(DEPARTMENT OF TRADE AND INDUSTRY, REGION VII) Annual Procurement Plan for FY 2019

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Plane tickets	FAD	NP-53.9 Small Value Proc.	N/A	N/A	N/A	N/A	GAA	1,000,000.00	1,000,000.00		
	Provision of Admin. Fee Airline Ticketing	FAD	NP-53.9 Small Value Proc.	N/A	Dec-18	Jan-19	Jan-19	GAA	45,000.00	45,000.00		
	Official Receipts	FAD	NP-53.5 Agency to agency	N/A	N/A	N/A	April	GAA	22,000.00	22,000.00		
	Checks	FAD	NP-53.5 Agency to agency	N/A	N/A	N/A	N/A	GAA	11,500.00	11,500.00		
	Gasoline and diesel	FAD	NP-53.9 Small Value Proc.	Dec-18	Dec-18	Jan-19	Jan-19	GAA	349,700.00	349,700.00		
	Drinking Water	FAD	NP-53.9 Small Value Proc.	Dec-18	Dec-18	Jan-19	Jan-19	GAA	90,000.00	90,000.00		
	Courier Services	FAD	NP-53.9 Small Value Proc.	Dec-18	Dec-18	Jan-19	Jan-19	GAA	120,000.00	120,000.00		
	Newspapers	FAD	NP - Media Services	N/A	N/A	Jan-19	Jan-19	GAA	17,496.00	17,496.00	-	
	Newpaper ads	FAD	NP - Media Services	N/A	N/A	N/A	N/A	GAA	70,000.00	70,000.00		
	Printing of Tarps and Fliers	FAD	NP-53.9 Small Value Proc.	Various dates	Various dates	Various dates	Various dates	GAA	20,000.00	20,000.00	-	
	Vehicle Rental	FAD	NP-53.9 Small Value Proc.	Dec-18	Dec-18	Jan-19	Jan-19	GAA	129,200.00	129,200.00		
	Meals for Meetings, Convergence, Trainings, Briefings, Excom and Conferences for CY 2019	FAD	NP-53.9 Small Value Proc.	Dec-18	Dec-18	Jan-19	Jan-19	GAA	243,200.00	243,200.00		
	Hotel Accommodation	FAD	NP-53.9 Small Value Proc.	N/A	Jan-19	Jan-19	Jan-19	GAA	101,600.00	101,600.00		
	Freight	FAD	Petty Cash	N/A	N/A	N/A	N/A	GAA	10,000.00	10,000.00		
	notarial services	FAD	Petty Cash	N/A	N/A	N/A	N/A	GAA	4,000.00	4,000.00		
	External Audit for ISO 2001:2015 Cert.	FAD	NP 53.7-Highly Technical Consultant	N/A	N/A	Feb-19	Feb-19	GAA	150,000.00	150,000.00		
	Consultancy	FAD	NP 53.7-Highly Technical Consultant	Various dates	Various dates	Various dates	Various dates	GAA	300,000.00	300,000.00		
	Hauling Services		NP-53.9 Small Value Proc.	Various dates	Various dates	Various dates	Various dates	GAA	20,000.00	20,000.00		
	Laundry Services	FAD	petty cash	N/A	N/A	N/A	N/A	GAA	5,000.00	5,000.00		
	Plumbing Services	FAD	petty cash	N/A	N/A	N/A	N/A	GAA	4,000.00	4,000.00		
	Electrical Services	FAD	petty cash	N/A	N/A	N/A	N/A	GAA	15,000.00	15,000.00		
	Hauling Services	FAD	petty cash	N/A	N/A	N/A	N/A	GAA	25,000.00	25,000.00		
	Office General Cleaning	FAD	NP-53.9 Small Value Proc.	October	October	October	October	GAA	90,000.00	90,000.00		
	Aircon Maintenance	FAD	NP-53.9 Small Value Proc.	Dec-18	Dec-18	Jan-19	Jan-19	GAA	116,600.00	116,600.00		
	Repairs of aircons	FAD	NP-53.9 Small Value Proc.	Various dates	Various dates	Various dates	Various dates	GAA	50,000.00	50,000.00		
	Maintenance-IT Equipment	FAD	NP-53.9 Small Value Proc.	Dec-18	Dec-18	Jan-19	Jan-19	GAA	116,300.00	116,300.00		
	Preventive maintenance - 4 vehicles including parts and labor	FAD	NP-53.9 Small Value Proc./Direct Contracting	Various dates	Various dates	Various dates	Various dates	GAA	163,000.00	163,000.00		
	Insurance coverage for PPE	FAD	NP-53.5 Agency to agency	N/A	N/A	N/A	N/A	GAA	63,600.00	63,600.00		
	of printers	FAD	NP-53.9 Small Value Proc.	Dec-18	Dec-18	Jan-19	Jan-19	GAA	81,200.00	81,200.00		
	Office Renovation	FAD	Competitive Bidding	July	July	July	August	GAA	2,000,000.00	2,000,000.00		
	DBM	FAD	NP-53.5 Agency to agency					GAA	1,450,058.02	1450058.02		
	Office Supplies	FAD	NP-53.9 Small Value Proc.					GAA	729,627.00	729,627.00		CSE not available at DBM PS
	Planning Services											
	Lease of venue with meals	PMSU	NP 53.10-Lease of Real Property and Venue	N/A	February	February	February	GAA	537,000.00	537,000.00		
	Domain Name and Cloud Storage for the E-files (iHub Regional Implementation)	PMSU	NP-53.9 Small Value Proc.	N/A	April	April	April	GAA	25,000.00	25,000.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
									-			
	Negosyo Center								-			
	accessories	NC	NP-53.9 Small Value Proc.	May	June	June	June	GAA	152,000.00		152,000.00	
	Set of 10 Lapel Microphone	NC						GAA	30,000.00		30,000.00	
	Projector	NC						GAA	375,000.00		375,000.00	
	Talkie with extra	NC						GAA	15,000.00		15,000.00	
	chest pocket holder								-			
									-			
	Lease of venue with meals for SBCC Training	NC	NP 53.10-Lease of Real Property and Venue	N/A	August	August	August	GAA	380,000.00	380,000.00		
	Professional / Training fee	NC	NP-Highly technical	N/A	N/A	August	August	GAA	250,000.00	250,000.00		
	Lease of venue with meals for NC Convergence	NC	NP 53.10-Lease of Real Property and Venue	N/A	August	August	August	GAA	312,570.00	312,570.00		
	Tokens	NC	NP-53.9 Small Value Proc.	August	August	August	August	GAA	30,000.00	30,000.00		
	Vehicle Rental	NC	NP-53.9 Small Value Proc.	August	August	August	August	GAA	60,000.00	60,000.00		
	Industry Development Division											
	Consultancy Services	IDD	NP-53.9 Small Value Proc.	March	March	March	March	GAA	300,000.00	300,000.00		
	Booth Rental for IFEX	IDD	NP-53.5 Agency to agency	N/A	N/A	N/A	April	GAA	250,000.00	250,000.00		
	Meals and snacks for meetings for the CMCI Awarding, PSA-National Stat. Month, ROLL IT, IFEX and BOI-OWN activities	IDD	NP-53.9 Small Value Proc.	Mar-Nov	Mar-Nov	Mar-Nov	Mar-Nov	GAA	54,875.00	54,875.00		
	SME Development Division								-			
	Consultancy Services	SDD	NP-53.9 Small Value Proc./ NP 53.7-Highly Technical Consultant	Various dates	Various dates	Various dates	Various dates	GAA	1,000,000.00	1,000,000.00		
	Venue, meals and accommodation for the National Designer's Summit		NP 53.10-Lease of Real Property and Venue	May	May	June	June	GAA	1,400,000.00	1,400,000.00		
	Van and Coaster Rental		NP-53.9 Small Value Proc.	May	May	June	June	GAA	75,000.00	75,000.00		
	Tokens		NP-53.9 Small Value Proc.	May	May	June	June	GAA	55,000.00	55,000.00		
	Green Team Capacity Dev't Training		NP-53.9 Small Value Proc.	May	May	June	June	GAA	384,000.00	384,000.00		
	Booth Rental for TNK		NP-53.9 Small Value Proc.	April	April	April	April	GAA	75,000.00	75,000.00		
	Meals and snacks for TNK activities, Press Con.		NP-53.9 Small Value Proc.	April	April	April	April	GAA	40,000.00	40,000.00		
	Other Professional Services		NP-53.9 Small Value Proc.	Various dates	Various dates	Various dates	Various dates	GAA	10,000.00	10,000.00		
	Venue rental for the Cebu Design Week		NP 53.10-Lease of Real Property and Venue	May	May	May	May	GAA	1,000,000.00	1,000,000.00		
	CARP											
	Venue, meals and accommodation for the CARP Trainings, meetings and Convergence		NP 53.10-Lease of Real Property and Venue	Various dates	Various dates	Various dates	Various dates	GAA	120,000.00	120,000.00		
	Tokens		NP-53.9 Small Value Proc.	April	April	April	April	GAA	4,000.00	4,000.00		
	CPD								-			
	Conduct of monitoring and enforcement-vehicle rental & meals and accommodation		NP-53.9 Small Value Proc.	Various dates	Various dates	Various dates	Various dates	GAA	130,000.00	130,000.00		

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	Consumer Net Meeting, Consumer Org. Education, Consumer Forum, Bagwis Advocacy and Diskwento Caravan - meals and accommodation		NP-53.9 Small Value Proc.	Various dates	Various dates	Various dates	Various dates	GAA	224,000.00	224,000.00		
	Design and printing of information collaterals		NP-53.9 Small Value Proc.	April	April	April	April	GAA	100,000.00	100,000.00		
	Prepaid mobile data		NP-53.9 Small Value Proc.	Various dates	Various dates	Various dates	Various dates	GAA	5,000.00	5,000.00		
	HR								-			
	Wellness Program - Venue, meals and professional fee		NP-53.9 Small Value Proc.	Various dates	Various dates	Various dates	Various dates	GAA	40,500.00	40,500.00		
	Teambuilding Activities - Venue, Meals and Professional fee		NP-53.9 Small Value Proc.	Nov	Nov	Nov	Nov	GAA	81,250.00	81,250.00		
	DTI Anniversary Celebration-meals and tokens		NP-53.9 Small Value Proc.	June	June	June	June	GAA	26,850.00	26,850.00		
	Rewards and Recognition Activities-tokens		NP-53.9 Small Value Proc.	Various dates	Various dates	Various dates	Various dates	GAA	215,200.00	215,200.00		
	Staff Trainings-Venue and meals		NP-53.9 Small Value Proc.	Various dates	Various dates	Various dates	Various dates	GAA	250,000.00	250,000.00		
							TOTAL CONSOLIDATED ANNUAL PROCUREMENT FOR CY 2019 (REGULAR MOOE AND PROJECT FUNDS)	101	15,620,326.02	15,048,326.02	572,000.00	

Prepared by:

EPIFANIA F. SURALTA
BAC Secretariat-Head

Recommending Approval:

EVELYN J. FABIAN
BAC-RO Chairperson

JULIET B. BANOGON
BAC Member (Alternate)

ON OFFICIAL TRAVEL
VICTORIA M DIAZ
BAC Co-Chairperson

MINERVA D. YAP
BAC Member

Certified as to Allotments Available:

3/29

MARIE SHERILYN B. GARCES
Administrative Officer V (Budget Officer)

Approved by:

ASTERIA C. CABERTE
Regional Director