

MEMORANDUM CIRCULAR NO.: 21-03  
Series of 2021

**GRANT OF GRACE PERIOD ON THE FILING OF APPLICATIONS FOR  
RENEWAL OF ACCREDITATION OF SERVICE AND REPAIR ENTERPRISES**

**WHEREAS**, pursuant to the 1987 Administrative Code of the Philippines, the Department of Trade and Industry (DTI) is the primary coordinative, promotive, facilitative and regulatory arm of the Executive Branch of government in the areas of trade, industry, and investments;

**WHEREAS**, Presidential Decree No. 1572 empowers the Secretary of Trade and Industry to regulate service and repair enterprises (SREs) in order to protect and ensure the public of reliable and competent services well within the standards of discipline of the new social and economic order;

**WHEREAS**, Article 125 of Republic Act No. 7394, otherwise known as the Consumer Act of the Philippines, declares that the State shall cause the accreditation of repair and service firms or establishments and their technical personnel in order to protect the interest of the consumers availing of their services;

**WHEREAS**, President Rodrigo Roa Duterte, in order to address the public health crisis brought about by the Corona Virus Disease (COVID-19), issued Proclamation No. 922 declaring a "State of Public Health Emergency" throughout the Philippines and subsequently declared the imposition of a community quarantine;

**WHEREAS**, Administrative Order No. 30 directs all government offices to formulate and issue guidelines on, among others, the movement of statutory deadlines and timelines for the filing or submission of documents, payment of taxes, charges, and other fees, the grant of any benefit as well as the cancellation of proceedings before their respective offices;

**WHEREAS**, pursuant to the IATF Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines, and for purposes of this Memorandum Circular, the term community quarantine includes enhanced community quarantine, modified enhanced community quarantine, general community quarantine, and modified general community quarantine;

**WHEREAS**, the DTI recognizes the need to grant a grace period on the renewal of Certificates of Accreditation of SREs due to the restrictions brought by the community quarantine;

**WHEREFORE**, the foregoing premises considered, this Memorandum Circular (MC) is hereby issued for the information and guidance of those concerned.

**Section 1. Objective.** — To ensure that SREs shall continue to operate and render services during the period of community quarantine.

OFFICE OF THE SECRETARY

**Section 2. Scope.** — The provisions hereof shall apply to all SREs holding Certificates of Accreditation expiring on December 31, 2020.

**Section 3. Grant of Grace Period.** — Holders of Certificates of Accreditation expiring on 31 December 2020 are granted until 31 March 2021 to file their application for the renewal of accreditation.

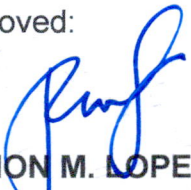
During the said period, SREs shall be allowed to operate under the same terms and conditions, unless their Certificate of Accreditation is revoked or cancelled by virtue of a decision rendered against said SREs for any reason other than the expiration of the term of its validity.

**Section 4. Monitoring and Enforcement.** — Upon the expiration of the grace period, the DTI-FTEB and Regional/Provincial monitoring and enforcement activities shall resume to ensure strict compliance with the accreditation requirements.

**Section 5. Effectivity.** — In view of the declared state of public health emergency, this MC shall be effective immediately upon its publication and its filing with the Office of the National Administrative Register (ONAR) of the U.P. Law Center.

Issued this 13<sup>th</sup> day of January 2021 in Makati City, Philippines.

Approved:

  
RAMON M. LOPEZ  
Secretary