

**MEMORANDUM CIRCULAR NO. 14-1571**  
Series of 2014

**SUBJECT: REVISION TO REQUIREMENTS FOR FILING AN APPLICATION FOR AN IMPORT COMMODITY CLEARANCE AS SET FORTH IN DEPARTMENT ADMINISTRATIVE ORDER (DAO) 5:2008**

To expedite the processing of ICC applications with the end in view of facilitating trade and contributing to easing port congestion, the following revisions are hereby effected:

1. The *Certified True Copy of Import Entry* required in Clause 3.4.2 of DAO 5:2008 need not be submitted upon filing the application but shall be a requirement for the release of the Import Commodity Clearance certificate;
2. In lieu of the *Board Resolution* in Clause 3.4.9 of DAO 5:2008, a notarized Secretary's Certificate clearly setting forth the authority of the person dealing with the Bureau of Philippine Standards may be submitted;
3. All other documentary requirements in Clause 3.4 not covered by herein revisions shall be required upon filing the ICC application

This Memorandum Circular shall take effect immediately.

Signed this 1<sup>st</sup> day of October 2014.



**Atty. ANN CLAIRE C. CABOCHAN**  
Director-in-Charge


Noted by:



**Undersecretary VICTORIO MARIO A. DIMAGIBA**  
Consumer Protection Group

10/1/14

CERTIFIED TRUE PHOTOCOPY

  
MA. CARLA YVETTE L. ILARDE  
OIC, Records Section