

04 February 2019

ATTY. DENNIS S. SANTIAGO

Executive Director V

Government Procurement Policy Board – Technical Support Office

Unit 2506 Raffles Corporate Center,

F. Ortigas Center, Pasig City

Dear Atty. Santiago:

We are submitting the amended DTI – Region 3 Annual Procurement Plan for FY 2019, with the following amendments:

- change in the mode of procurement for the Procurement of Motor Vehicles from Public Bidding to Negotiated Procurement – Agency to Agency as per Administrative Order No. 14, Centralized Procurement of Government Vehicles;
- revision of funds for the Construction of DTI-3 Staff House from Fund 101 to Fund 101 (prior year)

Prior to this, we already submitted our APP on January 15, 2019 at app@gppb.gov.ph.

For your consideration.

Thank you very much.

Very truly yours,


JUDITH P. ANGELES
Regional Director

Enabling Business, Empowering Consumers

DEPARTMENT OF TRADE AND INDUSTRY REGIONAL OFFICE NO. 3
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Annual Procurement Plan for FY 2019

UACS Code	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluatio n	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
5021305002	Office Equipment	Regional and 7 Provincial Offices	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3												Fund 101	344,870	344,870		Various office Equipment
5021307000	Furnitures and Fixtures	Regional and 7 Provincial Offices	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	201,970	201,970		Office tables, chairs, wooden cabinet, sofa, Boards etc
5021305003	IT Equipment and Hardware	Regional and 7 Provincial Offices	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	531,669	531,669		Desktop Computer; Laptop/Notebooks; Desktop/Inkjet Printer:Laser Printer etc.
5020399000	Office Supplies and other small equipments	Regional and 7 Provincial Offices	Negotiated Procurement-Agency to Agency (PS) and Shopping	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	3,551,000	3,551,000		Various office supplies Common Use and Non Common Use Supplies and other Miscellaneous Supplies, Expenses, and small Equipment
50203020	Printing of Accountable Forms	Regional and 7 Provincial Offices	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	99,000	99,000		Accountable Forms (Official Receipts etc.)
50203090	Procurement of Fuel, Oil and Lubricants (DTI 3 Vehicles)	Regional and 7 Provincial Offices	Direct Contracting	To renew our existing service provider (Regional Office and 7 Provincial Office)												Fund 101	3,402,000	3,402,000		Gasoline for the (22) RO and PO vehicles Change oil and Preventive Maintenance
5021306001	Repair and Maintenance of DTI-3 Vehicles	Regional and 7 Provincial Offices	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	2,195,000	2,195,000		Tires vehicle consumables; Vehicle Battery, Vehicle Parts and Accessories; Repair of Vehicles; Preventive Maintenance; Detailing;Tune-up Engine; Engine Wash; Body Wash; Greasing; Wheel Balance, Alignment, Rotation
50213050 50213080 50213070	General Services (Maintenance of Equipment and Building)	Regional and 7 Provincial Offices	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	2,000,000	2,000,000		Maintenance Services Aircon & IT Equipment; Repair of various Equipment Repair of buildings/offices.
5060404001	General Services (Construction)	Regional Office	Public Bidding	Jan-19	Feb-19	Feb-19		Mar-19	Mar-19	Mar-19	Mar-19	Mar-19	Mar-19			Fund 101 (prior year)	2,158,795		2,158,795	Construction of DTI 3 Staff House
50299010	Advertising Expenses	Regional and 7 Provincial Office	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	685,000	685,000		Airtime RW-FM (Mamimiling Pinoy) ; Newspaper Advertisements for various DTI-3 Projects ; Kapihan LCL Advertisements (print, TV, airtime and online)

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50299020	Printing and Publication Expenses	Regional and 7 Provincial Offices	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises	Fund 101	770,000	770,000		Reproduction/Photocopy Services ; Printing Services (Various BN Forms, FAD Forms; DTI- 3 Annual Reports, Printing of Tarpaulins for various activities, Printing of Brochures and Catalogues
50299030	Venue and Meals for Various Meetings/Seminars/Trainings	Regional and 7 Provincial Offices	Negotiated Procurement-Small Value Procurement and Lease of Real Property and Venue	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises	Fund 101	1,180,000	1,180,000		Venue, Catering and Food Services for various meetings/seminars (Kapihan/Consumer Welfare Investment and Business Development related activities) MANCOM Meetir Mid Year General Assembly DTI-3 Planning Session; Regionwide Year End Assessment
50299050-01	Rental of Office for (7) Provincial Office)	7 Provincial Offices	Direct Contracting	To renew our existing service provider (Regional Office and 7 Provincial Office)	Fund 101	2,283,000	2,283,000		Rental of Office for the 7 Provincial Offices
50299050-02	Rental of Vehicles	Regional and 7 Provincial Offices	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises	Fund 101	250,000	250,000		Rental of Vehicle as needed
502110000	Hiring of Professional Services	Regional and 7 Provincial Offices	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises	Fund 101	370,000	370,000		Consultancy Services:Hiring of Consultants/Trainors/ Speakers; other Professional Services
50205000	Communication Services	Regional and 7 Provincial Offices	Direct Contracting	To renew our existing service provider (Regional Office and 7 Provincial Office)	Fund 101	1,902,500	1,902,500		Subscription to Internet; Mobile/ Landline ; Subscription to Newspapers; Cable Subscription; Postage and Courier
50299070	Subscription Services	Regional and 7 Provincial Offices	Direct Contracting	To renew our existing service provider (Regional Office and 7 Provincial Office)	Fund 101	97,000	97,000		Subscription to Newspapers, Magazines
50202010	Conduct of Various Trainings/Seminars Expenses	Regional and 7 Provincial Offices	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises	Fund 101	1,350,000	1,350,000		Human Resource & Development (Training Expenses (In House, outside invite seminars; RO and PO's; Teambuilding ; Hotel Accomodations; Seminars for various Projects (Consumer Welfare)
50204010	Utility Expenses for Water	Regional and 7 Provincial Offices	Direct Contracting	Not applicable (Regional Office and Provincial Office)	Fund 101	645,000	645,000		Water bills for the Regional Office and 7 Provincial Office
50204020	Utility Expenses for Electricity					3,270,000.00	3,270,000.00		Electric bills for the Regional Office and 7 Provincial Office

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50215030	Insurance of Building/Vehicle/ Equipment	Regional Office	Negotiated Procurement- Agency to Agency	Not applicable (Regional Office)											Fund 101	820,000.00	820,000.00		Insurance of DTI-3 Buidling, 22 vehicles and office equipment (RO & PO)
50212020	Job Order (Janitorial & Clerical Services)	Regional and 7 Provincial Offices	Job Order	Not applicable (Job Order) (Regional and Provincial office)											Fund 101	4,264,000.00	4,264,000.00		Salaries and Wages
50212030	Security Services	Regional Office	Direct Contracting	To renew our existing service provider (Regional Office)											Fund 101	1,766,000.00	1,766,000.00		Salaries for the three (3) Security Personnel
20299040	Transportation and Delivery Expenses	Regional and 7 Provincial Offices	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises											Fund 101	240,000.00	240,000.00		Toll fees and other transpo and delivery expenses
50604060	Procurement of Motor Vehicles	Regional Office	Negotiated Procurement- Agency to Agency												Fund 101	3,900,000.00		3,900,000.00	Purchase of Three (3) motor vehicles
GRAND TOTAL																38,407,004	32,348,209	6,058,795	

Prepared by:

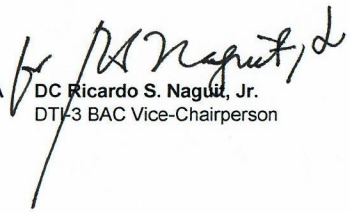

Ma. Providencia P. Dizon
DTI- 3 BAC Secretariat

Reviewed by:

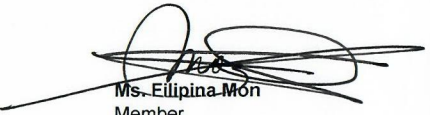

Warren Patrick Serrano
DTI-3 BAC Head Secretariat

Recommending Approval:


OIC - RD ZORINA D. ALDANA
DTI-3 BAC Chairperson


DC Ricardo S. Naguit, Jr.
DTI-3 BAC Vice-Chairperson


DC Marcela Z. Yusi
Member


Ms. Filipina Mon
Member

() Approved
() Disapproved


JUDITH P. ANGELES
Regional Director

Date: