

**Department of Trade and Industry - IX Indicative Annual Procurement Plan for FY 2020**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)		Remarks (brief description of Program/Activity/Project)
				Posting of IB/REI	Advertisement/Posting of Bids	Submission/Opening of Bids		Notice of Award	Contract Signing	
A.	Common Supplies and Equipment (CSE)	DTI-IX	NP-53.5 Agency-to-Agency	N/A	N/A	To be determined by Procuring Unit depending on the inventory levels (re-order point)	GoP	12,501,068.97	12,501,068.97	Various regular office supplies
B.	<del>FO &amp; PO</del>									
B.1	Office Equipment	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	128,890.00	128,890.00	-
B.2	Furnitures and Fixtures	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	487,800.00	487,800.00	-
B.3	IT Equipment and Hardware	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	1,806,030.00	1,806,030.00	-
B.4	Library Books	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	118,000.00	118,000.00	-
B.5	Communication Equipment	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	112,000.00	112,000.00	-
B.6	Other Machineries and Equipment	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	251,700.00	251,700.00	-
B.7	Generic GOODS	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	6,897,100.00	6,897,100.00	-
B.8	Maintenance Supplies, Service and other small equipments	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	159,957.50	159,957.50	-
B.9	Miscellaneous Supplies, Expenses, and small Equipment	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	77,421.50	77,421.50	-
B.10	Information Technology Supplies and Small Equipment	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	44,700.00	44,700.00	-
B.11	Vehicle Goods and Services	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	2,653,440.00	2,653,440.00	Office Vehicle Maintenance
B.12	General Services	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	6,523,560.00	6,523,560.00	-
B.13	Lease and Rental Services	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	3,961,500.00	3,961,500.00	Rental of Venue, Sound System, Exhibit Modules, Vehicle, Audio Visual Equipment
B.14	Rental of Offices	DTI-IX	Direct Contracting	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	7,408,800.00	7,408,800.00	-
B.15	Security Services	DTI-IX	Competitive Bidding	Jan-Dec, 2020	Nov., 2018	Jan-Dec, 2020	GoP	3,164,250.00	3,164,250.00	-
B.16	Janitorial Services	DTI-IX	Direct Contracting	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	3,288,000.00	3,288,000.00	-
B.17	Manpower Services	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	907,400.00	907,400.00	Hiring of Consultants/ Consultancy Services, Hiring of Service Provider
B.18	Subscription Services	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	5,334,300.00	5,334,300.00	Phone, Internet, Mobile, Cable, Electricity and other Utilities
B.19	Training Expenses	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	4,384,900.00	4,384,900.00	-
B.20	Travel Expenses	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	4,751,600.00	4,751,600.00	-
B.21	Other Non-CSE Item	DTI-IX	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	50,000.00	50,000.00	Wellness/Sports Equipment
C.	<del>SMEEDS Program</del>									
C.1	Furnitures and Fixtures	SMEED	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	1,539,000.00	1,539,000.00	-
C.2	Communication Equipment	SMEED	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	25,000.00	25,000.00	-
C.3	Other Machineries and Equipment	SMEED	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	227,500.00	227,500.00	-
C.4	Generic GOODS	SMEED	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	4,177,218.00	4,177,218.00	Token/ Giveaways/ Souvenirs, Food Packs, Travel Expenses
C.5	Office Supplies and other small equipments	SMEED	Shopping	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	793,872.03	793,872.03	Non-common supplies and equipment
C.6	General Services	SMEED	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	9,512,800.00	9,512,800.00	Provision of Services Photocopy Service, Printing Services - Directory, Construction (Special Setting), Hotel Accommodation, Catering and Food Services
C.7	Lease and Rental Services	SMEED	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	5,505,000.00	5,505,000.00	Rental of Venue, Sound System, Exhibit Modules, Vehicle, Audio Visual Equipment

C.8	Manpower Services	SMEDD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	27,348,710.00	27,348,710.00	Hiring of Consultants, Consultancy Services, Hiring of Service Provider	
C.9	Training Expenses	SMEDD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	10,781,162.00	10,781,162.00		
C.10	Travel Expenses	SMEDD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	1,000,000.00	1,000,000.00		
C.11	Office Equipment	SMEDD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	1,182,000.00	1,182,000.00		
C.12	IT Equipment and Hardware	SMEDD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	7,246,000.00	7,246,000.00		
C.13	Maintenance Supplies, Service and other small equipments	SMEDD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	10,500.00	10,500.00		
C.14	Information Technology Supplies and Small Equipment	SMEDD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	42,750.00	42,750.00		
C.15	Subscription Services	SMEDD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	1,551,960.00	1,551,960.00		
C.16	Various Equipment for SSF Projects	SMEDD	Competitive Bidding	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	71,000,000.00	71,000,000.00	Procurement of various SSF equipment	
D.	<b>Industry Development Program</b>										
D.1	Generic GOODS	IDD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	1,527,000.00	1,527,000.00	Token/ Giveaways/ Souvenirs, Food Packs, Travel Expenses	
D.2	Office Supplies and other small equipments	IDD	Shopping	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	300,000.00	300,000.00	Non-common supplies and equipment	
D.3	General Services	IDD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	2,444,000.00	2,444,000.00	Photocopy Service, Printing Services, Hotel Accommodation, Media Services, Catering and Food Services	
D.4	Lease and Rental Services	IDD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	1,175,000.00	1,175,000.00	Rental of Venue, Sound System, Exhibit Modules, Vehicle, Audio Visual Equipment	
D.5	Manpower Services	IDD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	400,000.00	400,000.00	Hiring of Consultants	
D.6	Training Expenses	IDD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	900,000.00	900,000.00	Training Expenses, Hotel Accommodation for Training, Foreign Airfare Tickets for Training	
E.	<b>Consumer Protection Program</b>										
E.1	Furniture and Fixtures	CPD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	20,000.00	20,000.00		
E.2	IT Equipment and Hardware	CPD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	45,800.00	45,800.00		
E.3	Generic GOODS	CPD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	150,000.00	150,000.00	Token/ Giveaways/ Souvenirs, Food Packs, Travel Expenses	
E.4	General Services	CPD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	356,000.00	356,000.00	Catering Services, Fabrication	
E.4	Lease and Rental Services	CPD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	225,000.00	225,000.00	Rental of Venue	
E.5	Training Expenses	CPD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	95,000.00	95,000.00		
E.6	Travel Expenses	CPD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	137,000.00	137,000.00		
E.7	Office Supplies and other small equipments	CPD	Shopping	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	50,310.00	50,310.00	Non-common supplies and equipment	
E.8	Other Machineries and Equipment	CPD	NP-53.9 - Small Value Procurement	Jan-Dec, 2020	N/A	Jan-Dec, 2020	GoP	2,000.00	2,000.00		
<b>TOTAL</b>									<b>214,783,000.00</b>	<b>214,783,000.00</b>	

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