

**Department of Trade and Industry XI Updated Annual Procurement Plan for FY 2020**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50212000-00	Security, Service Drivers and Janitorial Services	RO	NP-53.9 - Small Value Procurement	October 2019	N/A	January 2020	January 2020	GoP	1,753,641.00	1,753,641.00	-	-
50212000-00	Job Order Services	RO	Competitive Bidding	October 2019	November 2018	January 2020	January 2020	GoP	2,814,739.30	2,814,739.30	-	-
50299050-00	Office and Bodega Space Rental	RO	Direct Contracting	N/A	N/A	January 2020	January 2020	GoP	4,740,000.00	4,740,000.00	-	-
50203010-00	Office and Janitorial Supplies	RO	NP-53.5 Agency-to-Agency	N/A	N/A	January to December 2020	January to December 2020	GoP	1,442,895.00	1,442,895.00	-	-
50201010-00	Airline Tickets	RO	NP-53.5 Agency-to-Agency	N/A	N/A	January to December 2020	January to December 2020	GoP	850,000.00	850,000.00	-	Under GFA
50203010-00	COVID-related protective equipment and supplies	RO	NP-53.2 Emergency Cases	N/A	N/A	March to December 2020	March to December 2020	GoP	443,000.00	443,000.00	-	Face Masks, Face Shield, Alcohol, Sanitizers and other supplies to fight against COVID
50299050-00	Van Rental	RO	NP-53.9 - Small Value Procurement	January 2020	N/A	January to December 2020	January to December 2020	GoP	500,000.00	500,000.00	-	-
50213040-01/2/3	Repair and Maintenance of Furniture, IT and Office Equipment and Vehicles (with fuel/gasoline, etc.)	RO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	957,600.00	957,600.00	-	-
50203030-00	Accountable Forms	RO	NP-53.5 Agency-to-Agency	N/A	N/A	January to December 2020	January to December 2020	GoP	62,500.00	62,500.00	-	-
50202010-00	Trainings and Seminars (Food, Venue, Professional fee, Supplies)	RO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	10,335,343.70	10,335,343.70	-	For Negosyo Centers, Trade and Investment Promo, OTOP Next Gen, Shared Service Facilities, BIMP-EAGA, Consumer Protection and Advocacies, Human Resource, Internal Quality Management System/Audit, Export and Investment Programs
50212990-00	Other General Services	RO	NP-53.9 - Small Value Procurement	January 2020	N/A	January to December 2020	January to December 2020	GoP	982,866.00	982,866.00	-	Pest control, Plant & Laundry Services, Legal Services, Aircon Maintenance, Water & Plumbing Services, Subscription to Newspaper, Photocopier
50205020-000	Communication Expenses	RO	NP-53.9 - Small Value Procurement	January 2020	N/A	January to December 2020	January to December 2020	GoP	543,535.00	543,535.00	-	Telephone, Mobile Phone and Internet Services
50204000-00	Utilities	RO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	GoP	1,570,360.00	1,570,360.00	-	Water and Electricity
50299050-01	Booth Rental	RO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	1,427,600.00	1,427,600.00	-	Participation to Trade Fairs, Exhibits, etc...
50299020-00	Printing Services	RO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	1,250,000.00	1,250,000.00	-	For Accomplishment Reports, Info Materials, etc...
50203210-01	Office Equipment, Furnitures & Fixtures and ICT Equipment	RO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	1,264,920.00	1,264,920.00	-	Replacement for defective equipments
50212000-00	Procurement of Job Order, Service Drivers and Janitorial Services	DdO	NP-53.9 - Small Value Procurement	September to October 2020	N/A	January 2020	January 2020	GoP	621,885.00	621,885.00	-	Job Order, Service Driver and Janitorial Services
50299050-00	Procurement of Office Space Rental	DdO	Direct Contracting	N/A	N/A	January 2020	January 2020	GoP	590,072.58	590,072.58	-	Office Space Rental
50215020-00/50203090/50205020/50204000/50201010	Procurement of bonds, fuel, communication and utilities, travelling expenses	DdO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	GoP	1,072,442.42	1,072,442.42	-	Bonds, fuel, communication and utilities, travelling expenses etc.

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50213050-00	Procurement of Repair and Maintenance of Furniture, IT and Office Equipment and Vehicles	DdO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	83,600.00	83,600.00	-	Repair and Maintenance of Furniture, IT and Office Equipment and Vehicles
50202010/50211000/502010/50213050	Procurement of Training Materials / Professional Fees / Other Professional Services / Food and Venue / Travelling Expenses / Printing and Binding / Rental / Utilities / Repairs and Maintenance Machinery and Equipment	DdO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	4,140,000.00	4,140,000.00	-	Training Expense (Materials or kits, Professional Fees/Honorarium of Speakers, Professional Services, Food and Venue and Travelling Expenses/Printing and Binding/Rental/Utilities/Repairs and Maintenance Machinery and Equipment (Negosyo Centers)
50203010-00	Procurement of Emergency Supplies, Materials, Equipment and other related expenses for Covid-19 pandemic	DdO	NP-53.2 Emergency Cases	N/A	N/A	March to December 2020	March to December 2020	GoP	60,000.00	60,000.00	-	Alcohol and disinectant supplies, disposable face mask, thermal scanner, etc.
50205020/50202010/50299020	Procurement of Communication, Supplies and Materials, Training and Seminars, Printing and Binding, Transporation and Delivery, and Other Professional Services for Bamboo and Mining Industry Development	DdO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	300,000.00	300,000.00	-	Communication, Supplies and Materials, Training and Seminars, Printing and Binding, Transporation and Delivery, and Other Professional Services for Bamboo and Mining Industry Development (Cacao, Coffee, Aquaculture & ICT)
50205020/50202010/50299020	Procurement of Communication, Supplies and Materials, Training and Seminars, Printing and Binding, Transporation and Delivery, Rental, Other Professional Services, Taxes Insurance Premiums and Other Fees for Shared Service Facilities	DdO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	600,000.00	600,000.00	-	Procurement of Communication, Supplies and Materials, Training and Seminars, Printing and Binding, Transporation and Delivery, Rental, Other Professional Services, Taxes Insurance Premiums and Other Fees for Shared Service Facilities
20/50202010/50202010/50299020	Procurement of Communication, Supplies and Materials, Training and Seminars, Printing and Binding, Transporation and Delivery, Rental and Other Professional Services for OTOP Next Generation	DdO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	600,000.00	600,000.00	-	Procurement of Communication, Supplies and Materials, Training and Seminars, Printing and Binding, Transporation and Delivery, Rental and Other Professional Services for OTOP Next Generation
50212000-00	Procurement of Job Order, Service Drivers and Janitorial Services	DS	NP-53.9 - Small Value Procurement	September to October 2019	N/A	January 2020	January 2020	GoP	660,000.00	660,000.00	-	Job Order, Service Driver and Janitorial Services
50299050-00	Procurement of Office Space Rental	DS	Direct Contracting	N/A	N/A	January 2020	January 2020	GoP	889,360.00	889,360.00	-	Office Space Rental
50215020-00/50203090/50205020/50204000/50201010	Procurement of bonds, fuel, communication and utilities, travelling expenses	DS	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	GoP	1,094,300.00	1,094,300.00	-	Bonds, fuel, communication and utilities, travelling expenses etc.
50203010	Procurement of Common Office Supplies	DS	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	569,495.00	569,495.00	-	Common Office Supplies (paper materials, cleaning materials, equipments etc)



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50202010/50211000/50201010/50213050	Procurement of Training Materials / Professional Fees / Other Professional Services / Food and Venue / Travelling Expenses / Printing and Binding / Rental / Utilities / Repairs and Maintenance Machinery and Equipment	DS	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	4,950,845.00	4,950,845.00	-	Training Expense (Materials or kits, Professional Fees/Honorarium of Speakers, Professional Services, Food and Venue and Travelling Expenses/Printing and Binding/Rental/Utilities/Repairs and Maintenance Machinery and Equipment
50203010-00	COVID-related protective equipment and supplies	DS	NP-53.2 Emergency Cases	N/A	N/A	March to December 2020	March to December 2020	GoP	10,000.00	10,000.00	-	Common Office Supplies (paper materials, cleaning materials, equipments etc)
50213080	Procurement of Repairs and Maintenance of Machinery Equipment-Shared Service Facilities	DS	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	121,500.00	121,500.00	-	Repairs and Maintenance of Machinery Equipment-Shared Service Facilities
50203010-00	Bonds, Fuel, Communications and utilities	DCFO	Shopping	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	2,880,612.00	2,880,612.00	-	Negosyo Center and Direct Hire Staff,Fuel and communication (phone/mobile) ,Utilities(Water,Electricity Expenses ,Internet and Phone)
50213040-01/2/3	Repair and Maintenance of Furniture, IT and Office Equipment and Vehicles (with fuel/gasoline, etc.)	DCFO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	45,259.00	45,259.00	-	Repair and Maintenance of vehicle and office equipment,rental of venue & vehicle
50212000-00	Procurement of Security, Job Order, Service Drivers and Janitorial Services	DCFO	NP-53.9 - Small Value Procurement	September to October 2019	N/A	January 2020	January 2020	GoP	1,188,259.00	1,188,259.00	-	Job Orders, Janitorial Services, Service Driver
50202010-00	Seminars/Trainings (Professional Fee, travelling, Food and Venue)	DCFO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	571,613.00	571,613.00	-	Communication, Supplies and Materials, Training and Seminars, Printing and Binding, Transportation and Delivery, vehicle rental and Other Professional Services
50205020/50202010/50299020	Procurement of Training Materials / Professional Fees / Food and Venue / Travelling Expenses	DCFO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	3,749,757.00	3,749,757.00	-	Professional fees, training materials, food and venue,Office Renovations
50203010-00	COVID-related protective equipment and supplies	DCFO	NP-53.2 Emergency Cases	N/A	N/A	March to December 2020	March to December 2020	GoP	300,000.00	300,000.00	-	Face Masks, Face Shield, Alcohol, Sanitizers and other supplies to fight against COVID
50299050-00	Office Space Rental	Dav Occ	Direct Contracting	September to October 2019	N/A	January 2020	January 2020	GoP	150,000.00	150,000.00	-	Office Space Rental
50205000-00	Bonds, Fuel, Communications and utilities	Dav Occ	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	GoP	200,000.00	200,000.00	-	-
50212000-00	Job Order and Janitorial Services	Dav Occ	NP-53.9 - Small Value Procurement	September to October 2019	N/A	January 2020	January 2020	GoP	750,000.00	750,000.00	-	-
50202010/50211000/50201010/50213050	Procurement of Training Materials / Professional Fees / Other Professional Services / Food and Venue / Travelling Expenses / Printing and Binding / Rental / Utilities / Repairs and Maintenance Machinery and Equipment	Dav Occ	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	2,000,000.00	2,000,000.00	-	Training Expense (Materials or kits, Professional Fees/Honorarium of Speakers, Professional Services, Food and Venue and Travelling Expenses/Printing and Binding/Rental/Utilities/Repairs and Maintenance Machinery and Equipment
50205020/50202010/50299020	Procurement of Communication, Supplies and Materials, Training and Seminars, Printing and Binding, Transportation and Delivery, and Other Professional Services	Dav Occ	NP-53.9 - Small Value Procurement	September to October 2019	N/A	January 2020	January 2020	GoP	100,000.00	100,000.00	-	Communication, Supplies and Materials, Training and Seminars, Printing and Binding, Transportation and Delivery, vehicle rental and Other Professional Services

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50205020/50202010/50299020	Procurement of Communication, Supplies and Materials, Training and Seminars, Printing and Binding, Transportation and Delivery, Rental, Other Professional Services, Taxes Insurance Premiums and Other Fees for Shared Service Facilities	Dav Occ	NP-53.9 - Small Value Procurement	September to October 2019	N/A	January 2020	January 2020	GoP	300,000.00	300,000.00	-	Procurement of Communication, Supplies and Materials, Training and Seminars, Printing and Binding, Transportation and Delivery, Rental, Other Professional Services, Taxes Insurance Premiums and Other Fees for Shared Service Facilities
50205020/50202010/50299020	Procurement of Communication, Supplies and Materials, Training and Seminars, Printing and Binding, Transportation and Delivery, Rental and Other Professional Services for OTOP Next Generation	Dav Occ	NP-53.9 - Small Value Procurement	September to October 2019	N/A	January 2020	January 2020	GoP	300,000.00	300,000.00	-	Procurement of Communication, Supplies and Materials, Training and Seminars, Printing and Binding, Transportation and Delivery, Rental and Other Professional Services for OTOP Next Generation
50213040-01/20	Repair and Maintenance of Furniture, IT and Office Equipment and Vehicles (with fuel/gasoline, etc.,)	Dav Occ	NP-53.9 - Small Value Procurement	January to December 2019	N/A	January to December 2020	January to December 2020	GoP	64,000.00	64,000.00	-	-
50205000-00	Bonds, Fuel, Communications and utilities	DO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	GoP	290,000.00	290,000.00	-	Bonds, Fuel, Communications and utilities
50212000-00	Job Order, Janitorial and Other General Services	DO	NP-53.9 - Small Value Procurement	September to October 2019	N/A	January 2020	January 2020	GoP	3,720,000.00	3,720,000.00	-	Job Order, Janitorial and Other General Services
50202010-00	Seminars/Trainings (Professional Fee, travelling, Food and Venue)	DO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	3,368,500.00	3,368,500.00	-	Communication, Supplies and Materials, Training and Seminars, Printing and Binding, Transportation and Delivery, vehicle rental and Other Professional Services
50213050-00	Procurement of Repair and Maintenance of Furniture, IT and Office Equipment and Vehicles	DO	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	100,000.00	100,000.00	-	Repair and Maintenance of Furniture, IT and Office Equipment and Vehicles
50299050-00	Space and Booth Rental	DO	Direct Contracting	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	285,000.00	285,000.00	-	Booth Rental for various trade fairs to be participated and/or initiated by DTI
50203010-00	Procurement of common-use supplies as preventive measure of COVID-19	DO	NP-53.2 Emergency Cases	N/A	N/A	March to December 2020	January to December 2019	GoP	45,000.00	45,000.00	-	Procurement of common-use supplies as preventive measure of COVID-19 during the State of Public Health Emergency declaration
50299050-00/50204000-00	Rental, electricity and water expenses	DO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	GoP	730,000.00	730,000.00	-	Rental, electricity and water expenses
50215020-00/50203090/50205020/50204000/50201010	Procurement of bonds, fuel, communication and utilities, travelling expenses	DN	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	GoP	220,000.00	220,000.00	-	Bonds, fuel, communication and utilities, travelling expenses etc.
50203010/50299040/50203090/50205020/50212000	Procurement of supplies and materials, transportation and delivery, fuel, communication, printing and binding, computer operator and Service Driver and training and seminars	DN	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	2,229,500.00	2,229,500.00	-	Supplies and materials, transportation and delivery, fuel, communication, printing and binding, Computer Operator and Service Driver and training and seminars
50202010/50211000/50201010/50213050	Procurement of supplies and materials, transportation and delivery, fuel, communication, utilities, printing and binding, other professional services, training and seminars, repair and maintenance and establishment negosyo center.	DN	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	4,500,000.00	4,500,000.00	-	Supplies and materials, transportation and delivery, fuel, communication, utilities, printing and binding, other professional services, training and seminars, repair and maintenance and establishment negosyo center.



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50205020/50202010/50299020	Procurement of supplies and materials, transportation and delivery, fuel, communication, printing and binding, and training and seminars	DN	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	345,000.00	345,000.00	-	Supplies and materials, transportation and delivery, fuel, communication, printing and binding, and training and seminars
50203010-00	Procurement of supplies and materials related to COVID-19 Expenses to ensure continuity of service to the public during the State of Public Health Emergency.	DN	NP-53.2 Emergency Cases	N/A	N/A	March to December 2020	March to December 2020	GoP	55,000.00	55,000.00	-	Supplies and materials (masks, alcohol, disinfectant spray, thermal scanner, face shield)
50205020/50202010/50299020	Procurement of supplies and materials, transportation and delivery, fuel, communication, printing and binding, training and seminars, repair and maintenance of SSF equipments and technical staff.	DN	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	600,000.00	600,000.00	-	Supplies and materials, transportation and delivery, fuel, communication, printing and binding, training and seminars, repair and maintenance of SSF equipments and technical staff.
50205020/50202010/50299020	Procurement of supplies and materials, transportation and delivery, fuel, communication, printing and binding, training and seminars and installation of OTOP Hub	DN	NP-53.9 - Small Value Procurement	January to December 2020	N/A	January to December 2020	January to December 2020	GoP	650,000.00	650,000.00	-	Supplies and materials, transportation and delivery, fuel, communication, printing and binding, training and seminars and installation of OTOP Hub
									77,040,000.00	77,040,000.00	-	

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