

**SMALL BUSINESS COUNSELING COURSE (SBCC)
TRAINING FOR NEWLY HIRED DTI-CARP PERSONNEL**

Consultant:

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Technical Proposal (70%)	techrating = TECH x 70:	70		
	TECH = (PTS[a] + PTS[b]):	100		

a) Design - 50 points [Minimum of 25 points to pass]	total PTS[a]:	50		
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Bidders are required to submit the following:

Proposal design / Content	Tools / Approaches / Methodologies	Project Timeline
20 pts	20 pts	10 pts
20 points - 100% complete, relevant to requirements, able to cover scope of work and objectives		
20 points - Appropriate tools and interventions to enhance the competence and effectiveness of DT-CARP Enterprise Counselors to provide managerial and technical assistance to our small enterprise clients in the Agrarian Reform Communities (ARCs) as well as develop into well-equipped, confident, effective, and adept business counselors.		
10 points - Completion of the project within 5 days training program		

20		
20		
10		

b) Qualifications of Consultants - 50 points [Minimum of 25 points to pass]	total PTS[b]:	50		
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Bidders are required to submit profiles of consultants, reflecting qualifications with years of experience, projects undertaken, and certifications/accreditations, if any.

Experience	Education	Lead Auditor Training/ Experience
30 pts	10 pts	10 pts
Experience - 30 points (minimum of 5 years experience required for Lead Consultant) 30 points - 10 or more years, with experience in government institutions 25 points - 5-9 years of experience, with experience in government institutions 20 points - 5-9 years of experience 10 points - >5 years of experience, with experience in government institutions 5 points - >5 years of experience		
Education - 10 points 10 points - Doctorate 5 points - Master's Degree 3 points - College Degree		
Lead Auditor Training (for Lead Consultant)- 10 points 10 points - with Lead Auditor Training and Experience 5 points - attended Lead Auditor Training 0 - no Lead Auditor Training and Experience		

30		
10		
10		

Financial Proposal (30%)	finrating = (Max 30 points)	30		
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TOTAL RATING:	total=techrating+finrating [MAX 100 POINTS]	100		
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