

DEPARTMENT OF TRADE AND INDUSTRY
Butuan City

Annual Procurement Plan for FY 2021 - Indicative

Code (PAP)	Procurement Program/Project	PMQ/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)	
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
	COMMON-USE OFFICE SUPPLIES	DTI-RO	NP-53.5 Agency-to-Agency	To be procured at Procurement Service in accordance with Administrative Order No. 17				GoP	2,111,964.50	2,111,964.50		see APP -CSE	
	Items not Available at PS but Regularly Purchased from Other Sources												
	COMMON OFFICE SUPPLIES												
	Activity Calendar	DTI-RO	NP-53.9 - Small Value Procurement	per Sec. 53.9 of Revised IRR of RA 9184				GoP	3,500.00	3,500.00			
	Ballpen, Black	DTI-RO	NP-53.9 - Small Value Procurement					GoP	6,750.00	6,750.00			
	Ballpen, Blue	DTI-RO	NP-53.9 - Small Value Procurement					GoP	2,550.00	2,550.00			
	Calculator, Compact, 12 digits	DTI-RO	NP-53.9 - Small Value Procurement					GoP	346.85	346.85			
	Certificate Holder, Legal	DTI-RO	NP-53.9 - Small Value Procurement					GoP	6,440.00	6,440.00			
	Colored Paper	DTI-RO	NP-53.9 - Small Value Procurement					GoP	1,200.00	1,200.00			
	Cork Board	DTI-RO	NP-53.9 - Small Value Procurement					GoP	3,200.00	3,200.00			
	Cups (ceramic)	DTI-RO	NP-53.9 - Small Value Procurement					GoP	1,260.00	1,260.00			
	Double Sided Tape	DTI-RO	NP-53.9 - Small Value Procurement					GoP	400.00	400.00			
	File Storage Box	DTI-RO	NP-53.9 - Small Value Procurement					GoP	14,400.00	14,400.00			
	Fork (metal)	DTI-RO	NP-53.9 - Small Value Procurement					GoP	1,150.00	1,150.00			
	Frames	DTI-RO	NP-53.9 - Small Value Procurement					GoP	3,800.00	3,800.00			
	ID Sling and Card	DTI-RO	NP-53.9 - Small Value Procurement					GoP	6,000.00	6,000.00			
	Index Card	DTI-RO	NP-53.9 - Small Value Procurement					GoP	60.00	60.00			
	Index Card Box	DTI-RO	NP-53.9 - Small Value Procurement					GoP	50.00	50.00			
	Manila Paper, 10 sheets per pack	DTI-RO	NP-53.9 - Small Value Procurement					GoP	1,200.00	1,200.00			
	Megabox	DTI-RO	NP-53.9 - Small Value Procurement					GoP	2,000.00	2,000.00			
	Paper Cutter	DTI-RO	NP-53.9 - Small Value Procurement					GoP	1,000.00	1,000.00			
	Photo Paper	DTI-RO	NP-53.9 - Small Value Procurement					GoP	400.00	400.00			
	Pins	DTI-RO	NP-53.9 - Small Value Procurement					GoP	925.00	925.00			
	Planner	DTI-RO	NP-53.9 - Small Value Procurement					GoP	12,000.00	12,000.00			
	Plaques and Medals	DTI-RO	NP-53.9 - Small Value Procurement					GoP	22,400.00	22,400.00			
	Porta File	DTI-RO	NP-53.9 - Small Value Procurement					GoP	2,500.00	2,500.00			
	Rechargeable Battery	DTI-RO	NP-53.9 - Small Value Procurement					GoP	3,400.00	3,400.00			
	Ring Binder	DTI-RO	NP-53.9 - Small Value Procurement					GoP	4,550.00	4,550.00			
	Sign Pen, Black	DTI-RO	NP-53.9 - Small Value Procurement					GoP	300.00	300.00			
	Sign Pen, Paper Mate	DTI-RO	NP-53.9 - Small Value Procurement					GoP	2,750.00	2,750.00			
	Special Paper	DTI-RO	NP-53.9 - Small Value Procurement					GoP	1,050.00	1,050.00			
	Spoons (metal)	DTI-RO	NP-53.9 - Small Value Procurement					GoP	1,150.00	1,150.00			
	Staple Wire, Heavy Duty, 23/7	DTI-RO	NP-53.9 - Small Value Procurement					GoP	1,630.00	1,630.00			
	Sticker Paper	DTI-RO	NP-53.9 - Small Value Procurement					GoP	1,200.00	1,200.00			
	Sticker Paper	DTI-RO	NP-53.9 - Small Value Procurement					GoP	50.00	600.00			
	Storage Box	DTI-RO	NP-53.9 - Small Value Procurement					GoP	5,000.00	5,000.00			
	Table Planner	DTI-RO	NP-53.9 - Small Value Procurement					GoP	2,500.00	2,500.00			
	Tape Dispenser	DTI-RO	NP-53.9 - Small Value Procurement					GoP	200.00	200.00			
	Tape, Double Adhesive	DTI-RO	NP-53.9 - Small Value Procurement					GoP	2,010.00	2,010.00			
	Time Card	DTI-RO	NP-53.9 - Small Value Procurement					GoP	350.00	350.00			
	Toilet Tissue Paper 2-Ply sheet, 200 pulls, 24 rolls	DTI-RO	NP-53.9 - Small Value Procurement					GoP	800.00	800.00			
	Tray, layered Document Tray	DTI-RO	NP-53.9 - Small Value Procurement					GoP	1,600.00	1,600.00			
	COMMON JANITORIAL SUPPLIES												
	Alcohol	DTI-RO	NP-53.9 - Small Value Procurement					GoP	1,320.00	1,320.00			
	Disinfectant Spray	DTI-RO	NP-53.9 - Small Value Procurement	per Sec. 53.9 of Revised IRR of RA 9184				GoP	5,280.00	5,280.00			
	Diswashing Liquid	DTI-RO	NP-53.9 - Small Value Procurement					GoP	7,200.00	7,200.00			
	Insecticide	DTI-RO	NP-53.9 - Small Value Procurement					GoP	2,292.00	2,292.00			
	Soap, Bathroom, 90 grams, 1 piece in individual box	DTI-RO	NP-53.9 - Small Value Procurement					GoP	500.00	500.00			
	Spin Mop	DTI-RO	NP-53.9 - Small Value Procurement					GoP	750.00	750.00			
	Trashbag	DTI-RO	NP-53.9 - Small Value Procurement					GoP	1,809.00	1,809.00			
	COMPUTER SUPPLIES AND ACCESSORIES												
	3-in-1 Printer, colored	DTI-RO	NP-53.9 - Small Value Procurement	per Sec. 53.9 of Revised IRR of RA 9184				GoP	40,000.00	-	40,000.00		
	Budget Phone	DTI-RO	NP-53.9 - Small Value Procurement					GoP	2,000.00	2,000.00	-		
	Camera	DTI-RO	NP-53.9 - Small Value Procurement					GoP	70,000.00	-	70,000.00		
	Computer Keyboard	DTI-RO	NP-53.9 - Small Value Procurement					GoP	2,900.00	2,900.00	-		
	Desktop Computer	DTI-RO	NP-53.9 - Small Value Procurement					GoP	120,000.00	-	120,000.00		
	Desktop, Branded	DTI-RO	NP-53.9 - Small Value Procurement					GoP	110,000.00	-	110,000.00		
	Desktop, Branded -RAPID	DTI-RO	NP-53.9 - Small Value Procurement					GoP	94,000.00	-	94,000.00		
	Digital SLR	DTI-RO	NP-53.9 - Small Value Procurement					GoP	60,000.00	-	60,000.00		
	Extension Cord	DTI-RO	NP-53.9 - Small Value Procurement					GoP	4,750.00	4,750.00	-		
	External Hard Drive, 1TB, 2.5" HDD, USB 3.0	DTI-RO	NP-53.9 - Small Value Procurement					GoP	20,856.00	20,856.00	-		
	External Microphone	DTI-RO	NP-53.9 - Small Value Procurement					GoP	2,500.00	2,500.00	-		
	Flash Drive, 16GB	DTI-RO	NP-53.9 - Small Value Procurement					GoP	24,000.00	24,000.00	-		
	Flash Drive, 32GB	DTI-RO	NP-53.9 - Small Value Procurement					GoP	3,000.00	3,000.00	-		
	Laptop	DTI-RO	NP-53.9 - Small Value Procurement					GoP	35,000.00	35,000.00	-		