Fair Trade Enforcement Bureau (FTEB)
Business Licensing and Accreditation Division (BLAD)
Accreditation of Freight Forwarders (PSB AO6 s.2005)
List of Foreign and Domestic Principal/Agents

Company Name: _____

Country	City/Port	Name of Company-Agent/Principal	Shipping BBBox to the Philippines?* Y / N	Address	Telephone No.	Fax No.	E-mail Address	Contact Persons/Designation

*** Put Y (for yes), if this particular agent ships balikbayan boxes to the Philippines which your company delivers to its ultimate consignees, otherwise, put N- for No.**

Prepared by:

_____
Name/Date

Certified true and correct:

_____
Signature, Name & Position of Authorized Officer/ Date

Instructions:

1. Enumerate all your agents and principal (both foreign an**d domestic, if applicable**). One Line (row) per agent or principal/city/country.
2. Add rows, if necessary, to accommodate all your principals/agents/network.
3. Save in worksheet (MS **Excel/OpenCalc)** file format. To name file, use your company name and date this form was accomplished; ex.: your company name is ABCD Forwarders, Inc. and you accomplished this sheet on February 11, 2015, your file name should be: ABCDForwarders11Feb2015.
4. Submit a signed copy (by the authorized signatory) and an e-copy via email: fteb_blad@dti.gov.ph, cc: LucilaSalili@dti.gov.ph; MyrrylBritanico@dti.gov.ph; MercyIrlandez@dti.gov.ph; EduardoQuizon@dti.gov.ph; AndrewKlineAcelar@dti.gov.ph; WinnieLouCaraga@dti.gov.ph; JohnAnthonySalvador@dti.gov.ph; RyanRasuman@dti.gov.ph
5. Inform FTEB-BLAD, thru your account officer, of any changes in the information within fifteen (15) days after the changes took effect.
6. For further inquiries, please call the Business Licensing and Accreditation Division at tel. no.: 890-4892 or email fteb_blad@dti.gov.ph.