ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2020 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8,2018 , the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2020 template at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2020 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
   a. form used is other than the prescribed format which can be downloaded only at www.ps- philgeps.gov.ph and;
   b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
   a. Saved using this format: APP2020_Name of Agency_Main or Regional Office (e.g. APP2020 _DBM_Central Office, APP2020 _DBM_Region IVA).
   b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019.

*Note: Consistent with **Memorandum Circular No. 2019 -1 dated 03 September 2019, issued by AO 25,** the APP-CSE for FY 2020 must be submitted on or before **October 31, 2019**.*

Department/Bureau/Office: Department of Trade and Industry
Region: Cordillera Administrative Region
Address: 2nd Floor Pine Lake View Building, #9 Otek Street, Corner Rizal Park, Salvosa Drive, Baguio City

Agency Account Code: _____
Organization Type: Government Organization

Contact Person: Florence Joseline B. Gredoña
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		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																											
Pesticides or Pest Repellents																											
1	10191509-IN-A01	INSECTICIDE, aerosol type, net contents: 600ml min	can	37	0	1	38	5,295.68	34	0	1	35	4,877.60	35	0	2	37	5,156.32	34	1	0	35	4,877.60	145.00	139.36	20,207.20
Solvents																											
2	12191601-AL-S04	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	42	0	11	53	2,320.87	29	1	10	40	1,751.60	30	11	1	42	1,839.18	30	10	1	41	1,795.39	176.00	43.79	7,707.04
Color Compounds and Dispersions																											
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle	19	3	0	22	677.60	12	0	0	12	369.60	14	3	0	17	523.60	12	0	0	12	369.60	63.00	30.8	1,940.40
Films																											
4	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	1	0	0	1	847.82	2	0	0	2	1,695.64	0	0	0	0	0.00	0	0	0	0	0.00	3.00	847.82	2,543.46
5	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box	1	0	0	1	221.00	0	0	0	0	0.00	1	0	0	1	221.00	0	0	0	0	0.00	2.00	221	442.00
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	4	0	0	4	834.08	0	0	0	0	0.00	1	0	0	1	208.52	0	0	0	0	0.00	5.00	208.52	1,042.60
Paper Materials and Products																											
7	14111503-CA-A01	CARTOLINA, assorted colors	pack	17	0	0	17	1,423.24	16	0	0	16	1,339.52	17	0	0	17	1,423.24	16	0	0	16	1,339.52	66.00	83.72	5,525.52
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	682.24	0.00
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.6	0.00
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.8	0.00
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00
12	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884	0.00
13	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1508	0.00
14	14111509-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	6	0	0	6	4,769.76	7	0	0	7	5,564.72	6	0	0	6	4,769.76	6	0	0	6	4,769.76	25.00	794.96	19,874.00
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 75mm (2" x 3") min	pad	66	10	5	81	3,001.86	53	11	3	67	2,483.02	61	8	3	72	2,668.32	53	11	3	67	2,483.02	287.00	37.06	10,636.22

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	54	10	5	69	4,090.32	44	11	3	58	3,438.24	52	8	3	63	3,734.64	44	11	3	58	3,438.24	248.00	59.28	14,701.44
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	49	5	5	59	2,816.07	39	6	3	48	2,291.04	47	3	3	53	2,529.69	39	6	3	48	2,291.04	208.00	47.73	9,927.84
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	111	4	4	119	1,432.76	91	4	4	99	1,191.96	111	4	4	119	1,432.76	101	4	9	114	1,372.56	451.00	12.04	5,430.04
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	382	62	52	496	84,997.76	252	62	52	366	62,424.96	251	51	51	353	60,207.68	251	51	51	353	60,207.68	1,568.00	170.56	267,438.08
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	336	32	14	382	69,302.44	202	31	13	246	44,629.32	204	31	13	248	44,992.16	195	31	13	239	43,359.38	1,115.00	181.42	202,283.30
21	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	147	31	41	219	28,128.36	137	29	36	202	25,944.88	137	29	34	200	25,688.00	127	29	34	190	24,403.60	811.00	128.44	104,164.84
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	97	14	20	131	22,191.40	92	15	12	119	20,158.60	95	12	15	122	20,666.80	89	15	12	116	19,650.40	488.00	169.4	82,667.20
23	14111531-PP-N01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	9	10	1	20	582.40	13	0	1	14	407.68	9	10	1	20	582.40	13	0	1	14	407.68	68.00	29.12	1,980.16
24	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	56	303	3	362	36,819.02	8	3	3	14	1,423.94	3	203	3	209	21,257.39	8	3	3	14	1,423.94	599.00	101.71	60,924.29
25	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm ±1mm x 30m-0.3m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	55.64	0.00
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	64	0	0	64	4,526.08	24	0	0	24	1,697.28	51	0	0	51	3,606.72	29	0	0	29	2,050.88	168.00	70.72	11,880.96
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	29	0	0	29	2,955.68	1	0	0	1	101.92	4	0	0	4	407.68	1	0	0	1	101.92	35.00	101.92	3,567.20
28	14111704-TT-P02	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	56	16	16	88	7,691.20	16	16	16	48	4,195.20	16	16	16	48	4,195.20	16	16	16	48	4,195.20	232.00	87.4	20,276.80
Batteries and Cells and Accessories																											
29	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	88	3	16	107	2,111.11	44	3	11	58	1,144.34	64	2	16	82	1,617.86	49	2	11	62	1,223.26	309.00	19.73	6,096.57
30	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	78	7	16	101	1,992.73	34	5	10	50	986.90	59	6	16	81	1,598.13	37	5	10	52	1,025.96	284.00	19.73	5,603.32
31	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	35	0	10	45	4,329.00	21	0	10	31	2,982.20	21	0	10	31	2,982.20	21	0	10	31	2,982.20	138.00	96.2	13,275.60
Manufacturing Components and Supplies																											
32	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	60	0	0	60	3,726.00	34	0	0	34	2,111.40	29	3	0	32	1,987.20	24	0	0	24	1,490.40	150.00	62.1	9,315.00
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	19.76	0.00
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (25/6)	box	122	0	1	123	2,773.65	58	0	1	59	1,330.45	80	0	11	91	2,052.05	58	0	1	59	1,330.45	332.00	22.55	7,486.60
35	31201502-TA-D01	TAPE, ELECTRICAL, 18mm x 16M min	roll	7	0	0	7	130.69	12	0	0	12	224.04	7	0	0	7	130.69	12	0	0	12	224.04	38.00	18.67	709.46
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	52	4	2	58	4,804.80	39	0	0	39	2,129.40	64	2	0	66	3,603.60	49	0	0	49	2,675.40	242.00	54.6	13,213.20
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	74	2	0	76	8,101.60	37	0	0	37	3,944.20	52	12	0	64	6,822.40	42	0	0	42	4,477.20	219.00	106.6	23,345.40
38	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	55	4	17	76	1,517.72	41	0	0	41	818.77	52	2	0	54	1,078.38	43	1	0	44	878.68	215.00	19.97	4,293.55
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	73	4	3	80	807.20	56	2	3	61	615.49	56	14	3	73	736.57	71	2	3	76	766.84	290.00	10.09	2,926.10
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	40	2	0	42	838.74	33	0	0	33	659.01	38	2	0	40	798.80	43	0	0	43	858.71	158.00	19.97	3,155.26
41	31151807-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	32	0	0	32	1,863.68	32	0	1	33	1,921.92	33	0	0	33	1,921.92	33	0	0	33	1,921.92	131.00	58.24	7,629.44
Heating and Ventilation and Air Circulation																											
42	40101604-EF-C01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1109.58	0.00
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1369.68	0.00
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	856.88	0.00
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	770.11	0.00
Lighting and Fixtures and Accessories																											
46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece	2	0	0	2	78.78	5	0	0	5	196.95	2	0	0	2	78.78	2	0	0	2	78.78	11.00	39.39	433.29
47	39101628-LB-L01	Ligth Bulb, LED, 7 watts 1 pc in individual box	piece	2	0	0	2	164.32	5	0	0	5	410.80	2	0	0	2	164.32	2	0	0	2	164.32	11.00	82.16	903.76
Measuring and Observing and Testing Equipment																											
48	41111504-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	35	0	0	35	618.80	0	0	0	0	0.00	12	0	0	12	212.16	10	0	0	10	176.80	57.00	17.68	1,007.76
Cleaning Equipment and Supplies																											
49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	45	0	0	46	3,958.76	32	0	0	32	2,753.92	34	0	0	34	2,926.04	32	0	0	32	2,753.92	144.00	86.06	12,392.64
50	47131604-BR-S01	BROOM, soft (tambo)	piece	13	0	0	13	1,771.12	7	0	0	7	953.68	11	0	0	11	1,498.64	7	0	0	7	953.68	38.00	136.24	5,177.12

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
51	47131504-BR-T01	BROOM, STICK (TING-[illegible]ING), usable length: 750mm min	piece	11	0	0	11	200.20	5	0	0	5	91.00	7	0	0	7	127.40	5	0	0	5	91.00	28.00	18.2	509.60
52	47131829-TB-C01	CLEANER,TOILET BOW[illegible] AND URINAL, 900ml-1000ml [illegible] cap	bottle	27	2	2	31	1,289.60	17	2	2	21	873.60	17	2	2	21	873.60	17	2	2	21	873.60	94.00	41.6	3,910.40
53	47131808-CL-P01	CLEANSER, SCOURING [illegible]POWDER, 350g min./can	can	24	0	0	24	574.08	14	0	0	14	334.88	14	0	0	14	334.88	14	0	0	14	334.88	66.00	23.92	1,578.72
54	47131811-DE-B02	DETERGENT BAR, 140 [illegible]rams as packed	bar	13	0	0	13	117.39	18	0	0	18	162.54	13	0	0	13	117.39	13	0	0	13	117.39	57.00	9.03	514.71
55	47131811-DE-P02	DETERGENT POWDER, [illegible]all purpose, 1kg	pack	25	0	0	25	935.75	15	0	0	15	561.45	15	0	0	15	561.45	15	0	0	15	561.45	70.00	37.43	2,620.10
56	47131803-DS-A01	DISINFECTANT SPRAY, [illegible]erosol type, 400-550 grams	can	33	0	0	33	4,255.68	25	0	0	25	3,224.00	23	0	0	23	2,966.08	25	0	0	25	3,224.00	106.00	128.96	13,669.76
57	47131501-DU-P01	DUST PAN, non-rigid pl[illegible]stic, w/ detachable handle	piece	8	0	0	8	198.64	5	0	0	5	124.15	3	0	0	3	74.49	5	0	0	5	124.15	21.00	24.83	521.43
58	47131802-FW-P02	FLOOR WAX, PASTE, R[illegible]D	can	13	0	0	13	4,026.88	4	0	0	4	1,239.04	3	0	0	3	929.28	3	0	0	3	929.28	23.00	309.76	7,124.48
59	47131830-FC-A01	FURNITURE CLEANER, [illegible]erosol type, 300ml min per can	can	23	0	0	23	2,657.19	11	0	0	11	1,270.83	13	0	0	13	1,501.89	11	0	0	11	1,270.83	58.00	115.53	6,700.74
60	47121804-MP-B01	MOP BUCKET, heavy du[illegible]ty, hard plastic	unit	3	0	0	3	6,864.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	2288	6,864.00
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	3	0	0	3	436.80	2	0	0	2	291.20	2	0	0	2	291.20	2	0	0	2	291.20	9.00	145.6	1,310.40
62	47131619-MP-R01	MOPHEAD, made of ray[illegible]n, weight: 400 grams min	piece	3	0	0	3	371.28	2	0	0	2	247.52	2	0	0	2	247.52	2	0	0	2	247.52	9.00	123.76	1,113.84
63	47131501-RG-C01	RAGS, all cotton, 32 pie[illegible]es per kilogram min	bundle	9	0	0	9	484.38	13	0	0	13	699.66	8	0	0	8	430.56	13	0	0	13	699.66	43.00	53.82	2,314.26
64	47131602-SC-N01	SCOURING PAD, made [illegible]f synthetic nylon, 140 x 220mm	pack	11	0	1	12	1,285.44	10	1	0	11	1,178.32	11	0	1	12	1,285.44	10	1	0	11	1,178.32	46.00	107.12	4,927.52
65	47121701-TB-P04	TRASHBAG, plastic, tran[illegible]sparent	roll	60	0	0	60	8,080.80	30	0	2	32	4,309.76	30	0	0	30	4,040.40	30	0	0	30	4,040.40	152.00	134.68	20,471.36
66	47121702-WB-P01	WASTEBASKET, non-rigi[illegible]d plastic	piece	7	0	0	7	165.13	3	0	0	3	70.77	3	9	0	12	283.08	3	0	0	3	70.77	25.00	23.59	589.75
Information and Communication Technology (ICT) Equipment and Devices and Accessories																											
67	43211507-DCT-D3	Desktop Computer, bran[illegible]ded	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	39208	0.00
68	43201827-ID-XD2	EXTERNAL HARD DRIVE [illegible] 1TB, 2.5"HDD, USB 3.0	piece	5	0	0	5	13,570.00	4	0	0	4	10,856.00	2	0	0	2	5,428.00	2	0	0	2	5,428.00	13.00	2714	35,282.00
69	43202010-FD-U01	FLASH DRIVE, 16 GB ca[illegible]acity	piece	32	3	0	35	5,860.40	10	0	0	10	1,674.40	14	4	0	18	3,013.92	5	4	0	9	1,506.96	72.00	167.44	12,055.68
70	43211503-LCT-03	Laptop Computer, brand[illegible]ed	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	45747.52	0.00
71	43211708-MO-O01	MOUSE, optical, USB con[illegible]nection type	unit	14	0	1	15	1,669.50	6	0	0	6	667.80	10	0	0	10	1,113.00	5	0	0	5	556.50	36.00	111.3	4,006.80
72	43212102-PR-D02	PRINTER, IMPACT DOT [illegible]MATRIX, 24 pins, 136 column	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38100.97	0.00
73	43212102-PR-D03	PRINTER, IMPACT DOT [illegible]MATRIX, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9191.52	0.00
74	43212105-PR-L01	PRINTER, LASER, monoc[illegible]hrome, network-ready	unit	1	0	0	1	724.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	724.88	724.88
Office Equipment and Accessories and Supplies																											
75	44121710-CH-W01	CHALK, molded, white, d[illegible]ustless, length: 78mm min	box	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	148.20	0	0	0	0	0.00	5.00	29.64	148.20
76	44122105-BF-C01	CLIP, BACKFOLD, all met[illegible]al, clamping: 19mm (-1mm)	box	117	5	0	122	1,104.10	52	5	0	57	515.85	74	5	0	79	714.95	58	5	0	63	570.15	321.00	9.05	2,905.05
77	44122105-BF-C02	CLIP, BACKFOLD, all met[illegible]al, clamping: 25mm (-1mm)	box	114	5	0	119	1,817.13	45	5	0	50	763.50	66	5	0	71	1,084.17	50	5	0	55	839.85	295.00	15.27	4,504.65
78	44122105-BF-C03	CLIP, BACKFOLD, all met[illegible]al, clamping: 32mm (-1mm)	box	103	5	0	108	2,246.40	38	5	0	43	894.40	59	5	0	64	1,331.20	43	5	0	48	998.40	263.00	20.8	5,470.40
79	44122105-BF-C04	CLIP, BACKFOLD, all met[illegible]al, clamping: 50mm (-1mm)	box	76	5	0	81	3,875.04	36	5	0	41	1,961.44	57	5	0	62	2,966.08	41	5	0	46	2,200.64	230.00	47.84	11,003.20
80	44121801-CT-P01	CORRECTION TAPE, film [illegible]base type, UL 6m min	piece	232	7	10	249	3,490.98	149	10	7	166	2,327.32	152	7	10	169	2,369.38	159	10	7	176	2,467.52	760.00	14.02	10,655.20
81	44181515-DF-B01	DATA FILE BOX, made of [illegible]chipboard, with closed ends	piece	225	0	10	235	18,142.00	40	0	5	45	3,474.00	80	5	5	90	6,948.00	37	0	5	42	3,242.40	412.00	77.2	31,806.40
82	44122011-DF-F01	DATA FOLDER, made of c[illegible]hipboard, taglie lock	piece	7	0	3	10	586.40	7	0	0	7	480.48	7	0	0	7	480.48	7	0	0	7	480.48	31.00	68.64	2,127.84
83	44121506-EN-D01	ENVELOPE, DOCUMENTA[illegible]RY, for A4 size document	box	26	0	2	28	18,846.52	10	0	0	10	6,730.90	13	0	0	13	8,750.17	12	0	0	12	8,077.08	63.00	673.09	42,404.67
84	44121506-EN-D02	ENVELOPE, DOCUMENTA[illegible]RY, for legal size document	box	29	0	2	31	28,741.96	10	0	0	10	9,271.60	17	0	0	17	15,761.72	16	0	0	16	14,834.56	74.00	927.16	68,609.84
85	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD,for legal si[illegible]e doc	box	32	0	2	34	25,105.60	11	0	0	11	8,122.40	18	0	0	18	13,291.20	16	0	0	16	11,814.40	79.00	738.4	58,338.60
86	44121506-EN-X02	ENVELOPE, EXPANDING, [illegible]PLASTIC, 0.50mm thickness min	piece	4	0	0	4	121.97	9	0	0	9	274.44	4	0	0	4	121.97	15	0	0	15	457.39	32.00	30.4928	975.77
87	44121506-EN-W02	ENVELOPE, MAILING,whit[illegible]e, 80gsm (-5%)	box	4	0	0	4	1,449.76	6	0	0	6	2,174.64	1	0	0	1	362.44	6	0	0	6	2,174.64	17.00	362.44	6,161.48
88	44121504-EN-W02	ENVELOPE, mailing, white[illegible] with window	box	7	0	0	7	2,898.91	5	0	0	5	2,070.65	7	0	0	7	2,898.91	6	0	0	6	2,484.78	25.00	414.13	10,353.25
89	44181912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	14	0	0	14	144.20	7	0	0	7	72.10	7	0	0	7	72.10	7	0	0	7	72.10	35.00	10.3	360.50

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Printer or Facsimile or Photocopier Supplies																											
132	44103109-BR-DC5	DRUM CART, BROTHER DR-3455	cart	2	0	0	2	13,894.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	6947.2	13,894.40
133	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart	1	0	1	2	1,978.08	1	0	1	2	1,978.08	1	0	1	2	1,978.08	1	0	1	2	1,978.08	8.00	989.04	7,912.32
134	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	12	3	0	15	15,444.00	5	3	0	9	9,266.40	13	3	0	16	16,473.60	7	3	0	10	10,296.00	50.00	1029.6	51,480.00
135	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	2	1	2	5	3,770.00	2	0	2	4	3,016.00	2	1	2	5	3,770.00	2	1	2	5	3,770.00	19.00	754	14,326.00
136	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	13	5	0	18	14,040.00	8	5	0	13	10,140.00	13	5	0	18	14,040.00	8	5	0	13	10,140.00	62.00	780	48,360.00
137	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	65	1	12	78	19,468.80	29	0	15	44	10,982.40	40	0	13	53	13,228.80	29	0	13	42	10,483.20	217.00	249.6	54,163.20
138	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	45	1	11	57	14,227.20	19	0	14	33	8,236.80	28	0	11	39	9,734.40	19	0	12	31	7,737.60	160.00	249.6	39,936.00
139	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	35	1	11	47	11,731.20	16	0	12	28	6,988.80	25	0	11	36	8,985.60	16	0	12	28	6,988.80	139.00	249.6	34,694.40
140	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	28	1	11	40	9,984.00	16	0	12	28	6,988.80	25	0	11	36	8,985.60	16	0	12	28	6,988.80	132.00	249.6	32,947.20
141	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	773.76	0.00
142	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	950.56	0.00
143	44103105-HP-B05	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	295.6	0.00
144	44103105-HP-T12	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.4	0.00
145	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1492.4	0.00
146	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.8	0.00
147	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.8	0.00
148	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.8	0.00
149	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.8	0.00
150	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.8	0.00
151	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016	0.00
152	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.6	0.00
153	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.2	0.00
154	44103105-HP-B36	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
155	44103105-HP-T36	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
156	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
157	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
158	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
159	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1269.84	0.00
160	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	656.24	0.00
161	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	821.6	0.00
162	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.8	0.00
163	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.2	0.00
164	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.2	0.00
165	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.2	0.00
166	44103105-HX-B42	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1570.4	0.00
167	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1165.84	0.00
168	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1165.84	0.00
169	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1165.84	0.00
170	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	17	0	0	17	6,223.36	17	0	0	17	6,223.36	17	0	0	17	6,223.36	17	0	0	17	6,223.36	68.00	366.08	24,893.44
171	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	13	0	0	13	4,759.04	13	0	0	13	4,759.04	13	0	0	13	4,759.04	13	0	0	13	4,759.04	52.00	366.08	19,036.16

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
172	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
173	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
174	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
175	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.6	0.00
176	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.6	0.00
177	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.6	0.00
178	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart	15	0	0	15	6,084.00	15	0	0	15	6,084.00	15	0	0	15	6,084.00	15	0	0	15	6,084.00	60.00	405.6	24,336.00
179	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart	17	0	0	17	6,895.20	17	0	0	17	6,895.20	17	0	0	17	6,895.20	17	0	0	17	6,895.20	68.00	405.6	27,580.80
180	44103105-HP-C50	INK CART, HP L0S51AA (HP955) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
181	44103105-HP-M50	INK CART, HP L0S54AA (HP955) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
182	44103105-HP-Y50	INK CART, HP L0S57AA (HP955) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
183	44103105-HP-B50	INK CART, HP L0S60AA (HP955) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4956.6	0.00
184	44103105-HX-C48	INK CART, HP L0S63AA (HP955XL) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
185	44103105-HX-M48	INK CART, HP L0S66AA (HP955XL) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
186	44103105-HX-Y48	INK CART, HP L0S69AA (HP955XL) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
187	44103105-HX-B48	INK CART, HP L0S72AA (HP955XL) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1644.24	0.00
188	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.6168	0.00
189	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.6168	0.00
190	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.6168	0.00
191	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.29	0.00
192	44103105-HX-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
193	44103105-HX-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
194	44103105-HX-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
195	44103105-HX-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
196	44103112-EP-R26	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
197	44103112-EP-R27	RIBBON CART, EPSON C13S015531 (S019086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	716.44	0.00
198	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
199	44103103-BR-D03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
200	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1892.8	0.00
201	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
202	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3567.2	0.00
203	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5002.4	0.00
204	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	8	0	6	14	47,320.00	5	1	6	12	40,560.00	6	0	6	12	40,560.00	6	0	6	12	40,560.00	50.00	3380	169,000.00
205	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3337.36	0.00
206	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332	0.00
207	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952	0.00
208	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	10	0	5	15	51,480.00	10	1	6	17	58,344.00	10	0	5	15	51,480.00	11	0	5	16	54,912.00	63.00	3432	216,216.00
209	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2360.8	0.00
210	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.8	0.00
211	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.8	0.00
212	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.8	0.00
213	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2916.16	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
214	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16		0.00
215	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16		0.00
216	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16		0.00
217	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7856.16		0.00
218	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6900.4		0.00
219	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04		0.00
220	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04		0.00
221	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04		0.00
222	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	28	0	0	28	117,644.80	22	0	0	22	92,435.20	22	0	0	22	92,435.20	21	0	0	21	88,233.60	93.00	4201.6		390,748.80
223	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	25	0	0	25	150,280.00	21	0	0	21	126,235.20	21	0	0	21	126,235.20	21	0	0	21	126,235.20	88.00	6011.2		528,985.60
224	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	24	0	0	24	144,268.80	21	0	0	21	126,235.20	21	0	0	21	126,235.20	21	0	0	21	126,235.20	87.00	6011.2		522,974.40
225	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	25	0	0	25	150,280.00	20	0	0	20	120,224.00	21	0	0	21	126,235.20	21	0	0	21	126,235.20	87.00	6011.2		522,974.40
226	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.8		0.00
227	44103103-X-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7213.44		0.00
228	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.28		0.00
229	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart	5	0	1	6	34,725.60	4	0	1	5	28,938.00	4	0	1	5	28,938.00	4	0	0	4	23,150.40	20.00	5787.6		115,752.00
230	44103103-HX-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0		0.00
231	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart	1	0	0	1	5,200.00	0	0	0	0	0.00	1	0	0	1	5,200.00	0	0	0	0	0.00	2.00	5200		10,400.00
232	44103103-HP-B51	TONER CART, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7112.56		0.00
233	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8606		0.00
234	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.7		0.00
235	44103103-HX-B51	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4056		0.00
236	44103103-HP-B58	TONER CART, HP CF287A (HP87) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051		0.00
237	44103103-HP-B59	TONER CART, HP CF310AC (HP826) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0		0.00
238	44103103-HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0		0.00
239	44103103-HP-Y59	TONER CART, HP CF312AC (HP826) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0		0.00
240	44103103-HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0		0.00
241	44103103-HX-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156		0.00
242	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.6		0.00
243	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.6		0.00
244	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.6		0.00
245	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.6		0.00
246	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7056.4		0.00
247	44103103-HX-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0		0.00
248	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24		0.00
249	44103103-HX-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0		0.00
250	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24		0.00
251	44103103-HX-Y53	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0		0.00
252	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24		0.00
253	44103103-HX-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0		0.00
254	44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78		0.00
255	44103103-HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83		0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
256	44103103-HP-Y52	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
257	44103103-HP-M52	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
258	44103103-HP-B53	TONER CART, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.8	0.00
259	44103103-HX-B54	TONER CART, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.2	0.00
260	44103103-HP-C53	TONER CART, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616	0.00
261	44103103-HX-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.4	0.00
262	44103103-HP-Y53	TONER CART, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616	0.00
263	44103103-HX-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.4	0.00
264	44103103-HP-M53	TONER CART, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616	0.00
265	44103103-HX-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.4	0.00
266	44103103-HP-B04	TONER CART, HP Q2612A, Black	cart	0	2	0	2	7,800.00	0	2	0	2	7,800.00	0	2	0	2	7,800.00	0	2	0	2	7,800.00	8.00	3900	31,200.00
267	44103103-HP-B09	TONER CART, HP Q5942A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7482.8	0.00
268	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3972.8	0.00
269	44103103-LX-B03	TONER CART, LEXMARK E360H11P, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8725.6	0.00
270	44103103-LX-B05	TONER CART, LEXMARK T650A11P, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9490	0.00
271	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406	0.00
272	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.4	0.00
273	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.4	0.00
274	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380	0.00
275	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00
276	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.2	0.00
277	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458	0.00
278	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.8	0.00
279	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00
280	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952.24	0.00
281	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.4	0.00
282	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-5400DW (13,000 pages)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370	0.00
283	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00
Audio and Visual Equipment and Supplies																											
284	45121517-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	28860	0.00
285	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17472	0.00
Flag or Accessories																											
286	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	4	0	0	4	1,139.36	2	0	0	2	569.68	2	0	0	2	569.68	5	0	0	5	1,424.20	13.00	284.84	3,702.92
Printed Publications																											
287	55121524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book	5	0	0	5	145.60	0	0	0	0	0.00	5	0	0	5	145.60	5	0	0	5	145.60	15.00	29.12	436.80
Fire Fighting Equipment																											
288	46191601-FE-N01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	6	0	1	7	8,008.00	0	0	0	0	0.00	1	0	0	1	1,144.00	0	0	0	0	0.00	8.00	1144	9,152.00
289	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5613.25	0.00
Consumer Electronics																											
290	52161536-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	0	0	0	0	0.00	3	0	0	3	19,246.92	0	0	0	0	0.00	0	0	0	0	0.00	3.00	6415.64	19,246.92
Furniture and Furnishings																											

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
291	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece	0	0	0	0	0.00	20	0	0	20	6,073.60	0	0	0	0	0.00	0	0	0	0	0.00	20.00	303.68	6,073.60
292	56101504-CM-W01	CHAIR,monobloc, white, with backrest, w/o armrest	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.6	0.00
293	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1336.4	0.00
294	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1315.6	0.00
Arts and Crafts Equipment and Accessories and Supplies																											
295	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece	15	10	0	25	994.50	2	0	0	2	79.56	1	0	0	1	39.78	7	0	0	7	278.46	35.00	39.78	1,392.30
296	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	12	10	0	22	932.36	4	0	0	4	169.52	3	0	0	3	127.14	4	0	0	4	169.52	33.00	42.38	1,398.54
297	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	17	0	0	17	75.14	6	0	0	6	26.52	17	0	0	17	75.14	11	0	0	11	48.62	51.00	4.42	225.42
298	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	182	20	13	215	7,441.15	99	12	11	122	4,222.42	95	20	14	129	4,464.69	99	12	11	122	4,222.42	588.00	34.61	20,350.68
299	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	114	20	12	146	5,053.06	36	12	10	58	2,007.38	44	20	12	76	2,630.36	36	12	10	58	2,007.38	338.00	34.61	11,698.18
300	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	91	3	0	94	3,253.34	12	0	0	12	415.32	18	3	0	21	726.81	12	0	0	12	415.32	139.00	34.61	4,810.79
301	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	4	0	0	4	619.36	2	0	0	2	309.68	4	0	0	4	619.36	2	0	0	2	309.68	12.00	154.84	1,858.08
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
12	43232908-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
PASSENGER AIR TRANSPORTATION																											
1	43212111-GFA-001	* Airline Ticket	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Motor Vehicles																											
A. For the Exercise of the Executive Functions																											
	25101503-VA101A	**Car (Sedan or Hatchback) Engine displacement not exceeding 2200 cc for gasoline** For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
1	25101503-VA101B	**Car (Sedan or Hatchback) Engine displacement not exceeding 1200 cc for diesel** For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA201A	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)** **Engine displacement not exceeding 2000 cc for gasoline** For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA201B	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)** **Engine displacement not exceeding 2800 cc for diesel** For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
2	25101503-VA102A	**Car (Sedan or Hatchback) Engine displacement not exceeding 3500 cc for gasoline** For an Ambassador or Chief-of-Mission of Philippine embassies/ consulates abroad for exclusive use in the country where the embassy/ consulate is located	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101503-VA102B	**Car (Sedan or Hatchback) Engine displacement not exceeding 3500 cc for diesel** For an Ambassador or Chief-of-Mission of Philippine embassies/ consulates abroad for exclusive use in the country where the embassy/ consulate is located	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
3	25101503-VA103A	**Car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for gasoline** For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101503-VA103B	**Car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for diesel** For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA202A	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)** **Engine displacement not exceeding 2000 cc for gasoline** For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
	25101507-VA202B	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2500 cc for diesel** For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
4	25101503-VA104A	**Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for gasoline** For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101503-VA104B	**Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for diesel** For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA203A	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2000 cc for gasoline** For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA203B	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2000 cc for diesel** For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
5	25101503-VA105A	**Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for gasoline** For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101503-VA105B	**Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for diesel** For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VA204A	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 1500 cc for gasoline** For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
	25101507-VA204B	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle [CUV]** **Engine displacement not exceeding 1500 cc for diesel** For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
B. For the Transport of Personnel, Equipment, Supplies, Product and Materials																											
1	25101507-VB101A	**Pick-up** **Engine displacement not exceeding 2200 cc for gasoline** For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VB101B	**Pick-up** **Engine displacement not exceeding 3000 cc for diesel** For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101905-VB201A	**All-terrain vehicle, commonly referred to Sports Utility Vehicle** **Engine displacement not exceeding 2000 cc for gasoline** For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101905-VB201B	**All-terrain vehicle, commonly referred to Sports Utility Vehicle** **Engine displacement not exceeding 2400 cc for diesel** For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
2	25101505-VB301A	**Passenger Van** **Engine displacement not exceeding 2200 cc for gasoline** For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101505-VB301B	**Passenger Van** **Engine displacement not exceeding 3000 cc for diesel** For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25181601-VB401A	**Multi-Purpose Vehicle (MPV)** **Engine displacement not exceeding 1500 cc for gasoline** For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25181601-VB401B	**Multi-Purpose Vehicle (MPV)** **Engine displacement not exceeding 2500 cc for diesel** For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
3	25101801-VB5-01	**Motorcycle** **Engine displacement not exceeding 200 cc** For use of field personnel/ workers who by the nature of their functions have to travel to remote areas not normally accessible by ordinary Motorcycle	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
4	25101505-VB302A	**Passenger Van Engine displacement not exceeding 3200 cc for gasoline** For transport of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101505-VB302B	**Passenger Van Engine displacement not exceeding 3000 cc for diesel** For transport of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
5	25101502-VB6-01	**Bus Engine displacement not exceeding 8500 cc for diesel** For mass transportation of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101502-VB7-01	**Mini-Bus Engine displacement not exceeding 4500 cc for diesel** For mass transportation of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
C. For the Transport of Sick and/or Injured Persons																										
1	25181601-VC101A	**MPV (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 1500 cc for gasoline** For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25181601-VC101B	**MPV (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 2500 cc for diesel** For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101703-VC201A	**Passenger Van (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 2200 cc for gasoline** For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
	25101703-VC201B	**Passenger Van (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 3000 cc for diesel** For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand--by at al times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101703-VC3-01	**Original ambulance, designed, built and equipped as such by the manufacturer (Specifications may vary according to manufacturer and the sophistication of the desired units)** For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand--by at al times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
D. For Patrol Operations																											
1	25101702-VD101A	**Patrol Car Four--door car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for gasoline** For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD101B	**Patrol Car Four--door car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for diesel** For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD201A	**Patrol Vehicle AUV or CUV Engine displacement not exceeding 2000 cc for gasoline** For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD201B	**Patrol Vehicle AUV or CUV Engine displacement not exceeding 2500 cc for diesel** For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD301A	**Patrol Jeep Assembled owner-type jeepney Engine displacement not exceeding 1800 cc for gasoline** For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD301B	**Patrol Jeep Assembled owner-type jeepney Engine displacement not exceeding 2500 cc for diesel** For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VD4-01	**Patrol Motorcycle Specifications may vary according to the Motorcycle** For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
2	25101702-VE101A	**Patrol Car** **Four—door car (Sedan or Hatchback)** **Engine displacement not exceeding 2000 cc** **for gasoline** For highway patrol operations Patrol car where speed and stability are critical when pursuing other speedy vehicles	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VE101B	**Patrol Car** **Four—door car (Sedan or Hatchback)** **Engine displacement not exceeding 2000 cc** **for diesel** For highway patrol operations Patrol car where speed and stability are critical when pursuing other speedy vehicles	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101702-VE2-01	**Patrol Motorcycle** **Specifications may vary according to the intended use of the agency and in consideration of the minimum specifications of motorcycles allowed in certain areas** For highway patrol operations Patrol car where speed and stability are critical when pursuing other speedy vehicles	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
F. For Disaster Response and Rescue/Relief Operations																											
1	25101703-VF101A	**MPV** **(for conversion into a rescue vehicle equipped with the necessary equipment and apparatus)** **Engine displacement not exceeding 1500 cc for gasoline** For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101703-VF101B	**MPV** **(for conversion into a rescue vehicle equipped with the necessary equipment and apparatus)** **Engine displacement not exceeding 2500 cc for diesel** For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
2	25101507-VF201A	**Pick-up** **(for conversion into a rescue vehicle equipped with the necessary equipment and apparatus)** **Engine displacement not exceeding 2200 cc for gasoline** For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
	25101507-VF201B	**Pick-up** **(for conversion into a rescue vehicle equipped with the necessary equipment and apparatus)** **Engine displacement not exceeding 3000 cc for diesel** For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
3	25101801-VF3-01	**Motorcycle** **Specifications may vary according to the intended use of the agency and in consideration of the minimum specifications of motorcycles allowed in certain areas** For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
H. For Fire Fighting Operations																											

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
1	25101705-VH1-01	**Fire Truck** **Custom-built fire trucks** **(also versions are built/ manufactured locally)** **Specifications may vary according to the manufacturer, model, intended use, etc., all pertinent data/specifications about the proposed fire truck must be supplied by the requesting agency.** To provide basic fire-fighting capability to the Bureau of Fire Protection, and other government agencies whose functions and operations necessitate the maintenance of a fire-fighting unit	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
2	25101705-VH2-01	**Original Fire Truck** **(More sophisticated versions and fully equipped according to the intended use)** **Specifications may vary according to the manufacturer, model, intended use, etc., all pertinent data/specifications about the proposed fire truck must be supplied by the requesting agency.** To provide basic fire-fighting capability to the Bureau of Fire Protection, and other government agencies whose functions and operations necessitate the maintenance of a fire-fighting unit	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0	0.00
PART II. OTHER ITEMS NOT AVALABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
Common Electrical Supplies																										
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	100	0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common Office Equipment																										
1	44111905-WB-N01	White Board					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	44111911-WB-D01	White Board, Digital					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common Office Supplies																											
1		4 Tier/Layer File Organizer (Metal, Gray)	piece	0	0	0	2	0.00	1	0	0	2	0.00	1	0	0	2	0.00	1	0	0	2	0.00	8.00	395	3,160.00
2		Amano, Bundy Card	Pc.	1			1	230.00				0	0.00	1			1	230.00				0	0.00	2.00	230	460.00
3		BALL POINT PEN, Ballpen, black	piece	344	5	11	361	1,805.00	329	11	5	346	1,730.00	356	5	11	373	1,865.00	329	11	5	346	1,730.00	1,426.00	5.00	7,130.00
4		BALL POINT PEN, Ballpen, blue	piece	56	0	0	56	280.00	65	0	0	65	325.00	56	0	0	56	280.00	53	0	0	53	265.00	230.00	5.00	1,150.00
5		BALL POINT PEN, Ballpen, red	piece	59	0	0	59	295.00	68	0	0	68	340.00	56	0	0	56	280.00	56	0	0	56	280.00	239.00	5.00	1,195.00
6		Ballpen, retractable, black	piece	30	0	0	30	450.00	30	0	0	30	450.00	30	0	0	30	450.00	30	0	0	30	450.00	120.00	15	1,800.00
7		Ballpen, retractable, blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	15	0.00
8		Ballpen, retractable, green	piece	3	0	0	3	45.00	3	0	0	3	45.00	3	0	0	3	45.00	3	0	0	3	45.00	12.00	15	180.00
9		Ballpen, retractable, red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	15	0.00
10		Ballpoint Pen, Black, 0.3mm	piece	4			4	108.00		4		4	108.00	4			4	108.00		4		4	108.00	16.00	27.00	432.00
11		Ballpoint Pen, Blue, 0.3mm	piece	4			4	108.00		4		4	108.00	4			4	108.00		4		4	108.00	16.00	27.00	432.00
12		Bundy Clock DTR Comix, 100 pcs/bdl	bundle	7	7	7	21	2,415.00	7	7	7	21	2,415.00	7	7	7	21	2,415.00	7	7	7	21	2,415.00	84.00	115.00	9,660.00
13		Card Reader	piece	2	0	0	2	112.00	2	0	0	2	112.00	2	0	0	2	112.00	2	0	0	2	112.00	8.00	56	448.00
14		Certificate Holder, A4	piece	15	0	0	15	675.00	15	0	0	15	675.00	15	0	0	15	675.00	15	0	0	15	675.00	60.00	45	2,700.00
15		Certificate Holder, A4	pc				0	0.00	20			20	740.00				0	0.00	20			20	740.00	40.00	37	1,480.00
16		File organizer, box	piece	1	0	0	1	125.00	1	0	0	1	125.00	1	0	0	1	125.00	1	0	0	1	125.00	4.00	125	500.00
17		File organizer, drawer	piece	1	0	0	1	500.00	1	0	0	1	500.00	1	0	0	1	500.00	1	0	0	1	500.00	4.00	500	2,000.00
18		FOLDER, Sliding (Morocco), long	piece	10	10	10	30	360.00	5	5	5	15	180.00	5	5	5	15	180.00	5	5	5	15	180.00	75.00	12.00	900.00
19		GLUE, Elmer's glue, 118ml	piece	9	0	0	9	225.00	3	0	0	3	75.00	5	0	0	6	150.00	3	0	0	3	75.00	21.00	25.00	525.00
20		Glue, elmer's, all-purpose, 118ml per bottle	bottle				0	0.00	5			5	150.00				0	0.00	5			5	150.00	10.00	30	300.00
21		Laminating Film	roll	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,000.00	1	0	0	1	1,000.00	2.00	1000	2,000.00
22		LOOSELEAF screws, 3 inches	pack	8	0	0	8	400.00	8	0	0	8	400.00	8	0	0	8	400.00	8	0	0	8	400.00	32.00	50	1,600.00
23		Notebook Filler	piece	300			300	3,000.00	300			300	3,000.00	300			300	3,000.00	300			300	3,000.00	1,200.00	10.00	12,000.00
24		Post-it arrow type	pack	5	0	0	5	125.00	5	0	0	5	125.00	5	0	0	5	125.00	5	0	0	5	125.00	20.00	25	500.00
25		PUSH PIN,	pack	2	2	2	6	300.00	2	2	2	6	300.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	50.00	600.00
26		PUSH PIN, flat head type, assorted colors, 100s/case	box	2	0	0	2	60.00	2	0	0	2	60.00	2	0	0	2	60.00	2	0	0	2	60.00	8.00	30	240.00
27		Ribbon ink, for Amano Bundy Clock	piece	1	0	0	1	300.00	1	0	0	1	300.00	1	0	0	1	300.00	1	0	0	1	300.00	4.00	300	1,200.00
28		RIBBON, Bundy Clock, COMX	piece	1	0	0	1	750.00	0	0	0	0	0.00	1	0	0	1	750.00	0	0	0	0	0.00	2.00	750.00	1,500.00
29		Ribbon, for Bundy clock, Amano BX 1500	Pc.				0	0.00				0	0.00	1			1	700.00				0	0.00	1.00	700	700.00
30		RIBBON, Manual Typewriter	piece	1	0	0	1	152.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	152.00	152.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
31		RIBBON, nylon, manual typewriter	piece	1	0	0	1	60.00	1	0	0	1	60.00	1	0	0	1	60.00	1	0	0	1	60.00	4.00	60	240.00
32		RULER, Metal	piece	5	0	0	5	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	90.00	450.00
33		SD Card	piece	0	0	0	0	0.00	1	0	0	1	208.00	1	0	0	1	208.00	1	0	0	1	208.00	3.00	208	624.00
34		SIGN PEN, BLACK, liquid/gel ink, 1.0mm needle tip	piece	1	1	1	3	150.00	1	1	1	3	150.00	1	1	1	3	150.00	1	1	1	3	150.00	12.00	50.00	600.00
35		Stamp, self-inking	piece	1	0	0	1	360.00	1	0	0	1	360.00	1	0	0	1	360.00	1	0	0	1	360.00	4.00	360	1,440.00
36		STAPLE WIRE (12x10)	box	1	0	0	1	158.00	1	0	0	1	158.00	1	0	0	1	158.00	1	0	0	1	158.00	4.00	158	632.00
37		Sticky Note, "sign here", Plastic	piece	1			1	38.00	1			1	38.00	1			1	38.00	1			1	38.00	4.00	38.00	152.00
38		TAPE, Binding Tape, 1"	roll	0	1	0	1	250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	250.00	250.00
39		TAPE, Binding Tape, 2"	roll	0	1	0	1	350.00	0	0	0	0	0.00	1	0	0	1	350.00	0	0	0	0	0.00	2.00	350.00	700.00
40		Tape, double sided tape, 2'	Roll	1			1	25.00				0	0.00	1			1	25.00				0	0.00	2.00	25	50.00
41		Tape, double-sided industrial, multifunctional	roll	2	0	0	2	300.00	2	0	0	2	300.00	2	0	0	2	300.00	2	0	0	2	300.00	8.00	150	1,200.00
42		TAPE, Mounting Foam, 1"	roll	0	2	0	2	300.00	0	0	2	2	300.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	150.00	600.00
43		TIME CARD, COMIX, 85mm X 188mm	ream	1	0	0	1	400.00	1	0	0	1	400.00	1	0	0	1	400.00	1	0	0	1	400.00	4.00	400.00	1,600.00
44		TIME CARD, for Amano Bundy Clock,100s/bndl	piece	0	0	0	0	0.00	1	0	0	1	290.00	1	0	0	1	290.00	1	0	0	1	290.00	3.00	290	870.00
45		Double-sided tape	pc	2			2	66.00				0	0.00	2			2	66.00				0	0.00	4.00	33	132.00
46		Filler Notebooks, 5 pieces per set	set			12	12	672.00			12	12	672.00			12	12	672.00			12	12	672.00	48.00	56	2,688.00
47		Frames, A4 with stand	piece			10	10	950.00				0	0.00			80	80	7,600.00				0	0.00	90.00	95	8,550.00
48		INDEX CARD, 5"X8", ruled both side, 100s	ream	1	0	0	1	45.00	1	0	0	1	45.00	1	0	0	1	45.00	1	0	0	1	45.00	4.00	45.00	180.00
49		NOTEBOOK, Daily Journal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	180.00	0.00
50		Paste	pc	1			1	40.00				0	0.00				0	0.00				0	0.00	1.00	40	40.00
51		Staple wire, No. 10	box	10			10	80.00				0	0.00	10			10	80.00				0	0.00	20.00	8	160.00
52		Subject divider, plastic, A4	pack	10			10	277.50				0	0.00	10			10	277.50				0	0.00	20.00	27.75	555.00
53		Time Card, for Amano Bundy Clock, 100pcs per bundle	bundle				0	0.00	3			3	225.00				0	0.00				0	0.00	3.00	75	225.00
54							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common Janitorial Supplies																											
1		Toilet brush	pcs	1	0	0	1	20.00	1	0	0	1	20.00	1	0	0	1	20.00	1	0	0	1	20.00	4.00	20	80.00
2		DISH WASHING Paste	piece	2	0	2	4	140.00	0	2	0	2	70.00	2	0	2	4	140.00	0	2	0	2	70.00	12.00	35.00	420.00
3		Dishwashing liquid with pump, 100 ml	bot	6	0	0	6	540.00	6	0	0	6	540.00	6	0	0	6	540.00	6	0	0	6	540.00	24.00	90	2,160.00
4		Gloves, cloth	pcs	6	0	0	6	150.00	6	0	0	6	150.00	6	0	0	6	150.00	6	0	0	6	150.00	24.00	25	600.00
5		Gloves, rubber	pcs	6	0	0	6	150.00	6	0	0	6	150.00	6	0	0	6	150.00	6	0	0	6	150.00	24.00	25	600.00
6		Handwashing liquid	bot	6	0	0	6	540.00	6	0	0	6	540.00	6	0	0	6	540.00	6	0	0	6	540.00	24.00	90	2,160.00
7		Muriatic Acid	bot	2	0	0	2	170.00	2	0	0	2	170.00	2	0	0	2	170.00	2	0	0	2	170.00	8.00	85	680.00
8		Pranella	pack	18	0	0	18	900.00	18	0	0	18	900.00	18	0	0	18	900.00	18	0	0	18	900.00	72.00	50	3,600.00
9		SACK, Trash Sack	piece	4	4	4	12	120.00	4	4	4	12	120.00	4	4	4	12	120.00	4	4	4	12	120.00	48.00	10.00	480.00
10		SOAP, Hand Soap	piece	2	0	2	4	120.00	0	2	0	2	60.00	2	0	2	4	120.00	0	2	0	2	60.00	12.00	30.00	360.00
11		Trashbag, black, large	roll	5	0	0	5	200.00	5	0	0	5	200.00	5	0	0	5	200.00	5	0	0	5	200.00	20.00	40	800.00
12		Trashbag, black, medium	roll	1	0	0	1	35.00	1	0	0	1	35.00	1	0	0	1	35.00	1	0	0	1	35.00	4.00	35	140.00
13		Trashbag, black, small	roll	1	0	0	1	30.00	1	0	0	1	30.00	1	0	0	1	30.00	1	0	0	1	30.00	4.00	30	120.00
14		Trashbag, black, xl	roll	1	0	0	1	50.00	1	0	0	1	50.00	1	0	0	1	50.00	1	0	0	1	50.00	4.00	50	200.00
15		Water Dipper	pcs	1	0	0	1	30.00	1	0	0	1	30.00	1	0	0	1	30.00	1	0	0	1	30.00	4.00	30	120.00
Office Equipment and Accessories																											

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Audio and visual presentation and composing equipment																										
1	52161505-TV-SC1	SMART Television					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	52161520-MC-M01	Microphone					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	52161512-SP-K01	Speakers					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	32101514-AM-P01	Amplifier					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	52161517-EQ-E01	Equalizer					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Photographic or filming or video equipment																										
1	45171615-HD-C01	HD Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	45121501-DS-C01	DSLR Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	45121515-VH-C01	HD Video Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	45121506-VC-C01	Video Conference Equipment					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Cleaning Equipment and Supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Paper Materials and Products																										
1		PAPER, Pink Bond Paper, legal size, 70 gsm	ream	1	0	0	1	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	200.00	200.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
2		Appointment Paper(C25)	pc	100			100	185.00				0	0.00	100			100	185.00				0	0.00	200.00	1.85	370.00
3		LETTERHEAD, BN Certificate, A4	ream	10	0	1	11	11,000.00	8	0	0	8	8,000.00	8	0	1	9	9,000.00	8	0	0	8	8,000.00	36.00	1000	36,000.00
4		Board/Board Paper, A4	pack	39		31	70	1,750.00	51	1	30	82	2,050.00	37	10	41	88	2,200.00	42		32	74	1,850.00	314.00	25	7,850.00
5		Sticker paper, A4, 10 sheets per pack	pack	7	0	1	8	400.00	11	1	0	12	600.00	7	0	1	8	400.00	6	1	0	7	350.00	35.00	50	1,750.00
6		Paper, Sticker, Legal (10's)	pack	12	2	2	16	560.00	7	2	2	11	385.00	10	0	0	10	350.00	5	0	0	5	175.00	42.00	35	1,470.00
7		Photo Paper, Matte	pack	1			1	122.75	1			1	122.75	1			1	122.75	1			1	122.75	4.00	122.75	491.00
8		Colored Bond Paper	ream	2			2	210.00				0	0.00				0	0.00				0	0.00	2.00	105	210.00
9		ENVELOPE, White Mailing with DTI-Logo	box	11			11	20,350.00	10			10	18,500.00	10			10	18,500.00	10			10	18,500.00	41.00	1,850.00	75,850.00
10		Letterhead, A4, 80gsm (RO and PO)	ream	40	2	1	43	30,100.00	35	1	2	38	26,600.00	34	3	1	38	26,600.00	35	1	2	38	26,600.00	157.00	700	109,900.00
11		PAPER, Blue Bond Paper, legal size, 70 gsm	ream	1	0	0	1	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	200.00	200.00
12		PAPER, Yellow Bond Paper, legal size, 70 gsm	ream	1	0	0	1	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	200.00	200.00
13		Photo paper	pack	1			1	620.00				0	0.00				0	0.00				0	0.00	1.00	620	620.00
14		PHOTO PAPER, Glossy, A4	pack	0	2	0	2	560.00	0	0	2	2	560.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	280.00	1,120.00
15		Sepcial Paper, long	pack	20			20	700.00	30			30	1,050.00	20		10	30	1,050.00	20			20	700.00	100.00	35.00	3,500.00
Lighting and fixtures and accessories																										
1	39112102-LB-B01	LED bulb	pc	5			5	1,250.00	5			5	1,250.00	15			15	3,750.00	5			5	1,250.00	30.00	250	7,500.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Electrical equipment and components and supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Computer Supplies																										
1		Compact Disc, blank	pc	3	3	3	9	108.00	3	3	3	9	108.00	3	3	3	9	108.00	3	3	3	9	108.00	36.00	12	432.00
2		Keyboard, USB type	piece				0	0.00				0	0.00	5			5	1,250.00				0	0.00	5.00	250	1,250.00
3		Optical Mouse	piece	3			3	3.00				0	0.00				0	0.00				0	0.00	3.00	329	987.00
4		USB Wifi	piece	0	0	0	0	0.00	1	0	0	1	250.00	1	0	0	1	250.00	1	0	0	1	250.00	3.00	250	750.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common ICT Equipment																										
1	43212105-LC-P01	PRINTER, LASER, Color	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	43212104-PI-M01	PRINTER, Inkjet, Monochrome	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	43212104-PI-C01	PRINTER, Inkjet, Color	unit	1			1	6,000.00	1			1	6,000.00	1			1	6,000.00	1			1	6,000.00	4.00	6000	24,000.00
4	43212105-PP-001	Portable Printer	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	43211509-AT-001	Android Tablet	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	43222610-HS-001	Hub/Switches	unit	1			1	2,500.00				0	0.00	1			1	2,500.00				0	0.00	2.00	2500	5,000.00
7	43222609-NR-001	Network Routers	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8	43222640-WA-P01	Wireless Access Point	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9	43211711-SF-001	Scanner, Flatbed	unit	1			1	4,000.00				0	0.00				0	0.00	1			1	4,000.00	2.00	4000	8,000.00
10	45111601-WP-P01	Wireless Pointing Device / Laser Pointer	unit	1			1	1,500.00	1			1	1,500.00	1			1	1,500.00	1			1	1,500.00	4.00	1500	6,000.00
11	81112306-MF-P01	Multi Function PRINTER	unit	1			1	11,000.00	1			1	11,000.00	2			2	22,000.00	1			1	11,000.00	5.00	11000	55,000.00
12	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)	unit	11			11	26,400.00	11			11	26,400.00	9			9	21,600.00	5			5	12,000.00	36.00	2400	86,400.00
13	43191501-MP-001	Mobile Phone	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14	43211711-SC-D01	Scanner, Colored, Double sided, feeder type	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
16							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
17							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
18							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
19							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
20							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
21							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
22							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
23							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
24							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
25							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
26							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
27							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
28							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
29							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
30							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
OTHER SOFTWARE																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Consumables																										
1		Battery, 9 volts	pc	13			13	1,300.00	13			13	1,300.00	13			13	1,300.00	13			13	1,300.00	52.00	100.00	5,200.00
2		Brother Ink Refill, BT6000 Black		26		2	28	11,900.00	25			25	10,625.00	25		2	27	11,475.00	23			23	9,775.00	103.00	425	43,775.00
3		Brother Ink Refill, BT5000 Cyan		14		1	15	5,375.00	13			13	5,525.00	13		1	14	5,950.00	11			11	4,675.00	53.00	425	22,525.00
4		Brother Ink Refill, BT5000 Magenta		14		1	15	5,375.00	13			13	5,525.00	13		1	14	5,950.00	11			11	4,675.00	53.00	425	22,525.00
5		Brother Ink Refill, BT5000 Yellow		14		1	15	5,375.00	13			13	5,525.00	13		1	14	5,950.00	11			11	4,675.00	53.00	425	22,525.00
6		DRUM CART, BROTHER DR-2255	cart	0	0	0	0	0.00	1	0	0	1	2,990.00		0	0	0	0.00	0	0	0	0	0.00	1.00	2990.00	2,990.00
7		DRUM CARTRIDGE, Fuji Xerox Machine, Docucentre s2220	cart	1	0	0	1	8,300.00	2	0	0	2	16,600.00	1	0	0	1	8,300.00	1	0	0	1	8,300.00	5.00	8300	41,500.00
8		INK CART, CANON CL-41, Colored	cart		1		1	980.00		1		1	980.00		1		1	980.00		1		1	980.00	4.00	980	3,920.00
9		INK CART, CANON PG-40, Black	cart		2		2	1,560.00		2		2	1,560.00		2		2	1,560.00		2		2	1,560.00	8.00	780	6,240.00
10		Ink Cart, Epson 003 (for L3110), black	cart	2			2	500.00	2			2	500.00	1		1	2	500.00		1		1	250.00	7.00	250	1,750.00
11		Ink Cart, Epson 003 (for L3110), cyan	cart	2			2	500.00	2			2	500.00	1			1	250.00	1			1	250.00	6.00	250	1,500.00
12		Ink Cart, Epson 003 (for L3110), magenta	cart	2			2	500.00	2			2	500.00	1			1	250.00	1			1	250.00	6.00	250	1,500.00
13		Ink Cart, Epson 003 (for L3110), yellow	cart	2			2	500.00	1			1	250.00	1			1	250.00				0	0.00	4.00	250	1,000.00
14		INK REFILL, HP GT51 K (black)	bottle	1	0	0	1	315.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	315.00	315.00
15		INK REFILL, HP GT52 C (cyan)	bottle	1	0	0	1	262.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	262.00	262.00
16		INK REFILL, HP GT53 M (magenta)	bottle	1	0	0	1	262.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	262.00	262.00
17		INK REFILL, HP GT53 Y (yellow)	bottle	1	0	0	1	262.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	262.00	262.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
18		INK REFILL, Stamper Quix (black)	bottle	1	0	0	1	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	150.00	150.00
19		INK, BROTHER, TN-3448		1	0	0	1	3,000.00	1	0	0	1	3,000.00	1	0	0	1	3,000.00	1	0	0	1	3,000.00	4.00	3000	12,000.00
20		TONER CART, BROTHER TN-2280, Black		1	0	0	1	2,500.00	1	0	0	1	2,500.00	1	0	0	1	2,500.00	1	0	0	1	2,500.00	4.00	2500	10,000.00
21		Toner Cart, Brother DCP-1615 NW, TN-1000		1	0	0	1	700.00	1	0	0	1	700.00	1	0	0	1	700.00	1	0	0	1	700.00	4.00	700	2,800.00
22		TONER CART, Brother TN-2280	cart	1	1	0	2	4,500.00	1	0	1	2	4,500.00	0	1	0	1	2,250.00	1	0	1	2	4,500.00	7.00	2250.00	15,750.00
23		TONER CART, DocuCentre CT201911	cart	1	0	1	2	5,960.00	1	1	1	3	8,940.00	0	1	0	1	2,980.00	1	0	1	2	5,960.00	8.00	2980.00	23,840.00
24		Toner, Fuji xerox machine, Docucentre S2220	Tube	4			4	12,800.00	2			2	6,400.00	2			2	6,400.00	1			1	3,200.00	9.00	3200	28,800.00
25							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Other Categories																											
1	53121601-GB-001	GO BAG, for disaster relief, rescue operations					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	60104701-SP-001	Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	25111607-CC-S01	Charge Controller and DC Inverter for Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	46181502-BF-V01	Bullet proof vest					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	25172502-WW-001	Wheels, _____ (type of vehicle)	piece				0	0.00				0	0.00	4			4	22,460.00				0	0.00	4.00	5,615.00	22,460.00
7	40161513-FF-001	Fuel Filters					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8	48101710-DW-FC1	Drinking Water/ Fountain					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9	26111729-AB-001	Auto Battery	piece	2			2	13,400.00	2			2	13,400.00	2			2	13,400.00	2			2	13,400.00	8.00	6,700.00	53,600.00
10		Wheels, for SHG-919, Toyota vios 195x65R15 (type of vehicle)	piece	4			4	21,200.00				0	0.00	4			4	21,200.00				0	0.00	8.00	5,300.00	42,400.00
11		Wheels, for Mitsubishi Adventure and Toyota Revo, 4 Provinces(type of vehicle)	piece	4			4	20,400.00	4			4	20,400.00	8			8	40,800.00	4			4	20,400.00	20.00	5,100.00	102,000.00
12		Wheels, for Toyota Innova, 205x65R15 (type of vehicle)	piece				0	0.00	4			4	17,940.00				0	0.00				0	0.00	4.00	4,485.00	17,940.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
16							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
17							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
18							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
19							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
20							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
21							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
22							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
23							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
24							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
25							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
26							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
A. TOTAL																						P		5,593,640.17
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P		559,364.02
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If applicable for motor vehicle and other items)																								
D. GRAND TOTAL (A + B+ C)																						P		6,153,004.19
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																						P		-
F. MONTHLY CASH REQUIREMENTS																						P		-
G.1 Available at Procurement Service Stores					1,433,887.11					1,037,279.98					1,087,215.86					1,001,014.22		P		4,559,397.17
G.2 Other Items not available at PS but regulary purchased from other sources					271,781.25					253,069.75					303,903.25					201,344.75		P		1,030,099.00
TOTAL MONTHLY CASH REQUIREMENTS					1,705,668.36					1,290,349.73					1,391,119.11					1,202,358.97		P		5,589,496.17

**Agency must put the monthly requirement for air tickets both local and international.*

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

MARY GRACE C. DUMALTI
Property/Supplier Officer

Date Prepared: October 24, 2019

Certified Funds Available / Certified Appropriate Funds Available:

ROSE ANN B. CAÑERO / MARVIN T. ARCANGEL
Accountant / Local Budget Officer

Approved by:

MYRNA P. PABLO
Head of Office/Agency