

Department of Trade and Industry - MIMAROPA Annual Procurement Plan for FY 2019

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
General Office Supplies	Common use Office Supplies (Equipment, Toner and Ribbon for Printer (Available at PS))	FAD/ IDD/ CPD/ IDD	Agency to Agency	N/A	N/A	N/A	N/A	GoP	1,186,256.09	1,186,256.09	-	
	Common use Office Supplies (Equipment, Toner and Ribbon for Printer (NOT Available at PS))	FAD/ IDD/ CPD/ IDD	Small Value Procurement	N/A	N/A	as need arises	as need arises	GoP	3,879,783.91	3,879,783.91	-	
	Toner of Various Photocopying Machine	FAD/ IDD/ CPD/ IDD	Direct Contracting	N/A	N/A	as need arises	as need arises	GoP	1,800,960.00	1,800,960.00	-	
	Printing of various forms	FAD/ IDD/ CPD/ IDD	Small Value Procurement	N/A	N/A	as need arises	as need arises	GoP	373,000.00	373,000.00	-	
	Repairs and Maintenance - Office Equipment, ICT Equipment, Furniture and Fixtures	FAD/ IDD/ CPD/ IDD	Small Value Procurement	N/A	N/A	Quarterly/as need arises	Quarterly/as need arises	GoP	308,000.00	308,000.00	-	
	Janitorial Services	FAD/ IDD/ CPD/ IDD	Small Value Procurement	October 2018	November 2018	January 2019	January 2019	GoP	319,000.00	319,000.00		
	Job Order Services	FAD/ IDD/ CPD/ IDD	Public Bidding	October 2018	November 2018	January 2019	January 2019	GoP	6,601,000.00	6,601,000.00		
	Repairs and Maintenance - Motor Vehicles	FAD/ IDD/ CPD/ IDD	Small Value Procurement	N/A	N/A	Quarterly/as need arises	Quarterly/as need arises	GoP	428,000.00	428,000.00	-	
	E-Commerce Roadshow (Accommodation, transportation, tokens, professional fee for speakers and supplies)	IDD	Small Value Procurement	N/A	N/A	April to June 2019	April to June 2019	GoP	1,300,000.00	1,300,000.00	-	6 runs of E-Commerce Roadshows in MIMAROPA Provinces with 2 conduct of roadshow in Palawan - Mainland and Coron
	Staff Development / NC Summit	IDD	Negotiated Procurement - Lease of Venue	N/A	N/A	1st and 3rd Quarter		GoP	1,000,000.00	1,000,000.00	-	
Negosyo Center	Entrepreneurial/Managerial/Productivity/Skills/Marketing/Market and Product Development Trainings and Seminars Support to MSMEs	IDD	Negotiated Procurement - Lease of Venue	N/A	N/A	Jan to Dec 2019		GoP	7,200,000.00	7,200,000.00		
	Staff Development/ Negosyo Center	IDD	Small Value Procurement	N/A	N/A	Jan and June 2019		GoP	1,000,000.00	1,000,000.00		
	Training of Manual of Operation Workshop for SSF Beneficiaries (Accommodation, Transportation, Tokens and Professional Fee for Speakers, Supplies)	IDD	Small Value Procurement	N/A	N/A	March to July 2019		GoP	250,000.00	250,000.00		
	AVP/ Documentary of SSF Project (Professional Fee, Accommodation, and Transportation)	IDD	Small Value Procurement	N/A	N/A	March to June 2019		GoP	300,000.00	300,000.00		
SSF	Various Entrepreneurial/ Managerial/ Productivity/ Skills/ Marketing/ Market and Product Development Trainings and Seminars to support MSMEs	IDD	Negotiated Procurement - Lease of Venue	N/A	N/A	Jan to Dec 2019		GoP	779,000.00	779,000.00		
	2019 SSF Summit (Meals, Venue and Accommodation)	IDD	Negotiated Procurement - Lease of Venue	N/A	N/A	April 2019		GoP	250,000.00	250,000.00		
	Laboratory Analysis (Microbiological, Nutritional Analysis and Shelf Life Analysis)	IDD	Small Value Procurement	N/A	N/A	Feb to Dec 2019		GoP	500,000.00	500,000.00		

ISO 9001:2015	ISO 2015 Training for IOAs	IDD	Negotiated Procurement - Lease of Venue	N/A	N/A	3rd Quarter	GoP	150,000.00	150,000.00	-	
DRRM Program	Supply and Delivery of Emergency Kit for DTI MIMAROPA	IDD	Small Value Procurement	Third Quarter of 2019			GoP	250,000.00	250,000.00	-	
	Annual Assessment and Planning for 2019 - Food, Venue and Hotel Accommodation	IDD	Negotiated Procurement - Lease of Venue	N/A	N/A	Feb-19	GoP	765,000.00	500,000.00	-	
Planning and Assessment	Quarterly RMC Meeting - Food, Venue and Hotel Accommodation	IDD	Small Value Procurement	N/A	N/A	Quarterly	GoP	200,000.00	200,000.00	-	
	Mid-Year Assessment and Planning for 2019 - Food, Venue and Hotel Accommodation	IDD	Negotiated Procurement - Lease of Venue	N/A	N/A	Jul-19	GoP	765,000.00	500,000.00	-	Increased in ABC due to increase in Participants and extended schedule of activities
	DTI MIMAROPA FAD Assembly	FAD	Negotiated Procurement - Lease of Venue	N/A	N/A	May-19	GoP	200,000.00	200,000.00	-	
	Year-End Assembly and Organizational Culture - Food, Venue and Hotel Accommodation	FAD	Small Value Procurement	N/A	N/A	Dec-19	GoP	1,000,000.00	1,000,000.00	-	
	DTI MIMAROPA Regional Wellness Activity	FAD	Small Value Procurement	N/A	N/A	April & Oct 2019	GoP	45,000.00	45,000.00	-	
	Wellness Program for the year 2019	DTI Occidental Mindoro	Small Value Procurement	Sep-19			GoP	15,000.00	15,000.00		
	Organizational Culture for the year 2019	DTI Occidental Mindoro	Small Value Procurement	Dec-19			GoP	40,000.00	40,000.00		
Regional Assembly and Wellness Program	Wellness Program for the year 2019	DTI Oriental Mindoro	NP-SVP	Sep-19			GoP	20,000.00	20,000.00		
	Organizational Culture for the year 2019	DTI Oriental Mindoro	NP-SVP	Dec-19			GoP	25,000.00	25,000.00		
	Wellness Program for the year 2019	DTI Marinduque	NP-SVP	Sep-19			GoP	95,000.00	95,000.00		
	Organizational Culture for the year 2019	DTI Marinduque	NP-SVP	Dec-19			GoP	50,000.00	50,000.00		
	Wellness Program for the year 2019	DTI Palawan	NP-SVP	Jun-19			GoP	50,000.00	50,000.00		
	Organizational Culture for the year 2019	DTI Palawan	NP-SVP	Dec-19			GoP	50,000.00	50,000.00		
	MIMAROPA Naturally ATTFF 2019 - Lease of Venue	IDD	Negotiated Procurement - Lease of Venue	N/A	N/A	Mar. 2019	GoP	1,500,000.00	1,500,000.00	-	
	MIMAROPA Naturally ATTFF 2019 - Lease of Sound System	IDD	Small Value Procurement	Aug-19	Aug-19	Sep-19	GoP	100,000.00	100,000.00	-	
	MIMAROPA Naturally ATTFF 2019 - Printing of Promo Collaterals	IDD	Small Value Procurement	May-19	May-19	May-19	GoP	250,000.00	250,000.00	-	
MIMAROPA Naturally	MIMAROPA Naturally ATTFF 2019 - Plaques	IDD	Small Value Procurement	N/A	N/A	Sep-19	GoP	40,000.00	40,000.00	-	
	Customized Polo Shirt for MIMAROPA Naturally ATTFF 2019	IDD	Small Value Procurement	Aug-19	Aug-19	Sep-19	GoP	200,000.00	200,000.00	-	
	MIMAROPA Naturally Agri-Trade and Tourism Fair 2018 Marketing and Promotion (Promo Collaterals, Advertisement)	IDD	Small Value Procurement	Sept to Oct 2019			GoP	265,000.00	265,000.00		
	MIMAROPA Naturally Agri-Trade and Tourism Fair 2018 (Photo and Video Coverage)	IDD	Small Value Procurement	Oct-19			GoP	100,000.00	100,000.00		

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CMCI	RCC Roadshow (Food and Accommodation, Venue, & Supplies)	IDO	Negotiated Procurement - Lease of Venue	Mar-19				162,000.00	162,000.00		
	MIMAROPA RCC Summit / Awarding - Plaques	IDO	Small Value Procurement	Oct-19				60,000.00	60,000.00		
	Regional Consumer Quiz Bee - Food and Venue	CPD	Small Value Procurement	N/A	N/A	September - October 2019	September - October 2019	GoP	120,000.00	120,000.00	-
	Regional Consumer Quiz Bee - Hotel Accommodation	CPD	Negotiated Procurement - Lease of Venue	N/A	N/A	Oct-19	Oct-19	GoP	240,000.00	240,000.00	-
	Regional Consumer Quiz Bee - Trophy/Plaque	CPD	Small Value Procurement	N/A	N/A	Oct-19	Oct-19	GoP	25,000.00	25,000.00	
	Regional Consumer Quiz Bee - Tokens & Other Supplies	CPD	Small Value Procurement	N/A	N/A	Oct-19	Oct-19	GoP	30,000.00	30,000.00	-
	Regional Consumer Quiz Bee - Audio Video Presentation Editing	CPD	Small Value Procurement	N/A	N/A	Oct-19	Oct-19	GoP	180,000.00	180,000.00	
	Regional Consumer Quiz Bee - Supplies	CPD	Small Value Procurement	N/A	N/A	Oct-19	Oct-19	GoP	100,000.00	100,000.00	
	Consumer Quiz Bee/Consumer Welfare Month Celebration for Five Provinces of MIMAROPA- Food and Venue	CPD	Small Value Procurement	N/A	N/A	September - October 2019	September - October 2019	GoP	380,000.00	380,000.00	For 5 Provinces
	Provincial Consumer Quiz Bee	DTI Romblon	NP-SVP	Sep-19				GoP	50,000.00	50,000.00	
Consumer Advocacy	Consumer Congress	DTI Romblon	NP-SVP	Oct-19				GoP	30,000.00	30,000.00	
	Consumer Fun Run/ Consumer Advocacy	DTI Oriental Mindoro	NP-SVP	Oct-19				GoP	75,000.00	75,000.00	
	Consumer Congress	DTI Marikina	NP-SVP	Oct-19				GoP	80,000.00	80,000.00	
	Provincial Consumer Quiz Bee	DTI Marikina	NP-SVP	Sep-19				GoP	77,000.00	77,000.00	
	Provincial Consumer Quiz Bee	DTI Palawan	NP-SVP	Oct-19				GoP	100,000.00	100,000.00	
	Consumer Congress	DTI Palawan	NP-SVP	Oct-19				GoP	70,000.00	70,000.00	
	Consumer Congress (World Consumer Rights Day Edition)	DTI Oriental Mindoro	NP-SVP	Mar-19				GoP	77,500.00	77,500.00	
	Provincial Consumer Congress	DTI Occidental Mindoro	Small Value Procurement	Oct-19				GoP	50,000.00	50,000.00	
	Consumer Education / Advocacy	DTI Occidental Mindoro	Small Value Procurement	Apr-19				GoP	50,000.00	50,000.00	
	Provincial Consumer Quiz Bee	DTI Oriental Mindoro	NP-SVP	Sep-19				GoP	75,000.00	75,000.00	
TNKK	Disakanto Caravan	CPD	Small Value Procurement	May, June & Nov. 208				GoP	480,000.00	480,000.00	For 5 Provinces
	Trabaho, Negosyo, Kaunlaran, at Konsiyumer (TNKK) Summit for the five provinces of MIMAROPA Region (Hotel Accommodation, Venue, Food, Token, and Honorarium for Trainers of Trainings)	IDOC/CPD	Negotiated Procurement - Lease of Venue	N/A	N/A	April to June 2019		GoP	1,185,000.00	1,185,000.00	

OTOP Next Gen	Regional Integrated Product Development Assistance (RIPDA) Program 2019 - Prototype Checking (Accommodation, Food and Venue)	IDD	Negotiated Procurement - Lease of Venue	N/A	N/A	August 2019	GoP	350,000.00	350,000.00	-	
	Regional Integrated Product Development Assistance (RIPDA) Program 2019 - Prototype Checking (Supplies)	IDD	Negotiated Procurement - Lease of Venue	N/A	N/A	August 2019	GoP	10,000.00	10,000.00		
	Regional Integrated Product Development Assistance (RIPDA) Program 2019 - Food MSMEs (Accommodation, Food, and Venue)	IDD	Negotiated Procurement - Lease of Venue	N/A	N/A	Apr to May 2019	GoP	60,000.00	60,000.00	-	
	Regional Integrated Product Development Assistance (RIPDA) Program 2019 - Food MSMEs (Professional fee)	IDD	Negotiated Procurement - Lease of Venue	N/A	N/A	Apr to May 2019	GoP	600,000.00	600,000.00		
	Regional Integrated Product Development Assistance (RIPDA) Program 2019 - Food MSMEs (Supplies)	IDD	Negotiated Procurement - Lease of Venue	N/A	N/A	Apr to May 2019	GoP	5,000.00	5,000.00		
	Regional Integrated Product Development Assistance (RIPDA) Program 2019 - Non Food MSMEs (Professional Fee)	IDD	Negotiated Procurement	N/A	N/A	Apr-19	GoP	550,000.00	550,000.00		
	Regional Integrated Product Development Assistance (RIPDA) Program 2019 - Food MSMEs (Accommodation and Venue)	IDD	Negotiated Procurement - Lease of Venue	N/A	N/A	Apr to May 2019	GoP	60,000.00	60,000.00	-	
	Regional Integrated Product Development Assistance (RIPDA) Program 2019 - Food MSMEs (Professional Fee)	IDD	Negotiated Procurement	N/A	N/A	Apr-19	GoP	546,000.00	546,000.00	-	
	Regional Integrated Product Development Assistance (RIPDA) Program 2019 - Special Setting during MATTF (Exhibition Module Fabrication)	IDD	Negotiated Procurement	N/A	N/A	Apr-19	GoP				
	Branding Seminar (Food & Accommodation and Professional Fee)	IDD	Negotiated Procurement	N/A	N/A	Apr-19	GoP	388,000.00	388,000.00	-	
	Laboratory Analysis (Shell Life Analysis) for 2019 Enrolled MSMEs Batch 4	BDD	Small Value Procurement	Jul-19			GoP	700,000.00	700,000.00		
	Kangapay sa Negosyo Program Batch 2	IDD	Public Bidding	February 2018			Public Bidding	1,400,000.00	1,400,000.00		
	Provision of Special Settings for OTOP Assisted MSMEs during Regional Trade Fair	IDD	AMP	October 2018			AMP	300,000.00	300,000.00		
	Laboratory Analysis (Nutritional Analysis with Label Draft) for 2019 Enrolled MSMEs under Level 1 Category	IDD	AMP	May 2018			AMP	700,000.00	700,000.00		
	Lease of Venue including Accommodation and Meals for (SSOP and GMP Policy Making) 3 days	IDD	AMP	May 2018			AMP	500,000.00	500,000.00		
	DTI Occidental Mindoro Various Activities, Trainings and Workshops of IDD for 2019	DTI Occidental Mindoro	NP/SVP / Lease of Venue	February to December 2019			GoP	1,368,700.00	1,368,700.00		
	DTI Oriental Mindoro Various Activities, Trainings and Workshops of IDD for 2019	DTI Oriental Mindoro	NP/SVP / Lease of Venue	January to December 2019			GoP	1,206,844.00	1,206,844.00		

Other Business Development Activities, Trainings, and Workshops	Media Campaign for CPD Activities	DTI Palawan	NP-SVP	March to December 2019	GoP	15,000.00	15,000.00		
	DTI Palawan Various Activities, Trainings and Workshops of IDD for 2019	DTI Palawan	NP/SVP / Lease of Venue	January to December 2019	GoP	5,470,000.00	5,470,000.00		
	Organizational Culture for the year 2019	DTI Romblon	NP/SVP / Lease of Venue	Jun-19	GoP	40,000.00	40,000.00		
	DTI Romblon Various Activities, Trainings and Workshops of IDD for 2019	DTI Romblon	NP/SVP / Lease of Venue	January to December 2019	GoP	342,500.00	342,500.00		
	DTI Marikina Various Activities, Trainings and Workshops of IDD for 2019	DTI Marikina	NP/SVP / Lease of Venue	January to December 2019	GoP	546,000.00	546,000.00		
	Documentation of MSMEs on the Impact of DTI Assistance, PAPs (Professional Fee)	IDD	Negotiated Procurement	Mar. to Nov. 2019	GoP	480,000.00	480,000.00		For MIMAROPA Provinces
	DTI-CARP 1st Quarter Assessment and Call-up Planning (Lease of Venue including Accommodation and Meals)	IDD	Lease of Venue (sec. 53.10)	April 2018	GoP	100,000.00	100,000.00		
	CARP Provincial Summit- Marikina	IDD	Meals	May 2019	GoP	50,000.00	50,000.00		
	Conduct of CARP Provincial Summit- Romblon	IDD	Meals	May 2019	GoP	50,000.00	50,000.00		
	CARP Provincial Summit- Palawan	IDD	Meals	May 2019	GoP	50,000.00	50,000.00		
CARP	CARP Provincial Summit- Occidental Mindoro	IDD	Meals	June 2019	GoP	50,000.00	50,000.00		
	CARP Provincial Summit- Oriental Mindoro	IDD	Meals	June 2019	GoP	50,000.00	50,000.00		
	DAR-DOST Synchronization Planning and Assessment Workshop (Lease of Venue including Accommodation and Meals)	IDD	Lease of Venue (sec. 53.10)	October 2019	GoP	200,000.00	200,000.00		
	Lease of Accommodation (MIMAROPA Naturally 2019 for ARBOs participants)	IDD	Accommodation	October 2019	GoP	100,000.00	100,000.00		
	DTI Occidental Mindoro Various Activities, Trainings and Workshops of CARP for 2019	DTI Occidental Mindoro	NP/SVP / Lease of Venue	January to December 2019	GoP	137,000.00	137,000.00		
	DTI Palawan Various Activities, Trainings and Workshops of CARP for 2019	DTI Palawan	NP/SVP / Lease of Venue	January to December 2019	GoP	875,000.00	875,000.00		
	DTI Oriental Mindoro Various Activities, Trainings and Workshops of CARP for 2019	DTI Oriental Mindoro	NP/SVP / Lease of Venue	January to December 2019	GoP	376,500.00	376,500.00		

	DTI Bombon Various Activities, Trainings and Workshops of CAPF for 2019	DTI Bombon	NPSVP / Lease of Venue	January to December 2019	GoP	28,000.00	28,000.00	
	DTI Marinduque Various Activities, Trainings and Workshops of CAPF for 2019	DTI Marinduque	NPSVP / Lease of Venue	January to December 2019	GoP	295,000.00	295,000.00	
GRAND TOTAL						P	55,377,044.00	

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