

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2020 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2020 template at www.ps-phillgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2020 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-phillgeps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
 - a. Saved using this format: APP2020_Name of Agency_Main or Regional Office (e.g. APP2020_DBM_Central Office, APP2020_DBM_Region IVA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019.

Note: Consistent with Memorandum Circular No. 2019 -1 dated 03 September 2019, issued by AO 25, the APP-CSE for FY 2020 must be submitted on or before **October 31, 2019**.

Department/Bureau/Office: DEPARTMENT OF TRADE AND INDUSTRY
 Region: Region 5
 Address: 3F Capitol Annex Bldg., Old Albay District, Legazpi City

Agency Account Code: _____
 Organization Type: National Government Agency

Contact Person: JOCELYN L.B. BLANCO
 Position: Regional Director
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Item & Specifications

Unit of Measure	Monthly Quantity Requirement																Total	Price Catalogue	Total Amount for the year
	Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT			

PART I. AVAILABLE AT PROCUREMENT SERVICE STORES

Pesticides or Pest Repellents

1	10191599-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	1	4	0	5	696.80	2	2	0	4	557.44	1	6	2	9	1,254.24	2	2	0	4	557.44	22.00	139.36	3,065.92
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Solvents

2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (5mm)	bottle	0	24	24	48	2,111.62	20	0	24	44	1,935.65	15	0	12	27	1,187.78	12	12	12	36	1,583.71	155.00	43.992	6,818.76
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Color Compounds and Dispersions

3	12170303-SI-P01	STAMP PAD INK, purple or violet	bottle	0	6	0	6	147.76	0	6	0	6	147.76	0	6	0	6	147.76	0	12	0	12	295.53	30.00	24.6272	738.82
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Films

4	13111203-AC-R01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	737.2352	0.00
5	13111201-CF-R01	CARBON FILM, PE, black, size 210mm x 297mm	box	0	3	5	8	1,668.16	0	5	0	5	1,042.60	5	0	3	8	1,668.16	0	5	0	5	1,042.60	26.00	208.52	5,421.52
6	13111201-CF-R02	CARBON FILM, PE, black, size 216mm x 330mm	box	0	7	0	7	1,459.64	0	12	0	12	2,502.24	0	6	0	6	1,251.12	0	2	0	2	417.04	27.00	208.52	5,630.04

Paper Materials and Products

7	14111525-CA-A01	CARTOLINA, assorted colors	pack	9	50	0	59	4,293.97	20	0	20	40	2,911.17	20	50	0	70	5,094.54	50	0	0	50	3,638.96	219.00	72.7792	15,938.64
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	682.24	0.00
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.6	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the Year					
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1300	0.00	
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	765.44	0.00	
12	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	596.804	0.00	
13	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1034.8	0.00	
14	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	670.696	0.00	
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	0	12	0	12	386.63	0	12	0	12	386.63	0	12	0	12	386.63	12	0	0	12	386.63	48.00	32.2192	1,546.52	
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	0	6	0	6	336.34	0	24	0	24	1,345.34	0	12	0	12	672.67	12	0	0	12	672.67	54.00	56.055	3,027.02	
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	12	5	0	17	705.43	0	0	24	24	995.90	0	0	0	0	0.00	12	0	0	12	497.95	53.00	41.496	2,199.25	
18	14111514-NB-S01	40 leaves NOTEBOOK, STENOGRAPHER, spiral	piece	0	36	36	72	867.11	0	36	0	36	433.56	36	36	0	72	867.11	0	0	0	0	0.00	180.00	12.0432	2,167.78	
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	0	50	50	100	13,237.12	0	0	50	50	6,618.56	0	50	50	100	13,237.12	50	0	0	50	6,618.56	300.00	132.3712	39,711.36	
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	24	0	36	60	9,285.12	0	40	0	40	6,190.08	0	50	0	50	7,737.60	0	50	0	50	7,737.60	200.00	154.752	30,950.40	
21	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	0	14	0	14	1,603.20	0	14	0	14	1,603.20	0	14	0	14	1,603.20	0	14	0	14	1,603.20	56.00	114.5144	6,412.81	
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	0	15	0	15	1,949.69	0	15	0	15	1,949.69	0	15	0	15	1,949.69	0	15	0	15	1,949.69	60.00	129.9792	7,798.75	
23	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	0	14	0	14	242.86	14	0	0	14	242.86	14	0	0	14	242.86	14	0	0	14	242.86	56.00	17.3472	971.44	
24	14111503-PA-P01	PAPER, PARACHMENT, size: 210 x 297mm, multi-purpose	ream	0	0	7	7	673.40	0	7	0	7	673.40	0	0	7	7	673.40	0	7	0	7	673.40	28.00	56.2	2,693.60	
25	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 300±0.3m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	48.776	0.00	
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	0	12	12	24	1,697.28	0	12	0	12	848.64	0	12	0	12	848.64	0	12	0	12	848.64	60.00	70.72	4,243.20	
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	0	12	12	24	2,446.08	0	12	0	12	1,223.04	0	12	0	12	1,223.04	0	12	0	12	1,223.04	60.00	101.92	6,115.20	
28	14111704-TT-P02	TOILET TISSUE PAPER 2-ply sheets, 150 pulls	pack	7	8	8	23	1,504.57	8	8	8	24	1,569.98	8	8	8	24	1,569.98	8	8	8	24	1,569.98	95.00	65.416	6,214.52	
Batteries and Cells and Accessories																											
29	26111702-BF-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	14	0	24	38	749.69	0	14	0	14	276.20	0	24	0	24	473.49	0	24	0	24	473.49	100.00	19.7288	1,972.88	
30	26111702-BF-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	0	14	0	14	273.00	0	14	0	14	273.00	0	14	0	14	273.00	0	14	0	14	273.00	56.00	19.5	1,092.00	
31	26111702-BF-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	0	0	4	4	353.60	0	0	4	4	353.60	0	0	4	4	353.60	0	4	0	4	353.60	16.00	88.4	1,414.40	
Manufacturing Components and Supplies																											
32	31201610-GC-001	GLUE, all purpose, gross weight: 200 grams min	jar	0	7	0	7	334.73	0	7	0	7	334.73	0	7	0	7	334.73	0	7	0	7	334.73	28.00	47.8192	1,338.94	
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staples, (23/13)	box	0	24	0	24	496.20	0	24	0	24	496.20	0	24	0	24	496.20	0	0	0	0	0.00	72.00	20.6752	1,488.61	
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	12	12	12	36	721.84	12	12	12	36	721.84	12	12	12	36	721.84	12	12	0	24	481.23	132.00	20.0312	2,646.76	
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min (±1mm)	roll	0	12	0	12	218.40	0	0	0	0	0.00	0	12	0	12	218.40	0	0	0	0	0.00	24.00	18.2	436.80	
36	31201503-TA-A01	TAPE, MASKING, width: 24mm (±1mm)	roll	5	8	24	37	2,039.44	3	0	24	27	1,488.24	5	0	12	17	937.04	24	0	0	24	1,322.88	105.00	55.12	5,787.60	
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	0	14	0	14	1,492.40	0	14	0	14	1,492.40	0	14	0	14	1,492.40	0	14	0	14	1,492.40	56.00	106.6	5,969.60	
38	31201517-TA-F01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	0	24	0	24	436.80	0	36	0	36	655.20	0	24	0	24	436.80	36	0	0	36	655.20	120.00	18.2	2,184.00	
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	12	0	0	12	109.20	12	0	0	12	109.20	12	0	0	12	109.20	12	0	0	12	109.20	48.00	9.1	436.80	
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	0	14	0	14	254.80	0	14	0	14	254.80	0	14	0	14	254.80	0	14	0	14	254.80	56.00	18.2	1,019.20	
41	31151907-TW-F01	TWINE, plastic, one (1) kilo per roll	roll	0	3	6	9	458.64	0	0	3	3	152.88	0	0	6	6	305.76	0	0	0	0	0.00	18.00	50.96	917.28	
Heating and Ventilation and Air Circulation																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the Year				
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount
42	401060-FF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	0	1	0	1	974.48	0	0	1	1	974.48	0	1	0	1	974.48	1	0	0	1	974.48	4.00	974.48	3,897.92
43	401060-FF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	0	0	1	1	1,192.88	0	1	0	1	1,192.88	1	0	0	1	1,192.88	0	1	0	1	1,192.88	4.00	1,192.88	4,771.52
44	401060-FF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	0	1	0	1	1,006.39	0	2	0	2	2,012.77	2	0	0	2	2,012.77	0	1	0	1	1,006.39	6.00	1,006.39	6,038.32
45	401060-FF-W01	ELECTRIC FAN, WALL type, plastic blade	unit	0	0	1	1	669.66	0	0	0	0	0.00	0	0	1	1	669.66	0	0	0	0	0.00	2.00	669.66	1,339.31
Lighting and Fixtures and Accessories																										
46	391060-R-L-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	40.56	0.00
47	391060-LB-L01	Light Bulb, LED, 7 watts 1 pc in individual box	piece	0	24	0	24	1,739.71	0	0	0	0	0.00	0	24	0	24	1,739.71	0	0	0	0	0.00	48.00	72,488	3,479.42
Measuring and Testing Equipment																										
48	411160-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	2	12	0	14	216.65	2	10	0	12	185.70	2	0	0	2	30.95	1	0	0	1	15.48	29.00	15,475.2	448.78
Cleaning Equipment and Supplies																										
49	4731812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	0	0	12	12	1,032.72	0	0	0	0	0.00	0	0	12	12	1,032.72	0	0	0	0	0.00	24.00	86.06	2,065.44
50	4731604-BR-S01	BROOM, soft (bambo)	piece	1	2	0	3	390.00	1	2	0	3	390.00	1	2	0	3	390.00	1	0	0	1	130.00	10.00	130	1,300.00
51	4731604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	1	0	0	1	30.58	1	0	0	1	30.58	1	0	0	1	30.58	1	0	0	1	30.58	4.00	30.576	122.30
52	4731823-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	7	2	2	11	457.60	7	0	2	9	374.40	10	0	2	12	499.20	10	0	0	10	416.00	42.00	41.6	1,747.20
53	4731805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	0	2	6	8	191.36	0	2	6	8	191.36	0	2	6	8	191.36	0	0	0	0	0.00	24.00	23.92	574.08
54	4731811-DE-B02	DETERGENT BAR, 140 grams 85 packed	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.008	0.00
55	4731811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	2	12	0	14	524.01	12	2	12	26	973.17	12	0	2	14	524.01	6	14	0	20	748.59	74.00	37,429.6	2,769.79
56	4731803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	0	5	0	5	614.90	2	3	0	5	614.90	0	6	4	8	983.84	8	0	0	8	983.84	26.00	122.98	3,197.48
57	4731801-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	0	2	0	2	49.67	0	0	6	6	149.01	0	0	0	0	0.00	0	0	0	0	0.00	8.00	24,835.2	198.68
58	4731802-FW-P02	FLOOR WAX, PASTE, RED	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	269.36	0.00
59	4731830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	1	0	6	7	611.52	0	2	0	2	174.72	0	0	0	0	0.00	7	0	0	7	611.52	16.00	87.36	1,397.76
60	4731804-MB-B01	MOP BUCKET, heavy duty, hard plastic	unit	0	0	0	0	0.00	0	7	0	7	13,377.00	0	0	0	0	0.00	7	0	0	7	13,377.00	14.00	1911	26,754.00
61	4731613-MF-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	0	0	0	0	0.00	0	0	7	7	1,019.20	0	0	0	0	0.00	0	7	0	7	1,019.20	14.00	145.6	2,038.40
62	4731619-MF-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	0	2	0	2	220.48	2	0	0	2	220.48	2	0	0	2	220.48	2	0	0	2	220.48	8.00	110.24	881.92
63	4731801-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	1	0	1	2	99.38	0	0	1	1	49.69	1	0	0	1	49.69	1	0	0	1	49.69	5.00	49.6912	248.46
64	4731802-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	0	7	0	7	720.72	0	7	0	7	720.72	0	7	0	7	720.72	7	0	0	7	720.72	28.00	102.96	2,882.88
65	4731701-TB-P04	TRASHBAG, plastic, transparent	roll	12	12	12	36	5,035.68	12	12	12	36	5,035.68	12	12	12	36	5,035.68	12	12	12	36	5,035.68	144.00	139.88	20,142.72
66	4731702-WB-P01	WASTEBASKET, non-rigid plastic	piece	0	6	0	6	141.52	0	6	0	6	141.52	0	6	0	6	141.52	0	0	0	0	0.00	18.00	23.5872	424.57
Information and Communication Technology (ICT) Equipment and Devices and Accessories																										
67	43211807-DC-03	Desktop Computer, branded	unit	0	1	0	1	39,208.00	0	1	0	1	39,208.00	0	1	0	1	39,208.00	0	0	0	0	0.00	3.00	39208	117,624.00
68	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	piece	0	1	0	1	2,724.80	0	7	0	7	19,073.60	0	7	0	7	19,073.60	0	0	0	0	0.00	15.00	2724.8	40,872.00
70	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	12	5	12	29	8,022.56	12	5	0	17	4,702.88	6	0	6	12	3,319.68	6	6	0	12	3,319.68	70.00	276.64	19,364.80
71	43211803-LC-03	Laptop Computer, branded	unit	0	0	0	0	0.00	0	1	0	1	35,916.40	0	0	0	0	0.00	0	1	0	1	35,916.40	2.00	35916.4	71,832.80
72	43211708-MO-C01	MOUSE, optical, USB connection type	unit	0	5	6	11	1,484.91	0	0	5	5	674.96	0	0	0	0	0.00	0	0	0	0	0.00	16.00	134,992	2,159.87
73	43212102-PR-C02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	33131.28	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec
74	4432102-PR-D01 PINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00
75	4432105-PR-L01 PINTER, LASER, monochrome, network-ready	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00
Office Equipment and Accessories and Supplies																							
76	44121710-CN-M01 CHALK, molded, white, dustless, length: 78mm min	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00
77	4412105-BF-C01 CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	3	12	12	27	204.42	3	0	12	15	113.57	2	0	12	14	106.00	2	0	0	2	15.14	58.00
78	4412105-BF-C02 CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	0	12	12	24	321.48	0	0	12	12	160.74	0	0	12	12	160.74	0	0	0	0	0.00	48.00
79	4412105-BF-C03 CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	3	12	12	27	554.86	3	0	12	15	308.26	0	0	12	12	246.60	3	0	0	3	61.65	57.00
80	4412105-BF-C04 CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	3	12	12	27	1,067.04	3	0	12	15	592.80	0	12	0	12	474.24	0	3	0	3	118.56	57.00
81	44121801-CF-R01 CORRECTION TAPE, film base type, UL 6m min	piece	19	12	36	67	1,176.20	20	12	0	32	561.77	0	50	0	50	877.76	36	0	15	51	895.32	200.00
82	44111515-OF-B01 DATA FILE BOX, made of chipboard, with closed ends	piece	12	24	10	46	3,210.06	24	14	10	48	3,349.63	24	10	24	58	4,047.47	24	24	0	48	3,349.63	200.00
83	44122011-OF-F01 DATA FOLDER, made of chipboard, Igala lock	piece	0	0	0	0	0.00	0	0	10	10	686.40	0	0	0	0	0.00	10	0	0	10	686.40	20.00
84	44121506-EN-D01 ENVELOPE, DOCUMENTARY, for A4 size document	box	0	3	0	3	1,224.41	0	3	0	3	1,224.41	3	0	0	3	1,224.41	3	0	0	3	1,224.41	12.00
85	44121506-EN-D02 ENVELOPE, DOCUMENTARY, for legal size document	box	0	2	0	2	1,036.15	6	0	0	6	3,108.46	0	6	0	6	3,108.46	0	3	0	3	1,554.23	17.00
86	44121506-EN-X01 ENVELOPE, EXPANDING, K&FTBOARD, for legal size doc	box	0	6	0	6	4,430.40	0	0	0	0	0.00	6	0	0	6	4,430.40	0	6	0	6	4,430.40	18.00
87	44121506-EN-X02 ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	0	25	0	25	762.32	0	50	0	50	1,524.64	0	0	25	25	762.32	25	0	0	25	762.32	125.00
88	44121506-EN-M02 ENVELOPE, MAILING, white, 80gsm (-5%)	box	1	0	2	3	985.92	2	1	0	3	985.92	1	0	2	3	985.92	1	0	0	1	328.64	10.00
89	44121504-EN-W02 ENVELOPE, mailing, white, with window	box	0	0	0	0	0.00	0	2	0	2	821.60	0	2	0	2	821.60	0	1	0	1	410.80	5.00
90	44111912-ER-B01 ERASER, FELT, for blackboard/whiteboard	piece	1	6	0	7	77.75	0	1	0	1	11.11	0	0	6	6	66.64	0	2	0	2	22.21	16.00
91	44121218-FA-F01 FASTENER, METAL, 70mm between prongs	box	8	12	0	20	1,578.30	10	12	7	29	2,288.54	8	6	0	14	1,104.81	6	6	0	12	946.98	75.00
92	44111515-FO-X01 FILE ORGANIZER, expanding, plastic, 12 pockets	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
93	44121018-FT-D01 FILE TAB DIVIDER, bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
94	44121018-FT-D02 FILE TAB DIVIDER, bristol board, for legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
95	44122011-FO-F01 FOLDER, FANCY, for A4 size documents	bundle	1	12	0	13	3,292.80	12	0	0	12	3,039.50	0	10	0	10	2,532.92	10	0	0	10	2,532.92	45.00
96	44122011-FO-F02 FOLDER, FANCY, for legal size documents	bundle	1	12	0	13	3,785.60	12	0	0	12	3,494.40	0	10	0	10	2,912.00	10	0	0	10	2,912.00	45.00
97	44122011-FO-L01 FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	1	6	0	7	1,197.56	0	6	6	12	2,052.96	0	6	6	12	2,052.96	6	0	0	6	1,026.48	37.00
98	44122011-FO-L02 FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	0	6	0	6	1,282.32	0	6	6	12	2,564.64	0	6	0	6	1,282.32	6	0	0	6	1,282.32	30.00
99	44122027-FO-F01 FOLDER, PRESSBOARD, size: 240mm x 370mm (-3mm)	box	5	0	0	5	3,733.60	0	5	0	5	3,733.60	0	5	0	5	3,733.60	0	5	0	5	3,733.60	20.00
100	44122011-FO-T03 FOLDER, TAGBOARD, for A4 size documents	pack	0	6	0	6	1,304.16	0	6	0	6	1,304.16	0	6	0	6	1,304.16	6	2	0	8	1,738.88	26.00
101	44122011-FO-T04 FOLDER, TAGBOARD, for legal size documents	pack	2	0	6	8	2,237.08	0	6	2	8	2,237.08	1	0	6	7	1,957.45	0	2	0	2	559.27	25.00
102	44122008-TT-T01 INDEX TAB, self-adhesive, transparent	box	0	0	0	0	0.00	0	12	0	12	622.50	0	0	0	0	0.00	12	0	0	12	622.50	24.00
103	44111515-MF-B02 MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
104	44121716-MF-F01 MARKER, FLUORESCENT, 3 assorted colors per set	set	0	7	0	7	260.62	0	7	0	7	260.62	0	0	0	0	0.00	7	0	0	7	260.62	21.00
105	44121708-MW-B01 MARKER, whiteboard, black, felt tip, bullet type	piece	3	12	0	15	154.60	5	0	0	5	51.53	5	0	0	5	51.53	5	0	0	5	51.53	30.00
106	44121708-MW-B02 MARKER, whiteboard, blue, felt tip, bullet type	piece	0	12	0	12	123.68	12	0	0	12	123.68	2	0	0	2	20.61	2	0	0	2	20.61	28.00
107	44121708-MW-B03 MARKER, whiteboard, red, felt tip, bullet type	piece	0	12	0	12	123.68	0	0	12	12	123.68	0	0	0	0	0.00	12	0	0	12	123.68	36.00
108	44121708-MP-B01 MARKER, PERMANENT, bullet type, black	piece	0	24	0	24	231.63	24	0	0	24	231.63	3	12	0	15	144.77	12	0	0	12	115.81	75.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the year								
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
109	44121208-AP-B02 blue MARKER, PERMANENT, bullet type,	piece	0	24	0	24	231.63	24	0	0	24	231.63	0	23	0	23	221.98	12	0	0	12	115.81	83.00	9,651.2		801.05
110	44121208-AP-B03 red MARKER, PERMANENT, bullet type,	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,651.2		0.00
111	4412104-PC-G01 length: 32mm min PAPER CLIP, vinyl/plastic coat,	box	7	24	0	31	185.38	7	12	10	29	173.42	7	12	0	19	113.62	5	8	0	13	77.74	92.00	5.98	550.16	
112	4412104-PC-J02 length: 48mm min PAPER CLIP, vinyl/plastic coat,	box	6	24	0	30	382.20	6	12	8	26	331.24	12	0	0	12	152.88	8	0	0	8	101.92	76.00	12.74	968.24	
113	44121206-PE-L01 hardness: HB PENCIL, lead, w/ eraser, wood cased,	box	3	6	12	21	436.58	3	0	12	15	311.84	0	12	0	12	249.48	0	12	0	12	249.48	60.00	20.7896	1,247.38	
114	4412037-AB-P10 32mm x 1.12m RING BINDER, 80 rings, plastic,	bundle	0	0	36	36	7,258.87	0	0	36	36	7,258.87	0	24	0	24	4,839.24	12	0	0	12	2,419.62	108.00	201.6352	21,776.60	
115	44121201-AB-B01 length (#18) RUBBER BAND, 70mm min lay flat	box	0	0	0	0	0.00	3	0	0	3	290.16	0	0	6	6	580.32	6	0	0	6	580.32	15.00	96.72	1,450.80	
116	44121905-SP-F01 60mm x 100mm min STAMP PAD, FELT, bed dimension:	piece	0	7	0	7	193.65	0	0	0	0	0.00	0	7	0	7	193.65	0	0	0	0	0.00	14.00	27.664	387.30	
117	44121612-BL-H01 CUTTER BLADE, for heavy duty cutter	piece	0	0	6	6	70.64	0	7	0	7	82.41	0	7	0	7	82.41	6	0	0	6	70.64	26.00	11.7728	306.09	
118	44121612-CL-H01 CUTTER KNIFE, for general purpose	piece	0	6	0	6	164.42	0	6	0	6	164.42	0	6	0	6	164.42	0	2	0	2	54.81	20.00	27.404	548.08	
119	44103202-OS-H01 heavy duty DATING AND STAMPING MACHINE,	piece	0	0	3	3	1,435.14	0	0	3	3	1,435.14	0	0	3	3	1,435.14	0	3	0	3	1,435.14	12.00	478.3792	5,740.55	
120	44121619-PS-H01 cutter head PENCIL SHARPENER, manual, single	piece	0	0	0	0	0.00	2	0	0	2	374.40	0	2	0	2	374.40	2	0	0	2	374.40	6.00	187.2	1,123.20	
121	44101602-PJ-P01 two hole guide PUNCHER, paper, heavy duty, with	piece	3	6	2	11	1,451.51	0	1	0	1	131.96	6	0	0	6	791.73	0	0	0	0	0.00	18.00	131.9552	2,375.19	
122	44121618-SS-S01 length: 65mm min SCISSORS, symmetrical, blade	pair	2	15	6	23	358.80	0	3	3	6	93.60	0	3	0	3	46.80	3	0	0	3	46.80	35.00	15.6	546.00	
123	44121615-ST-S01 200 staples min STAPLER, STANDARD TYPE, load cap:	piece	3	2	0	5	410.80	2	0	2	4	328.64	0	2	0	2	164.32	0	0	0	0	0.00	11.00	82.16	903.76	
124	44121615-ST-B01 desktop STAPLER, BINDER TYPE, heavy duty,	unit	0	0	0	0	0.00	2	0	0	2	1,757.60	0	0	0	0	0.00	0	0	0	0	0.00	2.00	878.8	1,757.60	
125	44121613-SR-P01 STAPLE REMOVER, PLIER-TYPE	piece	0	3	8	11	199.97	0	0	0	0	0.00	0	0	7	7	127.25	0	0	0	0	0.00	18.00	18.1792	327.23	
126	44121605-TD-T01 24mm width tape TAPE DISPENSER, TABLE TOP, for	piece	0	0	2	2	111.65	0	2	0	2	111.65	0	0	0	0	0.00	0	0	0	0	0.00	4.00	55.8272	223.31	
127	44101602-8B-H01 binding cap: 50mm BINDING AND PUNCHING MACHINE,	unit	0	0	0	0	0.00	0	1	0	1	10,400.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	10400	10,400.00	
128	44101807-CA-C01 CALCULATOR, compact, 12 digits	unit	0	0	3	3	405.60	0	2	0	2	270.40	0	2	0	2	270.40	2	0	0	2	270.40	9.00	135.2	1,216.80	
129	44101714-FX-H01 paper FACSIMILE MACHINE, uses thermal	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4711.2	0.00	
130	44101601-PT-H01 max paper size: B4 PAPER TRIMMER/CUTTING MACHINE,	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8088.08	0.00	
131	44101603-PS-H01 3mm-4mm (Entry Level) PAPER SHREDDER, cutting width:	unit	0	0	0	0	0.00	1	0	0	1	5,699.20	0	0	1	1	5,699.20	0	0	0	0	0.00	2.00	5699.2	11,398.40	
132	44101603-PS-H02 3mm-4mm (Mid-Level) PAPER SHREDDER, cutting width:	unit	0	0	0	0	0.00	1	0	0	1	0.00	0	0	1	1	0.00	0	0	0	0	0.00	2.00	0	0.00	
Printer or Facsimile or Photocopier Supplies																										
133	44103109-8R-D05 DRUM CART, BROTHER DR-3455	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6864	0.00	
134	44103105-CA-C04 INK CART, CANON CL-741, Col.	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1001.52	0.00	
135	44103105-CA-C02 INK CART, CANON CL-811, Colored	cart	0	10	4	14	14,414.40	0	0	8	8	8,236.80	10	0	6	16	16,473.60	3	0	4	7	7,207.20	45.00	1029.6	46,332.00	
136	44103105-CA-B04 INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754	0.00	
137	44103105-CA-B02 INK CART, CANON PG-810, Black	cart	0	18	5	23	17,940.00	0	5	0	5	3,900.00	18	0	5	23	17,940.00	6	0	5	11	8,580.00	62.00	780	48,360.00	
138	44103105-EP-B17 (TE6641), Black INK CART, EPSON C1317664100	cart	12	21	9	42	10,701.60	12	21	9	42	10,701.60	12	20	10	42	10,701.60	12	20	10	42	10,701.60	168.00	254.8	42,806.40	
139	44103105-EP-C17 (TE6642), Cyan INK CART, EPSON C1317664200	cart	12	18	6	36	9,172.80	12	18	6	36	9,172.80	12	18	6	36	9,172.80	12	18	6	36	9,172.80	144.00	254.8	36,691.20	
140	44103105-EP-M17 (TE6643), Magenta INK CART, EPSON C1317664300	cart	12	18	6	36	9,172.80	12	18	6	36	9,172.80	12	18	6	36	9,172.80	12	18	6	36	9,172.80	144.00	254.8	36,691.20	
141	44103105-EP-Y17 (TE6644), Yellow INK CART, EPSON C1317664400	cart	12	18	6	36	9,172.80	12	18	6	36	9,172.80	12	18	6	36	9,172.80	12	18	6	36	9,172.80	144.00	254.8	36,691.20	
142	44103105-HP-B40 INK CART, HP CZP04AA (HPB2) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
143	44103105-HP-T40 color INK CART, HP CZP06AA (HPB2) Tri-	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the Year				
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount
144	44103105-HP-B09	INK CART, HP G351AA, (HP21), Black	cart	2	2	2	6	3,949.92	0	0	0	0	0.00	2	2	2	6	3,949.92	0	0	0	0	0.00	12.00	658.32	7,899.84
145	44103105-HP-T10	INK CART, HP G352AA, (HP22), Tt-color	cart	2	2	2	6	4,474.08	0	0	0	0	0.00	2	2	2	6	4,474.08	0	0	0	0	0.00	12.00	745.68	8,948.16
146	44103105-HP-T30	INK CART, HP G363WA, (HP97), Tt-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1492.4	0.00
147	44103105-HP-P48	INK CART, HP G3937A (HP72), 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.8	0.00
148	44103105-HP-C48	INK CART, HP G398A (HP72), 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.8	0.00
149	44103105-HP-M48	INK CART, HP G399A (HP72), 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.8	0.00
150	44103105-HP-Y48	INK CART, HP G3400A (HP72), 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.8	0.00
151	44103105-HP-G48	INK CART, HP G3401A (HP72), 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.8	0.00
152	44103105-HP-B48	INK CART, HP G3403A (HP72), 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016	0.00
153	44103105-HP-B17	INK CART, HP CCG40WA, (HP60), Black	cart	0	10	0	10	6,500.00	0	10	0	10	6,500.00	0	10	0	10	6,500.00	0	10	0	10	6,500.00	40.00	650	26,000.00
154	44103105-HP-T17	INK CART, HP CCG43WA, (HP60), Tt-color	cart	0	8	0	8	6,131.84	0	8	0	8	6,131.84	0	8	0	8	6,131.84	0	8	0	8	6,131.84	32.00	766.48	24,527.36
155	44103105-HP-B35	INK CART, HP CDB87AA, (HP703), Black	cart	0	8	0	8	2,712.32	0	8	0	8	2,712.32	0	8	0	8	2,712.32	0	8	0	8	2,712.32	32.00	339.04	10,849.28
156	44103105-HP-T35	INK CART, HP CDB88AA, (HP703), Tt-color	cart	0	6	0	6	2,034.24	0	6	0	6	2,034.24	0	6	0	6	2,034.24	0	6	0	6	2,034.24	24.00	339.04	8,136.96
157	44103105-HP-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	629.2	0.00
158	44103105-HP-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	629.2	0.00
159	44103105-HP-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	629.2	0.00
160	44103105-HP-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1242.8	0.00
161	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	644.8	0.00
162	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Ttcolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	826.8	0.00
163	44103105-HP-B49	INK CART, HP CH565A, (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1872	0.00
164	44103105-HP-C49	INK CART, HP CH566A, (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1300	0.00
165	44103105-HP-M49	INK CART, HP CH567A, (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1300	0.00
166	44103105-HP-Y49	INK CART, HP CH568A, (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1300	0.00
167	44103105-HP-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1554.8	0.00
168	44103105-HP-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1175.2	0.00
169	44103105-HP-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1180.4	0.00
170	44103105-HP-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1180.4	0.00
171	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	4	4	4	12	4,068.48	0	5	5	10	3,390.40	0	5	5	10	3,390.40	0	5	0	5	1,695.20	37.00	339.04	12,544.48
172	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tt-color	cart	2	3	2	7	2,373.28	0	3	2	5	1,695.20	0	3	2	5	1,695.20	0	3	0	3	1,017.12	20.00	339.04	6,780.80
173	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	3	2	3	8	2,712.32	3	3	2	8	2,712.32	0	2	3	5	1,695.20	2	0	3	5	1,695.20	26.00	339.04	8,815.04
174	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Ttcolor	cart	1	1	3	5	1,695.20	1	2	1	4	1,356.16	0	1	3	4	1,356.16	2	0	0	2	678.08	15.00	339.04	5,085.60
175	44103105-HP-B42	INK CART, HP CZ121A, (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
176	44103105-HP-C33	INK CART, HP CZ122A, (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.6	0.00
177	44103105-HP-M33	INK CART, HP CZ123A, (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.6	0.00
178	44103105-HP-Y33	INK CART, HP CZ124A, (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.6	0.00
179	44103105-HP-T43	INK CART, HP F0V26AA, (HP680), Tt-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	403.832	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total	Price Catalogue	Total Amount for the year								
			Measure	Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept			Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	Quantity for the Year
180	44103105-HK-B43	INK CART, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	403.832	0.00	
181	44103105-HK-C50	INK CART, HP L0S51AA (HP955) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
182	44103105-HK-M50	INK CART, HP L0S54AA (HP955) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
183	44103105-HK-Y50	INK CART, HP L0S57AA (HP955) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
184	44103105-HK-B50	INK CART, HP L0S60AA (HP955) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
185	44103105-HK-C48	INK CART, HP L0S63AA (HP955XL) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1277.7648	0.00	
186	44103105-HK-M48	INK CART, HP L0S66AA (HP955XL) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1277.7648	0.00	
187	44103105-HK-Y48	INK CART, HP L0S69AA (HP955XL) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1277.7648	0.00	
188	44103105-HK-B48	INK CART, HP L0S72AA (HP955XL) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1737.0184	0.00	
189	44103105-HK-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	453.6168	0.00	
190	44103105-HK-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	453.6168	0.00	
191	44103105-HK-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	453.6168	0.00	
192	44103105-HK-B51	INK CART, HP T6M01AA (HP905) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	741.2808	0.00	
193	44103105-HK-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
194	44103105-HK-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
195	44103105-HK-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
196	44103105-HK-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
197	44103112-EP-R05	RIBBON CART, EPSON C13S01S516 (#8750), Black	cart	0	0	1	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	76.752	0.00	
198	44103112-EP-R07	RIBBON CART, EPSON C13S01S531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	724.88	0.00	
199	44103112-EP-R13	RIBBON CART, EPSON C13S01S632, Black, for LX-310	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	75.92	0.00	
200	44103103-BK-B03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2556.32	0.00	
201	44103103-BK-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1820	0.00	
202	44103103-BK-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2615.6	0.00	
203	44103103-BK-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2941.952	0.00	
204	44103103-BK-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4288.544	0.00	
205	44103103-HK-B12	TONER CART, HP CE435A, Black	cart	0	3	3	6	17,147.52	0	3	0	3	8,573.76	3	6	0	9	25,721.28	2	0	6	8	22,863.36	26.00	2857.92	
206	44103103-HK-B14	TONER CART, HP CE540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3312.4	0.00	
207	44103103-HK-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6791.2	0.00	
208	44103103-HK-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3179.28	0.00	
209	44103103-HK-B22	TONER CART, HP CE285A (HP95A), Black	cart	0	6	6	6	17,721.60	0	6	0	6	17,721.60	0	6	0	6	17,721.60	0	6	0	6	6	17,721.60	24.00	2953.6
210	44103103-HK-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2386.8	0.00	
211	44103103-HK-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2490.8	0.00	
212	44103103-HK-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2490.8	0.00	
213	44103103-HK-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2490.8	0.00	
214	44103103-HK-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2854.8	0.00	
215	44103103-HK-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3010.8	0.00	

Item & Specifications				Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the year							
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
216	44103103-HP-V24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3010.8	0.00
217	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3010.8	0.00
218	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7690.8	0.00
219	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6754.8	0.00
220	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9978.8	0.00
221	44103103-HP-V26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9978.8	0.00
222	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9978.8	0.00
223	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3868.8	0.00
224	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5512	0.00
225	44103103-HP-V27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5512	0.00
226	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5512	0.00
227	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4079.92	0.00
228	44103103-HP-B28	TONER CART, HP CE505X, Black, high GP	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7213.44	0.00
229	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2932.8	0.00
230	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
231	44103103-HP-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
232	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
233	44103103-HP-B51	TONER CART, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6962.8	0.00
234	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8640.8504	0.00
235	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.7008	0.00
236	44103103-HP-B51	TONER CART, HP CF283XC (HP83X) Bk Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3946.8	0.00
237	44103103-HP-B58	TONER CART, HP CF287A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.6	0.00
238	44103103-HP-B59	TONER CART, HP CF310AC (HP826) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
239	44103103-HP-C59	TONER CART, HP CF311AC (HP826) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
240	44103103-HP-V59	TONER CART, HP CF312AC (HP826) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
241	44103103-HP-M59	TONER CART, HP CF313AC (HP826) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
242	44103103-HP-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156	0.00
243	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.6	0.00
244	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2943.2	0.00
245	44103103-HP-V60	TONER CART, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2943.2	0.00
246	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2943.2	0.00
247	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart	0	0	1	1	7,389.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7389.2	7,389.20
248	44103103-HP-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
249	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	1	1	9,474.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9474.4	9,474.40
250	44103103-HP-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
251	44103103-HP-V61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart	0	0	1	1	9,474.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9474.4	9,474.40

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the year				
				Jan												Q1										
				Jan	Feb	Mar	Q1	Amount	April	May	June	Q2	Amount	July	Aug	Sept	Q3	Amount	Oct				Nov	Dec	Q4	Amount
232	44103103-HV-Y53 Yellow Contract L	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
233	44103103-HP-M61 Magenta LaserJet	cart	0	0	1	1	9,474.40	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1.00	9474.4	
234	44103103-HV-M53 Magenta Contract L	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
235	44103103-HP-B62 Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
236	44103103-HP-C62 Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
237	44103103-HP-Y62 Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
238	44103103-HP-M62 Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
239	44103103-HP-B63 Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
240	44103103-HV-B54 (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
241	44103103-HP-C63 Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
242	44103103-HV-C54 (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
243	44103103-HP-Y63 Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
244	44103103-HV-Y54 (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
245	44103103-HP-M63 magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
246	44103103-HV-M54 (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	
247	44103103-HP-B34 TONER CART, HP Q2612A, Black	cart	3	3	0	6	18,988.32	3	0	3	6	18,988.32	3	0	3	6	18,988.32	3	3	0	6	18,988.32	24.00	3164.72	75,953.28	
248	44103103-HP-B39 TONER CART, HP Q5942A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00	
249	44103103-HP-B46 TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00	
270	44103103-LX-B03 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	8874.32	0.00	
271	44103103-LX-B05 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	9630.4	0.00	
272	44103103-SA-B06 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	2641.6	0.00	
273	44103103-SA-B07 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	291.2	0.00	
274	44103103-SA-B08 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	2444	0.00	
275	44103103-SA-B09 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	2787.2	0.00	
276	44103103-SA-B14 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	2745.6	0.00	
277	44103103-SA-B21 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	7124	0.00	
278	44103103-SA-B18 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	4617.6	0.00	
279	44103103-SA-B20 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	9464	0.00	
280	44103103-SA-B12 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	9204	0.00	
281	44103103-SA-B05 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	5064.8	0.00	
282	44103103-SA-B10 TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	4357.6	0.00	
283	44103103-R6-B15 3478, Black, for Printer HL-6400DW	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	6069.44	0.00	
284	44103103-CA-B00 for printer LBP6780X	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	13399.36	0.00	
Audio and Visual Equipment and Supplies																										
285	45121517-00-001 DOCUMENT CAMERA, 3.2M pixels MULTIMEDIA PROJECTOR, 4000 min ANSI lumens	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	28860	0.00	
286	45111609-HH-P01	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0	0.00	18616	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the year					
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT								
Flag or Accessories																											
287	55121905-RH-R01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	0	7	0	7	2,234.96	0	0	0	0	0	0	0.00	0	7	0	7	2,234.96	0	0	0	0.00	14.00	319.28	4,469.92
Printed Publications																											
288	55101524-RH-R01	HANDBOOK (RA 9184), 7th Edition	book	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00	0.00	46.28	0.00
Fire Fighting Equipment																											
289	46191601-FE-R01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5lbs	unit	0	0	6	6	6,864.00	0	0	6	6	6,864.00	0	0	6	6	6,864.00	0	0	6	6	6,864.00	24.00	1144	27,456.00	
290	46191601-FE-R01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5lbs	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4992	0.00	
Consumer Electronics																											
291	52161535-OV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	0	0	0	0	0.00	0	1	0	1	6,828.14	0	0	1	1	6,828.14	0	0	0	0	0.00	2.00	6828.1408	13,656.28	
Furniture and Furnishings																											
292	56101504-CH-R01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	262.6	0.00	
293	56101504-CH-R01	CHAIR, monobloc, white, with backrest, w/o armrest	piece	0	0	24	24	6,302.40	0	0	0	0	0.00	0	0	24	24	6,302.40	0	0	0	0	0.00	48.00	262.6	12,604.80	
294	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")mm	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326	0.00	
295	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")mm	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326	0.00	
Arts and Crafts Equipment and Supplies																											
296	60121413-CP-R01	CLEARBOOK, 20 transparent pockets, for A4 size	piece	0	16	12	28	1,113.84	0	24	0	24	954.72	0	24	24	24	954.72	24	0	0	24	954.72	100.00	39.78	3,978.00	
297	60121413-CP-R02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	0	0	12	12	508.56	0	24	0	24	1,017.12	0	24	24	24	1,017.12	12	0	0	12	508.56	72.00	42.38	3,051.36	
298	60121534-ER-R01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	0	0	12	12	53.04	0	24	0	24	106.08	0	24	24	24	106.08	24	0	0	24	106.08	84.00	4.42	371.28	
299	60121524-SP-R01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	0	0	50	50	1,730.56	0	50	0	50	1,730.56	0	50	50	50	1,730.56	50	0	0	50	1,730.56	200.00	34.6112	6,922.24	
300	60121524-SP-R02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	0	0	12	12	415.33	0	0	12	12	415.33	0	0	12	12	415.33	0	0	12	12	415.33	48.00	34.6112	1,661.34	
301	60121524-SP-R03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	34.6112	0.00	
302	60121124-WR-R01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	0	12	0	12	1,556.01	0	0	0	0	0.00	0	12	0	12	1,556.01	0	0	0	0	0.00	24.00	129.6672	3,112.01	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00	
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00	
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00	
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount
13	4233004-SR-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00		
14	4233205-SR-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00		
15	4233405-SR-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00		
16	4233501-SR-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00		
PASSENGER AIR TRANSPORTATION																									

PASSENGER AIR TRANSPORTATION

1 4232111-GA-001	* Airline Ticket	ticket	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0,00
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Motor Vehicles

A. For the Exercise of the Executive Functions

25101503-VA101A	Car (Sedan or Hatchback) Engine displacement not exceeding 2200 cc for gasoline For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGA), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0,00
25101503-VA101B	Car (Sedan or Hatchback) Engine displacement not exceeding 2200 cc for diesel For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGA), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0,00
25101507-VA201A	Advan Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2000 cc for gasoline For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGA), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0,00
25101507-VA201B	Advan Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2000 cc for diesel For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGA), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0,00
25101503-VA102A	Car (Sedan or Hatchback) Engine displacement not exceeding 3500 cc for gasoline For an Ambassador or Chief-of-mission of Philippine embassies/consulates abroad for exclusive use in the country where the embassy/consulate is located	unit	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0,00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the Year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
25101503-VA102B	Car (Sedan or Hatchback) Engine displacement not exceeding 3500 cc for diesel For an Ambassador or Chief-of-mission of Philippine embassy/consulates abroad for exclusive use in the country where the embassy/consulate is located	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
25101503-VA103A	Car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for gasoline For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
25101503-VA103B	Car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for diesel For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
25101507-VA202A	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2000 cc for gasoline For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
25101507-VA202B	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2500 cc for diesel For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
25101503-VA104A	Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for gasoline For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
25101503-VA104B	Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for diesel For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the year					
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
4	25101507-VA203A	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2000 cc for gasoline For a Department Assistant, Secretary and other officials of equivalent rank in NGOs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
	25101507-VA203B	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2500 cc for diesel For a Department Assistant, Secretary and other officials of equivalent rank in NGOs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
	25101503-VA105A	Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for gasoline For a Bureau Director, Regional Director or department-wide bureau-wide regional offices and other officials of equivalent rank in NGOs, GOCCs and LGUs	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
5	25101503-VA105B	Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for diesel For a Bureau Director, Regional Director or department-wide bureau-wide regional offices and other officials of equivalent rank in NGOs, GOCCs and LGUs	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
	25101507-VA204A	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 1500 cc for gasoline For a Bureau Director, Regional Director or department-wide bureau-wide regional offices and other officials of equivalent rank in NGOs, GOCCs and LGUs	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
	25101507-VA204B	Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 1500 cc for diesel For a Bureau Director, Regional Director or department-wide bureau-wide regional offices and other officials of equivalent rank in NGOs, GOCCs and LGUs	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
B. For the Transport of Personnel, Equipment, Supplies, Product and Materials																											

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the Year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
1	25101507-VB101A	Pick-up Engine displacement not exceeding 2200 cc for gasoline For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
	25101507-VB101B	Pick-up Engine displacement not exceeding 3000 cc for diesel For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
	25101905-VB201A	All-terrain vehicle, commonly referred to Sports Utility Vehicle Engine displacement not exceeding 2000 cc for gasoline For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
	25101905-VB201B	All-terrain vehicle, commonly referred to Sports Utility Vehicle Engine displacement not exceeding 2400 cc for diesel For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
2	25101505-VB301A	Passenger Van Engine displacement not exceeding 2200 cc for gasoline For general urban use where road conditions are generally good	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
	25101505-VB301B	Passenger Van Engine displacement not exceeding 3000 cc for diesel For general urban use where road conditions are generally good	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
	25181601-VB401A	Multi-Purpose Vehicle (MPV) Engine displacement not exceeding 1500 cc for gasoline For general urban use where road conditions are generally good	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
	25181601-VB401B	Multi-Purpose Vehicle (MPV) Engine displacement not exceeding 2500 cc for diesel For general urban use where road conditions are generally good	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
3	25101801-VB5-01	Motorcycle Engine displacement not exceeding 200 cc For use of field personnel/ workers who by the nature of their functions have to travel to remote areas not normally accessible by ordinary Motorcycle	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
4	25101505-VB302A	Passenger Van Engine displacement not exceeding 2200 cc for gasoline For transport of personnel/visitors for activities related to education, tourism, trade and investment, promotions, banking and finance, foreign affairs, and other official functions	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
	25101505-VB302B	Passenger Van Engine displacement not exceeding 3000 cc for diesel For transport of personnel/visitors for activities related to education, tourism, trade and investment, promotions, banking and finance, foreign affairs, and other official functions	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
5	25101502-VB6-01	Bus Engine displacement not exceeding 8500 cc for diesel For mass transportation of personnel/visitors for activities related to education, tourism, trade and investment, promotions, banking and finance, foreign affairs, and other official functions	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
	25101502-VB7-01	Mini-Bus Engine displacement not exceeding 4500 cc for diesel For mass transportation of personnel/visitors for activities related to education, tourism, trade and investment, promotions, banking and finance, foreign affairs, and other official functions	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
C. For the Transport of Sick and/or Injured Persons																										
25181601-VC101A	25181601-VC101A	MPV (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 1500 cc for gasoline For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand-by at all times in case of emergency	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
	25181601-VC101B	MPV (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 2500 cc for diesel For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand-by at all times in case of emergency	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the Year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
1	25101703-VC201A	Passenger Van (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 2200 cc for gasoline For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
	25101703-VC201B	Passenger Van (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 3000 cc for diesel For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
	25101703-VC3-01	Original ambulance, designed, built and equipped as such by the manufacturer (Specifications may vary according to manufacturer and the sophistication of the desired units) For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
	D. For Patrol Operations																									
	25101702-VD101A	Patrol Car Four—door car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for gasoline For patrol operations within a city or municipal proper	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
	25101702-VD101B	Patrol Car Four—door car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for diesel For patrol operations within a city or municipal proper	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
	25101702-VD201A	Patrol Vehicle AUV or CUV Engine displacement not exceeding 2000 cc for gasoline For patrol operations within a city or municipal proper	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
1	25101702-VD201B	Patrol Vehicle AUV or CUV Engine displacement not exceeding 2500 cc for diesel For patrol operations within a city or municipal proper	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the Year					
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
25101702-VD301A			unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
25101702-VD301B			unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
25101702-VD4-01			unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
25101702-VE101A			unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
25101702-VE101B			unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
25101702-VE2-01			unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
F. For Disaster Response and Rescue/Relief Operations																											
25101703-VF101A			unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	
25101703-VF101B			unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the Year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
2	25101507-VF201A Pick-up (for conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 2200 cc for gasoline For mobility purposes and immediate response during disasters and calamities	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
	25101507-VF201B Pick-up (for conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 3000 cc for diesel For mobility purposes and immediate response during disasters and calamities	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
3	25101801-VF3-01 Motorcycle Specifications may vary according to the intended use of the agency and in consideration of the minimum specifications of motorcycles allowed in certain areas For mobility purposes and immediate response during disasters and calamities	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00

H. For Fire Fighting Operations

1	25101705-VH1-01 Fire Truck Custom-built fire trucks (all versions are built/manufactured locally) Specifications may vary according to the manufacturer, model, intended use, etc., all pertinent data/specifications about the proposed fire truck must be supplied by the requesting agency. To provide basic fire-fighting capability to the Bureau of Fire Protection and other government agencies whose functions and operations necessitate the maintenance of a fire-fighting unit	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00
2	25101705-VH2-01 Original Fire Truck (More sophisticated versions and fully equipped according to the intended use) Specifications may vary according to the manufacturer, model, intended use, etc., all pertinent data/specifications about the proposed fire truck must be supplied by the requesting agency. To provide basic fire-fighting capability to the Bureau of Fire Protection, and other government agencies whose functions and operations necessitate the maintenance of a fire-fighting unit	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

Common Electrical Supplies																									
1	40101701-AC-W01 Air Conditioning Unit, Window Inverter Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the Year									
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00			
3		EXTENTION WIRES, 3 gang, 5 meters	pcs	0	2	0	2	1,000.00	0	2	0	2	1,000.00	0	2	0	2	1,000.00	0	2	0	2	1,000.00	8.00	500.00		4,000.00
4		BULB, LED 5W	pcs	0	0	0	0	0.00	0	12	0	12	1,800.00	0	0	0	0	0.00	12	0	0	12	1,800.00	24.00	150.00		3,600.00
5		BULB, LED 9W	pcs	0	0	0	0	0.00	0	12	0	12	3,000.00	0	12	0	12	3,000.00	12	0	0	12	3,000.00	36.00	250.00		9,000.00
6		BULB, LED 12W	pcs	0	0	0	0	0.00	0	0	0	0	0.00	0	12	0	12	4,200.00	0	0	0	0	0.00	12.00	350.00		4,200.00
Common Office Equipment																											
1	44111905-WB-N01	White Board					0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
2	44111911-WB-D01	White Board, Digital	pcs	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00			0.00
3		SOUND SYSTEM w/ amplifier	set	0	0	1	1	25,000.00	0	0	0	0	0.00	1	0	0	1	25,000.00	0	0	0	0	0.00	2.00	25,000.00		50,000.00
Common Office Supplies																											
1		PLANNER 2020	pcs	50	0	0	50	17,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	350.00		17,500.00
2		PUSH/MAP PINS	bxs	0	0	6	6	150.00	0	0	6	6	150.00	0	0	6	6	150.00	0	0	0	0	0.00	18.00	25.00		450.00
3		FOLDER, plastic assorted colors	pcs	50	0	0	50	750.00	50	0	0	50	750.00	50	0	0	50	750.00	50	0	0	50	750.00	200.00	15.00		3,000.00
4		DATA TRAY/ORGANIZER	pcs	0	6	0	6	2,700.00	0	6	0	6	2,700.00	0	6	0	6	2,700.00	0	6	0	6	2,700.00	24.00	450.00		10,800.00
5		DESK ORGANIZER	pcs	6	0	0	6	1,200.00	12	0	0	12	2,400.00	6	0	0	6	1,200.00	6	0	0	6	1,200.00	30.00	200.00		6,000.00
6		TABLE NAME HOLDER	pcs	0	0	6	6	2,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	350.00		2,100.00
7		METAL STANDEE	pcs	0	0		0	0.00	0	0	12	12	12,000.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	1,000.00		12,000.00
8		BUNDY CLOCK RIBBON	spool	0	0	7	7	6,300.00	0	0	7	7	6,300.00	0	0	7	7	6,300.00	0	0	7	7	6,300.00	28.00	900.00		25,200.00
9		MAGNETIC WHITE BOARD	unit	0	0	1	1	1,500.00	0	0	0	0	0.00	1	0	0	1	1,500.00	0	0	0	0	0.00	2.00	1,500.00		3,000.00
10		TAPE, double adhesive, 24mm	rolls	6	0	6	12	600.00	0	0	12	12	600.00	0	0	12	12	600.00	0	12	0	12	600.00	48.00	50.00		2,400.00
11		GLUE GUN, medium	pcs	0	2	0	2	400.00	0	2	0	2	400.00	0	1	0	1	200.00	0	0	0	0	0.00	5.00	200.00		1,000.00
12		GLUE STICK, medium	pcs	0	50	0	50	250.00	0	0	0	0	0.00	0	50	0	50	250.00	0	50	0	50	250.00	150.00	5.00		750.00
13		BATTERY, Alkaline 9V	pcs	0	5	0	5	600.00	0	5	0	5	600.00	0	5	0	5	600.00	0	5	0	5	600.00	20.00	120.00		2,400.00
14		LAMINATING FILM, legal	bxs	0	0	5	5	3,000.00	0	0	0	0	0.00	0	0	5	5	3,000.00	0	0	0	0	0.00	10.00	600.00		6,000.00
15		BALLPOINT PEN, black	pcs	0	0	100	100	500.00	0	0	100	100	500.00	0	0	100	100	500.00	0	0	0	0	0.00	300.00	5.00		1,500.00
16		SIGN PEN, refill .07	pcs	0	0	100	100	2,500.00	0	0	100	100	2,500.00	0	0	100	100	2,500.00	0	0	100	100	2,500.00	400.00	25.00		10,000.00
17		CALCULATOR, 12 digit	pcs	0	0	3	3	900.00	0	0	3	3	900.00	0	0	3	3	900.00	0	0	3	3	900.00	12.00	300.00		3,600.00
18		ASSORTED MEDICINES	lot	7	0	0	7	10,500.00	0	0	0	0	0.00	7	0	0	7	10,500.00	0	0	0	0	0.00	14.00	1,500.00		21,000.00
19		BOX FILE w/ cover	pcs	0	0	12	12	3,000.00	0	0	12	12	3,000.00	0	0	12	12	3,000.00	0	14	0	14	3,500.00	50.00	250.00		12,500.00
20		BUNDY CLOCK CARD	bundle	0	7	0	7	3,500.00	0	7	0	7	3,500.00	0	7	0	7	3,500.00	0	7	0	7	3,500.00	28.00	500.00		14,000.00
21		CERTIFICATE HOLDER, size: 210mm x 297mm	pcs	0	0	24	24	1,200.00	0	0	24	24	1,200.00	0	0	24	24	1,200.00	0	28	0	28	1,400.00	100.00	50.00		5,000.00
22		RIBBON, for manual typewriter, spool type	spool	0	6	0	6	330.00	0	12	6	18	990.00	0	0	6	6	330.00	12	6	0	18	990.00	48.00	55.00		2,640.00
Common Janitorial Supplies																											
1		AIR FRESHENER, scented gel type	pcs	0	6	0	6	1,500.00	0	6	0	6	1,500.00	0	6	0	6	1,500.00	0	6	0	6	1,500.00	24.00	250.00		6,000.00
2		DISHWASHING LIQUID 1L	btl	0	0	12	12	2,100.00	0	0	12	12	2,100.00	0	0	12	12	2,100.00	0	0	12	12	2,100.00	60.00	175.00		10,500.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
3	LIQUID HAND SOAP, 1L	btl	0	0	12	12	1,920.00	0	0	0	0	0.00	0	0	12	12	1,920.00	0	0	0	0	0.00	24.00	160.00	3,940.00
4	FABRIC CONDITIONER, 2200 grams	packs	0	0	6	6	1,560.00	0	0	0	0	0.00	6	0	0	6	1,560.00	6	0	0	6	1,560.00	18.00	260.00	4,680.00
5	HAND GLOVES	pairs	0	3	0	3	21.00	0	3	0	3	21.00	0	3	0	3	21.00	0	3	0	3	21.00	12.00	7.00	84.00
6	MURKATIC ACID, 500ml	btl	0	2	0	2	110.00	0	2	0	2	110.00	0	2	0	2	110.00	0	2	0	2	110.00	8.00	55.00	440.00
7	TOILET TISSUE, 250M, 2 ply	rolls	0	0	50	50	6,750.00	0	0	50	50	6,750.00	0	0	50	50	6,750.00	0	50	0	50	6,750.00	200.00	135.00	27,000.00
8	TOILET DEODORANT CAKE, 3pcs per pack	packs	0	7	0	7	210.00	0	7	0	7	210.00	0	7	0	7	210.00	0	7	0	7	210.00	28.00	30.00	840.00
9	THRASH BAG, large, 10pcs/roll	packs	20	0	20	40	6,000.00	20	0	20	40	6,000.00	20	0	20	40	6,000.00	0	60	0	60	9,000.00	180.00	150.00	27,000.00
10	THRASH BAG, XXL, 10pcs/roll	packs	5	0	5	10	2,000.00	5	0	5	10	2,000.00	5	0	5	10	2,000.00	5	0	5	10	2,000.00	40.00	200.00	8,000.00
11	THRASH BIN, pedal type	pcs	0	2	0	2	1,000.00	0	2	0	2	1,000.00	0	2	0	2	1,000.00	0	2	0	2	1,000.00	8.00	500.00	4,000.00
12	GLASS CLEANER, 1L	btl	0	12	0	12	1,200.00	0	12	0	12	1,200.00	0	12	0	12	1,200.00	0	12	0	12	1,200.00	48.00	100.00	4,800.00
13	MULTI-PURPOSE CLEANER, 500ml	cans	0	6	0	6	1,200.00	0	6	0	6	1,200.00	0	6	0	6	1,200.00	0	6	0	6	1,200.00	24.00	200.00	4,800.00
14	MAGIC MOP	pcs	0	0	0	0	0.00	0	2	0	2	400.00	0	0	2	2	400.00	0	0	0	0	0.00	4.00	200.00	800.00
Office Equipment and Accessories																									
1	AIRCONDITIONER, .75HP Window Type	unit	0	0	1	1	15,000.00	0	0	1	1	15,000.00	0	0	1	1	15,000.00	0	0	0	0	0.00	3.00	15,000.00	45,000.00
2	AIRCONDITIONER, 1.5HP Split Type	unit	0	0	0	0	0.00	1	0	0	1	40,000.00	0	1	0	1	40,000.00	1	0	0	1	40,000.00	3.00	40,000.00	120,000.00
3	REFRIGERATOR, 4 cu ft.	unit	0	0	0	1	12,000.00	0	0	0	0	0.00	0	0	1	1	12,000.00	0	0	0	0	0.00	2.00	12,000.00	24,000.00
4	COFFEE VENDO MACHINE	unit	0	0	0	2	26,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	13,000.00	3.00	13,000.00	39,000.00
5	AIRCONDITIONER, 3 Toner Floor Standing Type	unit	0	0	1	1	75,000.00	0	0	1	1	75,000.00	0	0	1	1	75,000.00	0	0	0	1	75,000.00	4.00	75,000.00	300,000.00
Office Supplies																									
1	MOBILE PEDESTAL, 2 drawers	pcs	0	0	2	2	10,000.00	0	0	0	0	0.00	2	0	0	2	10,000.00	0	0	0	0	0.00	4.00	5,000.00	20,000.00
2	CABINET, Steel Filing 4 drawers	unit	0	0	0	0	0.00	1	0	0	1	9,000.00	0	1	0	1	9,000.00	0	0	0	0	0.00	2.00	9,000.00	18,000.00
3	CABINET, Steel Filing 3 drawers	unit	0	0	0	0	0.00	1	0	0	1	8,000.00	0	1	0	1	8,000.00	0	0	0	0	0.00	2.00	8,000.00	16,000.00
4	CABINET, Steel Filing 2 drawers	unit	0	0	1	1	7,500.00	0	0	0	0	0.00	0	0	1	1	7,500.00	0	0	0	0	0.00	2.00	7,500.00	15,000.00
5	CHAIRS, Visitors w/ armrest	pcs	0	0	0	0	0.00	12	0	0	12	42,000.00	12	0	0	12	42,000.00	0	0	0	0	0.00	24.00	3,500.00	84,000.00
6	CHAIRS, Visitors w/o armrest	pcs	0	0	12	12	36,000.00	0	0	0	0	0.00	0	12	0	12	36,000.00	0	0	0	0	0.00	24.00	3,000.00	72,000.00
7	CHAIRS, gang 5 seaters	pcs	0	0	0	0	0.00	0	2	0	2	15,000.00	0	0	0	0	0.00	2	0	0	2	15,000.00	4.00	7,500.00	30,000.00
8	CHAIRS, Executive Ergonomic, medium back	pcs	0	0	0	0	0.00	6	0	0	6	30,000.00	0	0	6	6	30,000.00	0	0	0	0	0.00	12.00	5,000.00	60,000.00
9	FAX MACHINE, mono laser fax	unit	0	0	0	0	0.00	0	1	0	1	7,500.00	0	1	0	1	7,500.00	0	0	0	0	0.00	2.00	7,500.00	15,000.00
10	TABLE, Executive	unit	0	0	0	0	0.00	2	0	0	2	16,000.00	2	0	0	2	16,000.00	0	0	0	0	0.00	4.00	8,000.00	32,000.00
11	TABLE, Conference	unit	0	0	0	0	0.00	0	1	0	1	10,000.00	0	0	1	1	10,000.00	0	0	0	0	0.00	2.00	10,000.00	20,000.00
12	SOFA, Reclining L-Type	set	0	0	0	0	0.00	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	10,000.00	10,000.00
13	CHAIR, Executive Mesh Back	pcs	0	0	0	0	0.00	0	3	0	3	13,500.00	0	3	0	3	13,500.00	0	0	0	0	0.00	6.00	4,500.00	27,000.00
14	CABINET, Display Open Shelves	pcs	0	0	0	0	0.00	1	0	0	1	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	4,500.00	4,500.00
15	WATER DISPENSER, hot & cold	unit	0	0	0	0	0.00	0	1	0	1	4,500.00	0	0	0	0	0.00	1	0	0	1	4,500.00	2.00	4,500.00	9,000.00
16	COLLAPSIBLE DISPLAY RACK, stainless steel	unit	0	0	3	3	30,000.00	0	0	2	2	20,000.00	0	0	2	2	20,000.00	0	0	0	0	0.00	7.00	10,000.00	70,000.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
Audio and visual presentation and composing equipment																							3.00	4,500.00	13,500.00
1	52161505-TV-S01	TELEVISION, 55"	unit	0	0	0	0	0.00	0	1	0	1	35,000.00	0	0	0	0	0.00	0	0	0	0.00	1.00	35,000.00	35,000.00
2	52161520-MC-M01	Microphone	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	
3	52161512-SP-K01	Speakers	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	
4	32101514-AM-P01	Amplifier	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	
5	52161517-EQ-E01	Equalizer	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	
Photographic or filming or video equipment																									
1	46171615-HD-C01	HD Camera	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
2	45121504-DS-C01	DSLR Camera	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
3	45121516-VH-C01	HD Video Camera	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
4		CAMERA, Digital 20MP, wide angle lens	unit	0	0	1	1	7,500.00	0	0	1	1	7,500.00	0	0	1	1	7,500.00	0	0	0	0	0.00	3.00	7,500.00
5		PROJECTOR, SVGA Resolution	unit	0	0	0	0	0.00	1	0	0	1	12,000.00	0	0	0	0	0.00	0	1	0	1	12,000.00	2.00	24,000.00
Cleaning Equipment and Supplies																									
1		FLOOR POLISHER, 15"	unit	0	0	0	0	0.00	0	0	2	2	26,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	13,000.00
Paper Materials and Products																									
1		PHOTO PAPER, matte, size: 210mm x 297mm	packs	0	10	0	10	1,500.00	0	10	0	10	1,500.00	0	10	0	10	1,500.00	0	20	0	20	3,000.00	50.00	150.00
2		STICKER PAPER, size: 210mm x 297mm	packs	0	0	12	12	1,200.00	0	0	12	12	1,200.00	0	0	12	12	1,200.00	0	0	14	14	1,400.00	50.00	100.00
3		STICKER PAPER, size: 216mm x 330mm	packs	0	0	6	6	600.00	0	0	6	6	600.00	0	0	6	6	600.00	0	0	7	7	700.00	25.00	100.00
4		SPECIALTY PAPER, size: 210mm x 297mm	packs	0	12	0	12	660.00	0	0	0	0	0.00	0	12	0	12	660.00	0	6	0	6	330.00	30.00	55.00
5		SPECIALTY PAPER, size: 216mm x 330mm	packs	0	12	0	12	720.00	0	0	0	0	0.00	0	12	0	12	720.00	0	6	0	6	360.00	30.00	60.00
6		SPECIALTY BOARD PAPER, size: 210mm x 297mm	packs	0	6	0	6	450.00	0	0	0	0	0.00	0	6	0	6	450.00	0	0	0	0	0.00	12.00	75.00
7		SPECIALTY BOARD PAPER, size: 216mm x 330mm	packs	0	6	0	6	510.00	0	0	0	0	0.00	0	6	0	6	510.00	0	0	0	0	0.00	12.00	85.00
8		COLORLED PAPER, assorted colors, size: 216mm x 330mm	reams	0	0	2	2	600.00	0	0	0	0	0.00	2	0	0	2	600.00	0	0	0	0	0.00	4.00	300.00
9		NOTEBOOK, Spring Bound, 80 leaves	pcs	0	24	0	24	360.00	0	0	0	0	0.00	0	24	0	24	360.00	0	0	0	0	0.00	48.00	15.00
10		NOTEBOOK, Composition, 80 leaves	pcs	0	0	36	36	1,080.00	0	0	0	0	0.00	0	0	35	36	1,080.00	0	0	0	0	0.00	72.00	30.00
11		PAPER, MULTI-COPY, size: short	reams			10	10	1,850.00	0	0	0	0	0.00	0	0	10	10	1,850.00	0	0	10	10	1,850.00	30.00	185.00
Lighting and fixtures and accessories																									
1	39112102-LB-B01	LED bulb				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
Electrical equipment and components and supplies																									
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
Computer Supplies																									
9						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
Common ICT Equipment																									
1	43212105-IC-P01	PRINTER, LASER, Color				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
2	43212104-PI-M01	PRINTER, Inkjet, Monochrome				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	43212104-PI-C01	PRINTER, Inkjet, Color				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	43212105-PP-001	Portable Printer				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	43211509-AT-001	Android Tablet				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	43222610-HS-001	Hub/Switches				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7	43222609-NR-001	Network Routers				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8	43222640-WA-P01	Wireless Access Point				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9	43211711-SF-001	Scanner, Flatbed				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10	45111601-WP-P01	Wireless Pointing Device / Laser Pointer				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11	81112306-MF-P01	Multi Function PRINTER				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12	39121011-UP-S01 (UPS)	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	3	22,500.00	3	0	0	3	22,500.00	3	0	0	3	22,500.00	3	0	0	3	22,500.00	12.00	7,500.00	90,000.00
13	43191501-MP-001	Mobile Phone				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14	43211711-SC-D01	Scanner, Colored, Double sided, feeder type				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15		MONITOR, LED	pcs	0	0	0	0.00	3	0	0	3	12,000.00	3	0	0	3	12,000.00	0	0	0	0	0.00	6.00	4,000.00	24,000.00
16		PRINTER, all-in-one	unit	0	0	2	17,000.00	0	0	0	0	0.00	0	2	0	2	17,000.00	0	2	0	2	17,000.00	6.00	8,500.00	51,000.00
17		PRINTER, Laser	unit	0	1	0	7,000.00	0	2	0	2	14,000.00	0	0	2	2	14,000.00	0	2	0	2	14,000.00	7.00	7,000.00	49,000.00
18		MEMORY CARD READER	pcs	0	0	6	1,500.00	0	0	6	6	1,500.00	0	0	0	0	0.00	0	6	0	6	1,500.00	18.00	250.00	4,500.00
19		KEYBOARD, wired/wireless	pcs	0	0	0	0.00	5	0	0	5	2,500.00	0	0	5	5	2,500.00	0	0	0	0	0.00	10.00	500.00	5,000.00
20		USB Adapter Cord	pcs	0	0	2	500.00	0	0	0	0	0.00	2	0	0	2	500.00	0	0	0	0	0.00	4.00	250.00	1,000.00
21		OPTICAL MOUSE, wireless	pcs	0	0	0	0.00	0	6	0	6	1,800.00	0	0	6	6	1,800.00	0	0	0	0	0.00	12.00	300.00	3,600.00
22		LASER POINTER	pcs	0	2	0	1,000.00	0	0	0	0	0.00	0	2	0	2	1,000.00	0	0	0	0	0.00	4.00	500.00	2,000.00
23		DATA STORAGE SERVER	set	0	0	1	80,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	80,000.00	80,000.00
24		Queue Management System & Queuing System Kiosk	set	0	0	0	0.00	0	0	1	1	75,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	75,000.00	75,000.00
OTHER SOFTWARE																									
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec
11						0	0.00				0	0.00				0	0.00			0	0.00	0.00	
12						0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00

Consumables

1	TONER, Canon CL 830 colored	pcs	0	1	0	1	1,050.00	0	2	0	2	2,100.00	0	2	0	2	2,100.00	0	2	0	2	2,100.00	7.00	1,050.00	7,350.00
2	CARTRIDGE, HP 901, black	pcs	0	6	0	6	5,400.00	0	8	0	8	7,200.00	0	8	0	8	7,200.00	0	6	0	6	5,400.00	28.00	900.00	25,200.00
3	CARTRIDGE, HP 901, colored	pcs	0	3	0	3	3,450.00	0	4	0	4	4,600.00	0	4	0	4	4,600.00	0	3	0	3	3,450.00	14.00	1,150.00	16,100.00
4	CARTRIDGE, HP C9351A	pcs	0	2	0	2	1,360.00	0	2	0	2	1,360.00	0	2	0	2	1,360.00	0	0	0	0	0.00	6.00	680.00	4,080.00
5	CARTRIDGE, HP C9352A	pcs	0	2	0	2	1,560.00	0	2	0	2	1,560.00	0	4	0	4	3,120.00	0	0	0	0	0.00	8.00	780.00	6,240.00
6	TONER, Brother TN 2260	pcs	0	7	0	7	15,750.00	0	0	0	0	0.00	0	7	0	7	15,750.00	0	0	0	0	0.00	14.00	2,250.00	31,500.00
7	TONER, Canon Q2126A	pcs	0	0	2	2	4,000.00	0	0	2	2	4,000.00	0	0	2	2	4,000.00	0	2	0	2	4,000.00	8.00	2,000.00	16,000.00
8	TONER, Fuji CT209911	pcs	0	0	7	7	42,000.00	0	0	0	0	0.00	0	0	7	7	42,000.00	0	0	0	0	0.00	14.00	6,000.00	84,000.00
9	TONER, HP 35A, rema	pcs	0	0	7	7	17,500.00	0	0	7	7	17,500.00	0	0	7	7	17,500.00	0	7	0	7	17,500.00	28.00	2,500.00	70,000.00
10	TONER, HP 85A, rema	pcs	0	0	7	7	17,500.00	0	0	7	7	17,500.00	0	0	7	7	17,500.00	0	7	0	7	17,500.00	28.00	2,500.00	70,000.00
11	TONER, OKI C330DN/MC362DN, black	pcs	0	0	6	6	34,200.00	0	0	0	0	0.00	0	0	6	6	34,200.00	0	0	0	0	0.00	12.00	5,700.00	68,400.00
12	TONER, OKI C330DN/MC362DN, cyan	pcs	0	0	7	7	39,900.00	0	0	0	0	0.00	0	0	7	7	39,900.00	0	0	0	0	0.00	14.00	5,700.00	79,800.00
13	TONER, OKI C330DN/MC362DN, magenta	pcs	0	0	7	7	39,900.00	0	0	0	0	0.00	0	0	7	7	39,900.00	0	0	0	0	0.00	14.00	5,700.00	79,800.00
14	TONER, OKI C330DN/MC362DN, yellow	pcs	0	0	7	7	39,900.00	0	0	0	0	0.00	0	0	7	7	39,900.00	0	0	0	0	0.00	14.00	5,700.00	79,800.00
15	TONER, LEXMARK MS510	pcs	0	1	0	1	6,000.00	0	0	0	0	0.00	1	0	0	1	6,000.00	0	0	0	0	0.00	2.00	6,000.00	12,000.00
16	TONER, Brother DR 2255	pcs	0	0	3	3	8,400.00	0	0	3	3	8,400.00	0	0	3	3	8,400.00	0	0	3	3	8,400.00	12.00	2,800.00	33,600.00
17	TONER, for HP MFP, M577 All in one Printer	set	0	0	1	1	35,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	35,000.00	35,000.00
18	PHOTO DRUM, Fuji 2220 Copier	pcs	0	0	1	1	12,000.00	0	1	0	1	12,000.00	0	2	0	2	24,000.00	3	0	0	3	36,000.00	7.00	12,000.00	84,000.00

Other Categories

1	GO BAG, for disaster relief, rescue operations					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	Life Vest / Life Jacket (for emergency purposes / for emergency preparedness / for disaster relief / rescue operations)					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	26111607-CC-S01 Charge Controller and DC Inverter for Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	46181502-BF-V01 Bullet proof vest					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	25172502-WW-001 Wheels, _____ (Type of vehicle)					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7	40161513-FF-001 Fuel Filters					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8	48101710-DW-F01 Drinking Water/ Fountain					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9	26111729-AB-001 Auto Battery					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10	CHECK BOOKLET	pads	0	0	0	12	10,200.00	0	0	0	0	0.00	0	0	12	12	10,200.00	0	0	0	0	0.00	24.00	850.00	20,400.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the year				
				Quarterly												Annual										
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
11		OFFICIAL RECEIPT, carbonized	pads	0	0	300	300	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	300	0	0	300	30,000.00	600.00	100.00	60,000.00
12		CASH BOOK	pcs	0	0	2	2	400.00	0	0	0	0	0.00	2	0	0	2	400.00	2	0	0	2	400.00	6.00	200.00	1,200.00
13		TIRES, for Toyota Revo	pcs	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4	4	22,000.00	0	0	0	0	0.00	4.00	5,500.00	22,000.00
14		TIRES, for Mitsubishi Adventures	pcs	0	0	4	4	22,000.00	0	0	4	4	22,000.00	0	0	0	0	0.00	4	0	0	4	22,000.00	12.00	5,500.00	66,000.00
15		TIRES, for Toyota Vios	pcs	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4	4	22,000.00	0	0	0	0	0.00	4.00	5,500.00	22,000.00
16		TIRES, for Toyota Avanza	pcs	0	0	0	0	0.00	0	0	0	0	0.00	4	0	0	4	22,000.00	0	0	0	0	0.00	4.00	5,500.00	22,000.00
17		TIRES, for Toyota Hi-Ace	pcs	0	0	0	0	0.00	0	0	0	0	0.00	0	4	0	4	24,000.00	0	0	0	0	0.00	4.00	6,000.00	24,000.00
18		FLOOR MATING	pcs	0	0	2	2	1,700.00	0	0	0	0	0.00	2	0	0	2	1,700.00	2	0	0	2	1,700.00	6.00	850.00	5,100.00
19		CAR SEAT COVERS	set	0	1	0	1	8,000.00	0	1	0	1	8,000.00	0	1	0	1	8,000.00	0	1	0	1	8,000.00	4.00	8,000.00	32,000.00
20		TOOL BOX w/ tools	set	0	0	1	1	3,500.00	0	0	0	0	0.00	1	0	0	1	3,500.00	0	0	0	0	0.00	2.00	3,500.00	7,000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the year										
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
A. TOTAL																							P			4,404,118.49
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							P			440,411.85
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If applicable for motor vehicle and other items)																										
D. GRAND TOTAL (A + B + C)																							P			4,844,530.34
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																							P			-
F. MONTHLY CASH REQUIREMENTS																							P			-
G.1 Available at Procurement Service Stores																							P			1,416,524.49
G.2 Other Items not available at PS but regularly purchased from other sources																							P			2,987,594.00
TOTAL MONTHLY CASH REQUIREMENTS																							P			4,404,118.49

* Agency must put the monthly requirements for its stocks both local and international.

*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


MA. ELENA B. JARCIA
Property/Supplier Officer

Date Prepared: _____

Certified Funds Available / Certified Appropriate Funds Available/ Approved by:


KARLA D. MENEZA
Accountant / Local Budget Officer


SOCELYN L.B. BLANCO
Head of Office/Agency