

BEFORE YOU BEGIN . . .

1. Make sure you have read the guide brochure called:

“A Guide to Subsidy Investigation”

It gives you a lot of essential information before you begin. We also recommend that you read RA 8751 – The Countervailing Duty Act of 1999 and its Implementing Rules and Regulations.

2. Familiarize yourself with the terms in the glossary

Words listed in the glossary are indicated in the text with bold letterings.

3. Note the following instructions for using the questionnaire:

Read the whole questionnaire before you begin to get familiar with the kinds of information required. This will help you identify priority areas, so you are not kept waiting for key information at the end of preparing your application document.

4. Please prepare and submit a minimum of

- two (2) confidential copies of the accomplished questionnaire
- two (2) copies of non-confidential version or summary of the accomplished questionnaire

Important Reminders:

While some information could be difficult to obtain, please complete all sections as thoroughly as possible and provide as much evidence as possible for your claims.

The statements you make in this application should relate to all Philippine producers by or on whose behalf the application is being made.

Some pages in this worksheet could be photocopied and filled out to form part of your application document. Other parts of your application document will be on separate sheets. Please follow the numbering system used in the questionnaire for your application.

Some of the parties you request information from for this application may be concerned about confidentiality. In this case, ask a third party or the Bureau of Import Services to combine, in confidence, the information about individual companies.

