



## HRAS - PROCUREMENT

## REQUEST FOR QUOTATION

## Sealed Bidding

PR No.: BDTF - 38345

Date: 11/11/2020

R.F.Q. No.: 202011-8878

Delivery

Gentleman:

Please quote hereunder your lowest possible price(s) for the following item(s) which is/are urgently needed by this office. It is requested that the quotation be signed, sealed or stamped and submitted to the Supply Section, Ground Floor Department of Trade and Industry, 361 Sen. Gil J. Puyat Avenue, Makati City, Metro Manila.

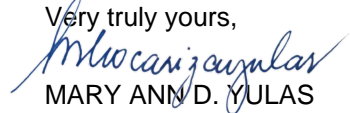
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
	1.0	UNIT	<p>Provision of Services To rent exhibit components and special props with the inclusion of delivery / installation / dismantling for the conduct of the Bagsakan on November 27-30, 2020</p> <p>A. SPECIFICATIONS:</p> <ul style="list-style-type: none"><li>o 25 sets of props and components for the exhibitors located at the Glorietta Activity Center inclusive of:</li><li>o 1 black carpet, 2.0m x 2.0m</li><li>o 1 convenience outlet, 2-gang</li><li>o 1 display table, 1.20m L x 0.60m W x 0.75 m H, with square metal tube frame and sanded natural wood finish top; covered with wraparound black cloth (4 sides) mounted with black velcro</li></ul>		

Remarks All item should be treated as one lot. Please note on the delivery term indicated above. ABC: 980,000.00

Prepared by:

  
MARK C. VILLANUEVA  
Administrative Aide VI

Very truly yours,

  
MARY ANN D. YULAS  
SUPERVISING ADMIN.  
OFFICER

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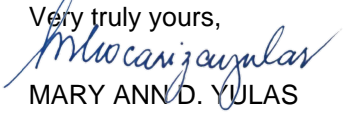
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<ul style="list-style-type: none"><li>o 1 arch table clamp with 3ft T5 LED light (warm white) with wiring inside metal tubing</li><li>o 1 display bench, 1.20m L x 0.30m W x 0.40 m H, with square metal tube frame and sanded natural wood finish top</li></ul> <p>*Refer to pages 10 &amp; 13 of full detail drawings</p> <ul style="list-style-type: none"><li>o 12 sets of props and components for the exhibitors located at the Palm Drive Activity Center inclusive of:<ul style="list-style-type: none"><li>o 1 black carpet, 3.0m x 3.0m</li><li>o 1 convenience outlet, 2-gang</li><li>o 1 fascia sticker on back to back on foam board, 0.30m x 1.70m</li><li>o 2 pcs. Long arm spot light, warm white</li><li>o 1 display table, 1.20m L x 0.60m W x 0.75 m H, with square metal tube frame and sanded</li></ul></li></ul>		

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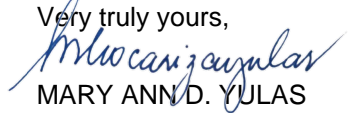
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<p>natural wood finish top; covered with wraparound black cloth (4 sides) mounted with black velcro</p> <ul style="list-style-type: none"><li>o 1 display bench, 1.20m L x 0.30m W x 0.40 m H, with square metal tube frame and sanded natural wood finish top</li></ul> <p>*Refer to pages 18 &amp; 19 of full detail drawings</p> <p>o Palm Drive Christmas Setting</p> <ul style="list-style-type: none"><li>o 8 display table, 1.20m L x 0.60m W x 0.75 m H, with square metal tube frame and sanded natural wood finish top</li><li>o 8 display bench, 1.20m L x 0.30m W x 0.40 m H, with square metal tube frame and sanded natural wood finish top</li></ul> <p>*Refer to pages 17 &amp; 19 of full detail drawings</p>		

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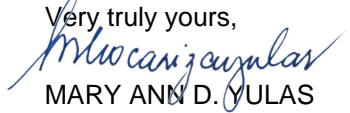
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<ul style="list-style-type: none"><li>o Registration Counter</li><li>o 1 Octanorm system counter, 2.0m W x 0.50m D x 1.00m H with wooden top painted in brown, and sides wrapped with stretched printed tarpaulin (sawali pattern)</li><li>o 2 barstools</li><li>o 2 units T-stand, 1.20m L x 0.30m W x 2.40m H, with graphics printed on tarpaulin (matte side) stretched on frame and long arm spot lights (warm white)</li></ul> <p>*Refer to page 9 of full detail drawings</p> <ul style="list-style-type: none"><li>o Logistics Partners Area</li><li>o 1 black carpet, 1.50m x 4.0m</li><li>o 2 system table with 0.5m x 0.5m printed logo on sticker on foamboard</li></ul>		

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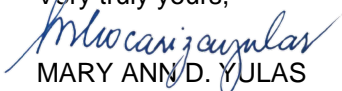
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<p>o 1 T-stand, 0.70m L x 0.20m W x 1.70m H with stretched tarpaulin graphics and (1) long arm spot light, warm white</p> <p>*Refer to page 11 of full detail drawings</p> <p>o Side Entrance Signage</p> <p>o 2 units T-stand, 1.20m L x 0.30m W x 2.40m H, with back-to- back graphics printed on Tarpaulin (matte side) stretched on frame and long arm spot lights (warm white)</p> <p>*Refer to pages 2 &amp; 13 of full detail drawings</p> <p>o 39 pcs black stacking chair (monoblock)</p> <p>o 43 pcs waste bin (25pcs at 2x2m booths / 12pcs at 3x3m booths / 1pc at BDTP counter /</p>		

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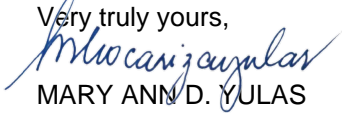
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			3pcs at Island Bar setting / 2pcs at logistics partners)  o Long arm spot lights, warm white o 24 pcs at capiz window stands o 12 pcs at Palm Drive Activity Center Entrance Wall (3 units per panel -- 2 at the front and 1 at the back) o 24 pcs at 3x3m booths at Palm Drive Activity Center  o Delivery and Installation / Disassembly and Pull out  NOTE: In compliance with Ayala Malls guidelines, (1) all paints/finishes to be used must be fire retardant; and (2) royal cord must be used for wiring.		

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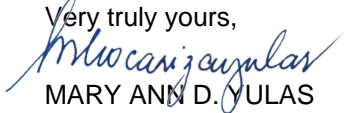
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<b>SCOPE OF WORK</b> 1. The contractor shall supply, install, dismantle and haul the items listed above on the specified materials and specifications 2. The contractor shall coordinate with DTI-BDTP regarding the complete specifications and drawings before the submission of quotation. 3. The contractor shall ensure the durability and quality of the items. 4. The contractor must be willing to accommodate rush printing of graphic requirements. 5. The contractor shall install the items properly and in good condition (without smudge, dirt, and stains and the like) on November 26, 2020 at 9:00pm to November 27, 2020 at 9:00am, and dismantle it on 30 November 2020 at 9:00pm 12:		

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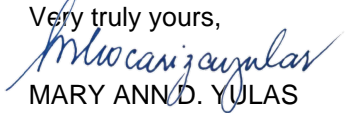
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			00mn. 6. The contractor shall complete installation of the items at exactly 9:00am on 27 November 2020 7. Supervision /Responsibility Fee (SRF) shall be waived by the official booth contractor for those contractors directly contracted by the DTI/organizer. 8. Delay of delivery or installation and/or non-compliance of specified materials will call for deduction of 10% of contract price unless waived by BDTP Director due to on site changes or circumstances.  TIMETABLE OF ACTIVITIES o Setup/Installation: November 26-27, 2020 - 9:00pm 9:00 am. o Ingress of Exhibitors: November 27, 2020 6:00		

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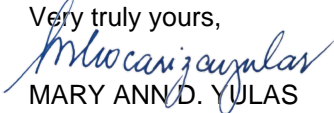
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			am.- 9:00 am. o Event Proper: November 27-30, 2020 - 10:00am 9:00pm. o Egress/Dismantling: November 30, 2020 9:00pm. 12:00 mn  TERMS OF PAYMENT o Full payment 30 days after the conclusion of the event.  QUALIFICATION CRITERIA o Must have a satisfactory record of performance with no derogatory finding from previous clients o Submission of SUPPLIERS ACCREDITATION REQUIREMENTS, Please attach photocopies of the ff:		

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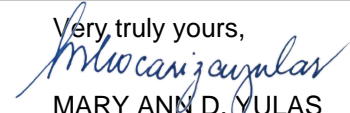
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
	1.0	UNIT	<p>1. SEC, DTI Business Permit, Articles of Incorporation or Partnership (in case of corporation/partnership)</p> <p>2. Mayor s Permit for the Current Year</p> <p>3. BIR Certificate of Registration</p> <p>4. PhilGEPS Certification</p> <p>5. Company Profile</p> <p>6. Tax Clearance for the Current Year</p> <p>Refurbishing</p> <p>To repair / restore / repaint / deliver / install / dismantle existing BDTP exhibit props/modules and settings for the conduct of the Bagsakan on November 27-30, 2020</p> <p>SPECIFICATIONS:</p> <p>1. Pinoy Island Bar Setting</p>		

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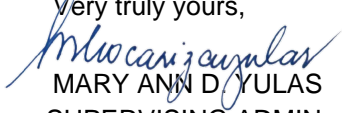
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<ul style="list-style-type: none"><li>o Wooden structure with coco wood framing, bamboo slats backwall and anahaw/nipa roofing</li><li>o 2 units, wood burnt signage 2.0m x 0.35m</li><li>o 6 units, wooden shelves, 0.90mx0.20m</li><li>o 3 units, low display table 0.30m x 0.60m x 0.60m H</li><li>o 2 units, wooden fence type planter boxes with potted plants</li><li>o 2 units, bamboo hanging lamps</li><li>o 3 convenience outlet</li><li>o 12 units 5W black track lights warm white</li><li>o 6 pcs. Long arm spot lights, warm white</li><li>o 5.0m x 3.0m x 0.10m platform covered with jute fabric</li></ul> <p>*Refer to page 7 of full detail drawings</p> <p>2. 1 unit capiz window stand with 2pcs matte</p>		

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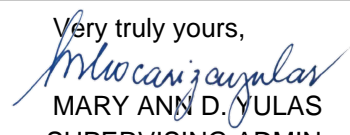
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			sticker graphics 2.40m L x 0.30m W x 2.54m Height		
			3. 4 units capiz window stand 1.20m L x 0.30m W x 2.54 H		
			*Refer to page 12 of full detail drawings		
			4. 32 units Display shelving, 0.35m x 0.60m x 1.60m H (25pcs for 2x2m booths / 4pcs for Island Bar setting / 3pcs for Christmas setting)		
			*Refer to page 13 of full detail drawings		
			5. 10 units Low Display shelving 0.50m L x 0.60m W x 1.0m H (for 3x3m booths)		
			*Refer to page 13 of full detail drawings		
			6. 5 units Display Table 0.60m L x 0.30m W x		

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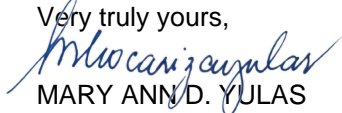
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			m H (3pcs for Island Bar Setting / 2pcs for Christmas Setting) *Refer to page 13 of full detail drawings  7. 22 units, foldable wooden racks, 0.50m x 1.10m H *Refer to page 14 of full detail drawings  8. 10 units, wooden planters in natural finish (6pcs at capiz window stands / 4pcs at Palm Drive Activity Center entrance)  9. Palm Drive Christmas Setting o 12.0m x 6.0m black carpet o 2 units of existing structure 4.50m x 4.50m x 2.40m H o 2 units of 4.50m x 4.50m x 0.10m H triangular platform in black carpet		

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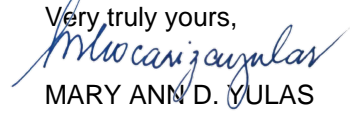
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<ul style="list-style-type: none"><li>o 8 convenience outlet</li><li>o 12 units black track lights, warm white</li></ul> <p>*Refer to page 17 of full detail drawings</p> <p>10. Delivery and Installation / Disassembly and Pull out</p> <p>NOTE: In compliance with Ayala Malls guidelines, (1) all paints/finishes to be used must be fire retardant; and (2) royal cord must be used for wiring.</p> <p>SCOPE OF WORK</p> <p>1. The contractor shall Repair, Supply, Haul, Install, Dismantle and bring back all the items listed above on the specified materials and specifications</p>		

Remarks All item should be treated as one lot. Please note on the delivery term indicated above. ABC: 980,000.00

Prepared by:

  
MARK C. VILLANUEVA  
Administrative Aide VI

Very truly yours,

  
MARY ANN D. YULAS  
SUPERVISING ADMIN.  
OFFICER

## DTI SHOPPING COMMITTEE

Department of Trade and Industry

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Date Submitted

Signature over Printed Name

POSITION:

COMPANY:



## HRAS - PROCUREMENT

## REQUEST FOR QUOTATION

## Sealed Bidding

PR No.: BDTP - 38345

Date: 11/11/2020

R.F.Q. No.: 202011-8878

Delivery

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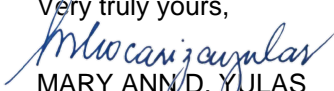
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			2. The contractor shall coordinate with DTI-BDTP regarding the complete specifications and drawings before the submission of quotation. 3. The contractor shall ensure the durability and quality of the items. 4. The contractor must be willing to accommodate rush printing of graphic requirements. 5. The contractor shall install the items properly and in good condition (without smudge, dirt, and stains and the like) on November 26, 2020 at 9:00pm to November 27, 2020 at 9:00am, and dismantle it on 30 November 2020 at 9:00pm 12:00mn. 6. The contractor shall complete installation of the items at exactly 9:00am on 27 November 2020 7. Supervision /Responsibility Fee (SRF) shall be		

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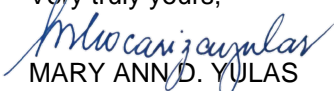
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<p>waived by the official booth contractor for those contractors directly contracted by the DTI/organizer.</p> <p>8. Delay of delivery or installation and/or non-compliance of specified materials will call for deduction of 10% of contract price unless waived by BDTP Director due to on site changes or circumstances.</p> <p><b>TIMETABLE OF ACTIVITIES</b></p> <p>o Setup/Installation: November 26-27, 2020 - 9:00pm 9:00 am.</p> <p>o Ingress of Exhibitors: November 27, 2020 6:00 am.- 9:00 am.</p> <p>o Event Proper: November 27-30, 2020 - 10:00am 9:00pm.</p> <p>o Egress/Dismantling: November 30, 2020 9:00pm. 12:00 mn</p>		

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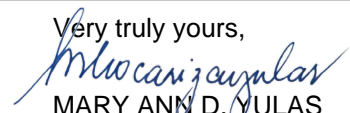
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<b>QUALIFICATION CRITERIA</b> o Must have a satisfactory record of performance with no derogatory finding from previous clients o Submission of SUPPLIERS ACCREDITATION REQUIREMENTS, Please attach photocopies of the ff: 1. SEC, DTI Business Permit, Articles of Incorporation or Partnership (in case of corporation/partnership) 2. Mayor s Permit for the Current Year 3. BIR Certificate of Registration 4. PhilGEPS Certification 5. Company Profile 6. Tax Clearance for the Current Year		
	1.0	UNIT	Fabrication		

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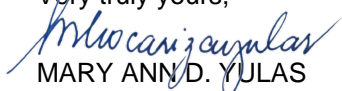
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<p>To fabricate/deliver/install/dismantle the Entrance Pillars/Façade, Sanitizing Stations and other props for the conduct of of the Bagsakan on November 27-30, 2020</p> <p>SPECIFICATIONS:</p> <p>1. GLORIETTA ACTIVITY CENTER ENTRANCE / EXIT</p> <ul style="list-style-type: none"><li>o 10 units, wooden pillars 0.75cm W x 0.75cm L x 2.40 H made of sanded wood pallets</li><li>o 1 wood print sticker graphics on plywood, 3.50m W x 6.0m L</li><li>o 1 black carpet flooring, 6.0m x 6.0m</li><li>o 10 units, LED flood lights (warm white)</li><li>o 1 lot, capiz star string lights (natural color with warm white bulbs using royal cord)</li></ul>		

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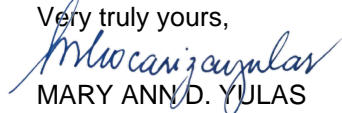
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<p>*Refer to pages 5-6 &amp; 14 of full detail drawings</p> <p>2. PALM DRIVE ACTIVITY CENTER ENTRANCE</p> <ul style="list-style-type: none"><li>o 2 units 0.40m W x 1.65m L x 1.62m H</li></ul> <p>Paleta/palochina back wall with plant box</p> <ul style="list-style-type: none"><li>o 2 units 0.40m W x 1.65m L x 1.87m (2.40m) H</li></ul> <p>Paleta/palochina back wall with plant box and extended wood for hanging capiz star string lights</p> <ul style="list-style-type: none"><li>o 1 lot, capiz star string lights (natural color with warm white bulbs using royal cord)</li><li>o 1.0m x 1.50m matte sticker graphics on foam board</li><li>o 2 pcs. matte sticker on 1.5mm sintra board, 71 cm W x 81 cm L</li></ul> <p>2pcs. foldable wooden easel with adjustable height</p>		

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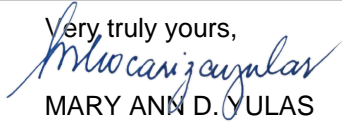
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<p>*Refer to page 16 of full detail drawings</p> <p>3. 3x3m BOOTH AT PALM DRIVE ACTIVITY CENTER</p> <p>o 12 units, pallet slatted backwall with shelves painted in white, 2.0m W x 0.5m D x 1.83m H</p> <p>*Refer to pages 18-19 of full detail drawings</p> <p>4. DISPLAY SHELVES/TABLES COMPONENTS</p> <p>o 29 pcs Clip-on Steel Signage Holder, 0.60m x 0.20m, painted in black</p> <p>o 29 pcs fascia sticker on back-to-back on foam board, 0.50m x 0.12m H, hung with jute strings (for 2x2m booths)</p> <p>*Refer to pages 10 &amp; 13 of full detail drawings</p>		

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POSITION:

COMPANY:

20 / 26



## HRAS - PROCUREMENT

## REQUEST FOR QUOTATION

## Sealed Bidding

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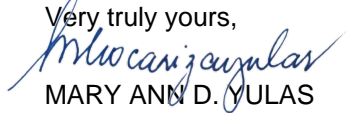
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			5. 5 units display shelving, 0.35m x 0.60m x 1.60m H, with square metal tube frame and sanded natural wood finish top *Refer to page 13 of full detail drawings		
			6. 2 units, low display shelving, 0.50m L x 0.60m W x 1.0m H, with square metal tube frame and sanded natural wood finish top *Refer to page 18-19 of full detail drawings		
			7. 86 pcs, vinyl traffic flow arrow floor stickers (orange), 0.25m L x 0.20m W (56pcs for Glorietta Activity Center / 30pcs for Palm Drive Activity Center) *Refer to pages 20 & 23-24 14 of full detail drawings		
			8. 6 units, automatic alcohol dispenser with		

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## DTI SHOPPING COMMITTEE

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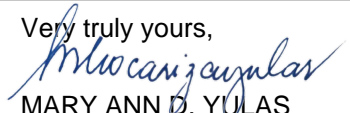
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			black metal stand *Refer to page 6 of full detail drawings  9. 1 lot assorted hanging plants (60pcs for pillars / 6pcs for Island Bar / 12pcs for Palm Drive Activity Center entrance)  10. 1 lot assorted decorative plants (18-20 pots)  11. 50 pcs, black booth cover, 2.50 m L x 2.0 m W, with silkscreen print of DTI-BDTP logo (25pcs for 2x2 booths / 12pcs for 3x3 booths / 9pcs for Christmas setting / 4pcs for Island Bar setting) *Refer to page 20 of full detail drawings  12. 4 sets, wooden easel (adjustable height to at least 5ft) with matte sticker on 1.5mm sintra board poster (71cm x 81cm)		

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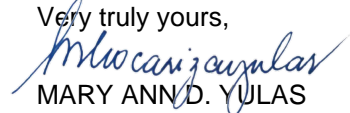
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<p>13. Delivery and Installation / Disassembly and Pull out</p> <p>NOTE: In compliance with Ayala Malls guidelines, (1) all paints/finishes to be used must be fire retardant; and (2) royal cord must be used for wiring.</p> <p>SCOPE OF WORK</p> <p>1. The contractor shall coordinate with DTI-BDTP regarding the complete specifications and drawings before the submission of quotation.</p> <p>2. The contractor shall supply, install, dismantle and haul the items listed above on the specified materials and specifications</p> <p>3. The contractor shall ensure the durability and</p>		

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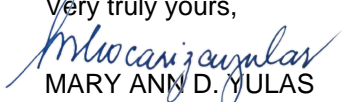
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			quality of the items. 4. The contractor must be willing to accommodate rush printing of graphic requirements. 5. The contractor shall install the items properly and in good condition (without smudge, dirt, and stains and the like) on November 26, 2020 at 9:00pm to November 27, 2020 at 9:00am, and dismantle it on 30 November 2020 at 9:00pm 12:00mn. 6. The contractor shall complete installation of the items at exactly 9:00am on 27 November 2020 7. Supervision /Responsibility Fee (SRF) shall be waived by the official booth contractor for those contractors directly contracted by the DTI/organizer. 8. Delay of delivery or installation and/or non-		

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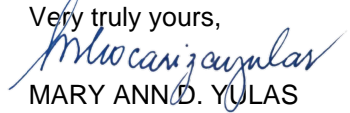
NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<p>compliance of specified materials will call for deduction of 10% of contract price unless waived by BDTP Director due to on site changes or circumstances.</p> <p>TERMS OF PAYMENT</p> <ul style="list-style-type: none"><li>o Full payment 30 days after the conclusion of the event.</li></ul> <p>QUALIFICATION CRITERIA</p> <ul style="list-style-type: none"><li>o Must have a satisfactory record of performance with no derogatory finding from previous clients</li><li>o Submission of SUPPLIERS ACCREDITATION REQUIREMENTS, Please attach photocopies of the ff:</li></ul> <p>1. SEC, DTI Business Permit, Articles of Incorporation or Partnership (in case of corporation/partnership)</p>		

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25 / 26



## HRAS - PROCUREMENT

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NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			<div>2. Mayor s Permit for the Current Year</div> <div>3. BIR Certificate of Registration</div> <div>4. PhilGEPS Certification</div> <div>5. Company Profile</div> <div>6. Tax Clearance for the Current Year</div> <div>The contractor has the responsibility to assemble, install and freight to site Glorietta Mall, Acitivity Center, Makati City , disassemble and freight to site BUREAU OF DOMESTIC TRADE PROMOTION, G/F, TRADE AND INDUSTRY BLDG., 361 SEN. GIL PUYAT AVENUE, MAKATI CITY .</div>		

\*\*\*\*\*NOTHING FOLLOWS\*\*\*\*\*

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