

TERMS OF REFERENCE FOR THE SUPPLY AND DELIVERY OF POLO SHIRTS AND JACKETS FOR THE DOMESTIC PREFERENCE CERTIFICATION PROGRAM

I. DESCRIPTION

Supply and delivery of 100 polo shirts and 50 jackets for the Competitiveness Bureau under the Domestic Bidders (DoBid) Preference Certification Program. The quantity that will be procured is as follows:

100 pcs Polo Shirts: 50 Red; 50 Blue
50 pcs Bomber jackets

Specifications and designs of each item are detailed below.

II. APPROVED BUDGET OF CONTRACT

UNIT	ITEM	UNIT COST	QUANTITY	TOTAL COST
pc	Polo Shirt (Red)	P550.00	50	P27,500.00
pc	Polo Shirt (Blue)	P550.00	50	P27,500.00
pc	Bomber Jacket	P900.00	50	P45,000.00
				P100,000.00

III. SPECIFICATIONS

A. POLO SHIRT – BLUE

- Shirt Material: Honeycomb fabric
- Logos: DTI Logo (embroidered) 5.08 cm x 4.48 cm;
Below the DTI Logo is the text “Domestic Preference Certification Program” (embroidered) 4 cm in height, two lines
These logos are placed on the left chest of the wearer.

“#PreferLokal” (embroidered) is placed below the collar line, 3 cm in height “Technical Evaluator” (embroidered) is placed 2.5cm x 10.16cm embroidered text “Technical Evaluator” on the left sleeve of the wearer



Front:
Body: Navy Blue
Collar: White
Bottom: White
DTI Logo and “Domestic Preference Certification Program” text
Text Color: White, embroidered

Back

Body: Navy Blue

Collar: White

Text below the collar:

"#PreferLokal"

Text Color: White, embroidered

Sides

White Fabric for sides design

Text on the sleeve:

"Technical Evaluator"

Text Color: White, embroidered

B. POLO SHIRT – RED

- Shirt Material: Honeycomb fabric
- Logos: DTI Logo (embroidered) 5.08 cm x 4.48 cm;
Below the DTI Logo is the text "Domestic Preference Certification Program" (embroidered) 4 cm in height, two lines
These logos are placed on the left chest of the wearer.

"#PreferLokal" (embroidered) is placed below the collar line, 3 cm in height; "Technical Evaluator" (embroidered) is placed 2.5cm x 10.16cm embroidered text "Technical Evaluator" on the left sleeve of the wearer

**Front**

Body: Maroon Red

Collar: White

DTI Logo on the right side and
With "Domestic Preference
Certification Program" text

Text Color: White, embroidered

Back

Body: Maroon Red

Collar: White

Text below the collar:

"#PreferLokal"

Sides

White Fabric for sides design

Text on the right sleeves:

"Technical Evaluator"

Text Color: White

Text Color: White

C. BOMBER JACKET - BLACK

- Jacket Material: Technical fabric/polyester, microfiber, water-repellent
- Zipper: Cotton Twill Zipper; corporate style
- Garterized on the wrist, collar, and hips
- Two pockets on the front side
- Logos: DTI Philippines Logo (embroidered) 5.08 cm x 5.08 cm, BLACK, placed on the left chest of the wearer;
4-inch width and 2-inch height printed text “DOBID” with 0.5-inch height
“Certificate of Preference” below the DoBid text, placed at the back below the collar



Note: Logos here were colored white for visual presentation, but the logo colors in the actual jackets should be black.

IV. OTHER TERMS AND CONDITIONS

1. **Samples Submission.** The winning bidder has to submit at least one (1) sample of each design. Revisions from both the procuring entity and the winning bidder on the design and material may be suggested.
2. **Preference on Local Manufacturers.** The winning bidder must possess Domestic Bidders Certificate of Preference of **any good they manufacture/produce**. Otherwise, if no bidder presents a DoBid Certificate, other bid participants may already be considered.
3. **Packaging and Label.** Each shirt and jacket must be individually packed, and must contain a tag of “Made in the Philippines” label for each piece.
4. **Determination of Sizes.** The winning bidder has to provide the procuring entity with the table of its standard sizes so that the final count required for each size (in the required quantity) will be determined.

V. PENALTY CLAUSE

Delivery shall be made in accordance with the time schedule prescribed. Except in cases of force majeure, a delay by the winning bidder in the performance of its obligations shall render them liable to the imposition of liquidated damages at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the CB may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances