities shall only be allowed in areas placed under MGCQ or lower, subject to strict observance with the health and safety protocols and implementing guidelines by DILG. <i>Provided</i>, that in-person audience, online or remote betting, and the live broadcasting/telecasting of cockfights shall not be permitted. <i>Provided</i> finally, that the local government units shall have the final decision on whether such the operation of licensed cockpits and the conduct of cockfighting activities can proceed in their respective localities</p> | | | |
| Beerhouses & similar establishments whose primary business is serving of alcoholic drinks (e.g. Nightclubs) | | | | |
| Kid amusement industries (e.g., playrooms, rides) | | | | |

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ANNEX B

COMMON MANDATORY HEALTH AND SAFETY PROTOCOLS FOR TESTING, TUTORIAL, & REVIEW CENTERS, GYMS, FITNESS CENTERS, & SPORTS FACILITIES, INTERNET CAFES, AND ESTABLISHMENTS OFFERING PERSONAL CARE AND AESTHETIC SERVICES, PET GROOMING, AND DRIVE-IN CINEMAS

- ❑ Registration with StaySafe.ph or SafePass, or administration of a contact-tracing form for customers, clients, examinees, and visitors, and health declaration form for personnel, provided that owners of establishments comply with the relevant provisions of the Data Privacy Act of 2012;
- ❑ Thermal scanning of all customers, clients, examinees, personnel, and suppliers prior to entry -- persons with a temperature higher than 37.5 degrees celsius shall not be allowed entry;
- ❑ Customers, clients, or examinees exhibiting symptoms such as colds, cough, and/or difficulty breathing shall be politely declined entry and asked to undergo self-quarantine;
- ❑ No personnel with COVID-19 symptoms or with exposure to COVID-19 patients shall be allowed to report for work;
- ❑ Provision of rubbing alcohol/sanitizers which can be easily sprayed on the hands of personnel, suppliers, and customers prior to entry, and regular interval of sanitation of hands of customers, clients, examinees, and personnel;
- ❑ Strict enforcement of the “*No Face Mask, No Entry*” Policy -- all personnel, suppliers, customers, clients, and examinees shall wear facemask;
- ❑ Strict observance of social distancing measures in all parts of the establishment;
- ❑ Proper ventilation and exhaust system in the establishment. Proprietors of establishments shall enhance their exhaust system, ensure better airflow inside confined spaces and air-conditioned rooms, or install high-efficiency particulate (HEPA) filtration systems;
- ❑ Chairs, desks, and tables shall be distanced at least one (1) meter on all sides;
- ❑ Queueing areas shall comply with the one (1) meter distance on all sides requirement;
- ❑ Chairs, desks, tables, counters, pens, doorknobs, and other high-touch surfaces shall be regularly cleaned and sanitized; and
- ❑ Proper sanitation of restrooms and ensuring that it is free from the accumulation of trash.

**ADDITIONAL CONTROL MEASURES FOR TESTING, TUTORIAL, & REVIEW CENTERS,
GYMS, FITNESS CENTERS, & SPORTS FACILITIES, INTERNET CAFES, AND
ESTABLISHMENTS OFFERING PERSONAL CARE
AND AESTHETIC SERVICES**

- Provision of foot baths or foot mats with disinfectant at the entrance of the establishment;
- Allow scheduling of appointments through phone calls, emails, or any online mode;
- Posting of the following information at the entrance and/or other prominent or conspicuous areas in the establishment;
 - Contact tracing forms or registration to StaySafe.ph or SafePass;
 - No face mask, no entry policy;
 - Social distancing protocols;
 - Maximum number of allowable persons in the establishment;
 - Sanitation schedule and procedures;
 - Alternative methods of payment, if applicable;
 - No customer-personnel contact protocols;
 - Administration of protocols, including the right to refuse service to customers who fail or refuse to comply
- Visible floor markings for guidance of clients in queuing areas;
- Provision of sterilizers for personal effects (e.g. UV-C Light boxes);
- Provision of single-used or QR-based menus;
- Covering furniture made of porous materials with plastic for easy sanitation;
- Ensuring proper health and safety of all personnel at all times, as follows:
 - No wearing of jewelry (e.g. rings, bracelets, watches, earrings, etc.);
 - Wearing of closed shoes;
 - Observance of proper personal hygiene (e.g. clipped fingernails, observance of company-imposed personal sanitation, etc.);
 - Washing of hands at least once every hour or after every encounter with guests;
- Observance of the proper disposal of single-use equipment;
- Observance and enforcement of the customer-personnel contact protocols;
- Implementation of no physical contact policy during payment. Establishments may provide small trays for this purpose;
- Designation of a Manager-On-Duty or any personnel to oversee compliance with prevailing government protocols; and
- Ensure proper sanitation of vehicles and compliance of drivers and personnel with safety, hygiene, and sanitation protocols.

ANNEX C

ADDITIONAL MANDATORY HEALTH AND SAFETY PROTOCOLS FOR TESTING & TUTORIAL CENTERS

- ❑ The number of examinees in a room shall not, at any given time, exceed the prescribed operating capacity;
- ❑ Examinees exhibiting symptoms such as colds, cough, and/or difficulty breathing shall be politely declined entry and have their examination rescheduled two weeks from the original date thereof; and
- ❑ Examinees are required to bring their own pens and pencils. The use of a common pen for filling out forms, attendance sheets, and for such other purposes is prohibited.

ANNEX D

ADDITIONAL MANDATORY HEALTH AND SAFETY PROTOCOLS FOR REVIEW CENTERS

- ❑ Only review classes for health-related professions (i.e. physician licensure examination) will be allowed on-site operations;
- ❑ The chairs, desks and tables in all on-site tutorial centers shall be arranged in such a way as to allow the two (2)-meter physical distancing of the reviewees, instructors and proctors at all times; and
- ❑ Reviewees are required to bring their own pens and pencils. The use of a common pen for filling out forms, attendance sheets, and for such other purposes is prohibited.

ANNEX E

ADDITIONAL MANDATORY HEALTH AND SAFETY PROTOCOLS FOR GYMS, FITNESS CENTERS, AND SPORTS FACILITIES

- ❑ *Only individual and non-contact sports/activities and other forms of exercise such as walking, jogging, running, biking, golf, swimming, tennis, badminton, equestrian, range shooting, and skateboarding shall be allowed;*
- ❑ Gym and sports equipment, devices, paraphernalia, chairs, tables, lockers and, comfort and bathrooms shall be properly sanitized after every use;
- ❑ Only individual workouts shall be allowed. Group workout sessions composed of two (2) or more persons (e.g. zumba, yoga, pilates, etc.) shall be strictly prohibited;
- ❑ Masks may only be removed when performing individual workouts, provided that the establishment utilizes natural ventilation and continuous air circulation. Provided further that strict 2-meter physical distancing on all sides is observed;

- Gym equipment, devices, and paraphernalia shall be arranged in such a way as to allow the physical distancing of their users at all times;
- Distancing of fitness stations, lockers, chairs and benches to at least 1 meter apart on all sides; and
- The dispensation of water shall be limited to establishments providing disposable water cups or clients bringing their own water bottles. The use of drinking fountains shall be strictly prohibited.

ANNEX F

ADDITIONAL MANDATORY HEALTH AND SAFETY PROTOCOLS FOR INTERNET CAFES

- Internet cafes may only be accessed for work or education purposes; gaming shall not be allowed. Persons who are less than fifteen (15) years of age shall not be allowed, except if they are accessing internet cafes for educational purposes;
- Distancing of computer cubicles to at least 1 meter apart on all sides;
- No bystanders are allowed inside internet cafes;
- Proper ventilation and continuous air circulation shall be strictly observed;
- Computer paraphernalia such as monitors, headsets, mouse, and keyboards, among others, shall be disinfected after each use; and
- Customers shall be limited to two (2) hours per visit.

ANNEX G

ADDITIONAL MANDATORY HEALTH AND SAFETY PROTOCOLS FOR ESTABLISHMENTS OFFERING PERSONAL CARE (HAIR, NAIL, AND SKIN CARE) AND AESTHETIC PROCEDURES AND SERVICES

- Grooming equipment, devices and paraphernalia shall be properly sanitized before and after each service;
- Linens, robes, and towels shall be changed with properly sanitized ones after each service;
- Service cubicles or workstations shall be properly sanitized after every service;
- The queueing area shall be sanitized at regular intervals; and
- Protective barriers with access holes for performing nail services must be installed.

ANNEX H

ADDITIONAL MANDATORY HEALTH AND SAFETY PROTOCOLS FOR ESTABLISHMENTS OFFERING FULL BODY MASSAGE

- ❑ Guidelines on the practice of proper respiratory hygiene and cough etiquette must always be implemented;
- ❑ Massage parlors are discouraged from allowing clients who fall under population groups whose movements are restricted as provided for in the IATF Omnibus Guidelines for Community Quarantine in the Philippines;
- ❑ Implement strict guidelines for the use of tobacco and e-cigarettes or vaping products within the establishments and its surrounding areas. If smoking/vaping is absolutely unavoidable, smokers/vapers must use the designated smoking areas compliant with the Executive Order No. 26, s. 2017. Cigarette butts must be placed in designated receptacles and hands must be washed/sanitized before and after smoking;
- ❑ Home service arrangements are still subject to the same cleanliness, preventive, and disinfection protocols;
- ❑ Ensure that the staff avoid congregating and gathering in a single area especially during breaks and/or lunchtime. Place markers and signages to maintain physical distancing where possible;
- ❑ Staff must disinfect before and after each appointment;
- ❑ Clothes, linen towels must be laundered (or disposed properly if not washable) after each use; and
- ❑ Provision of PPE and other medical-grade protective apparel to staff.

ANNEX I

ADDITIONAL MANDATORY HEALTH AND SAFETY PROTOCOLS FOR DRIVE-IN CINEMAS

- ❑ The operation of drive-in cinemas shall be dependent on the prior approval of the local government units having jurisdiction over their respective locations;
- ❑ Only open-air areas may be used as locations for the operations of drive-in cinemas;
- ❑ A maximum of four (4) persons per car shall be allowed;
- ❑ Admission tickets may only be purchased online to avoid cash-based transactions;
- ❑ Food and drinks shall be delivered to each car by servers wearing personal protective equipment; and
- ❑ All drive-in cinemas shall be fully equipped with security and traffic management, and first-aid responders.