



HRAS - PROCUREMENT

REQUEST FOR QUOTATION
Sealed Bidding

PR No.: IDG - 40008

Date: 02/18/2021

R.F.Q. No.: 202102-9400

Delivery 7 CD upon receipt of PO

Gentleman:

Please quote hereunder your lowest possible price(s) for the following item(s) which is/are urgently needed by this office. It is requested that the quotation be signed, sealed or stamped and submitted to the Supply Section, Ground Floor Department of Trade and Industry, 361 Sen. Gil J. Puyat Avenue, Makati City, Metro Manila.

Table with 5 columns: NO, QUANTITY, UNIT, ARTICLE, UNIT PRICE, TOTAL PRICE. Rows include Ink Cartridge ORIGINAL HP678 BLACK, Ink Cartridge ORIGINAL HP678 TRICOLOR, Toner Cartridge ORIGINAL HP26A BLACK LASERJET, and Toner Cartridge ORIGINAL HP83A BLACK LASERJET.

*****NOTHING FOLLOWS*****

Remarks All item should be treated as one lot. Please note on the delivery term indicated above. ABC: 70,500.00

Prepared by: MARK C. VILLANUEVA ADMIN. OFFICER II

Very truly yours, MARY ANNE D. YULAS SUPERVISING ADMIN. OFFICER

DTI SHOPPING COMMITTEE

Department of Trade and Industry

As per your request, I/We have indicated the prices of the above mentioned articles on the Unit Price and Total Price columns.

Date Submitted

Signature over Printed Name

POSITION:

COMPANY:

HUMAN RESOURCE AND ADMINISTRATIVE SERVICE