

22 January 2020

#### ATTY. DENNIS S. SANTIAGO

Executive Director V
Government Procurement Policy Board - Technical Support Office
Unit 2506 Raffles Corporate Center,
F. Ortigas Center, Pasig City

Dear Atty. Santiago:

We are submitting the DTI- Region 3 Annual Procurement Plan for Non-CSE for FY 2020.

For your consideration.

Thank you very much.

Very truly yours,

DIR. JUDITH P. ANGELES
Regional Director

ccountable Forms t of Fuel, Oil and DTI 3 Vehicles) aintenance of DTI-3 dehicles, deficies, deficies,	Printing of Accountable Forms  Procurement of Fuel, Oil and Lubricants (DTI 3 Vehicles)  Procurement of Fuel, Oil and Lubricants  Vehicles	50203020 Printing of Accountable Forms  Frocurement of Fuel, Oil and Lubricants (DTI 3 Vehicles)  Procurement of Fuel, Oil and Lubricants	50203020 Printing of Accountable Forms  Frocurement of Fuel, Oil and Lubricants (DTI 3 Vehicles)	50203020 Printing of Accountable Forms		Procurement of Various Office 5.02E+09 Supplies and other small equipments	5.02E+09 Procurement of Various IT Equipment and Hardware	5.02E+09 Procurement Various Furnitures and Fixtures	Procurement of Various Office Supplies and other small equipments	5.02E+09 Procurement of Various Office		Code Procurement (PAP) Project
Regional and 7 Provincial Office  Regional and 7 Provincial Office  Regional and 7 Provincial Office	Regional and 7 Provincial Office  Regional and 7 Provincial Office	Regional and 7 Provincial Office		Regional and 7 Provincial Office	Regional and 7 Provincial Office	Regional and 7 Provincial Office	Regional and 7 Provincial Office	Regional and 7 Provincial Office	Regional and 7 Provincial Office	Regional and 7 Provincial Office		PMO/ End-User
NO NO NO	NO NO	NO		NO	NO	NO	NO	NO	NO	N O	Activity? (Yes/No)	Is this an Early Procurement
NP-53.9 - Small Value Procurement  NP-53.7 Highly Technical Consultants	NP-53.9 - Small Value Procurement		Direct Contracting	Direct Contracting	NP-53.9 - Small Value Procurement	NP-53.5 Agency-to-Agency	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53 9 - Small Value Procurement	NP-53.9 - Small Value Procurement	0	Mode of Procurement
To be procured by Regional Office and Provincial Office of DTI-3		To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	Advertisement/Posting of IB/REI	Schedule f
											Submission/O pening of Bids	101
											Notice of Award	ement Activity
											Contract Signing	
	GoP	Gop	GoP	GoP	GoP	GoP	GoP	GoP	GoP	GoP		Source of Funds
	1,000,000	1,800,000	200,000	2,500,000	99,000	2,500,000	531,669	201,970	400,000	344,870	Total	Е
	1,000,000	1,800,000	200,000	2,500,000	99,000	2,500,000	531,669	201,970	400,000	344,870	MOOE	Estimated Budget (PhP)
											8	hP)
	Maintenance Services Aircon & IT Equipment; Repair of various Equipment Repair of buildings/offices.	Tires vehicle consumables; Vehicle Battery; Vehicle Parts and Accessories; Repair of Vehicles; Preventive Maintenance; Detailing; Tune-up Engine; Engine Wash; Body Wash, Greasing; Wheel Balance, Alignment, Rotation	Gasoline (Continuing 2019)	Gasoline for the (22) RO and PO vehicles Change oil and Preventive Maintenance	Accountable Forms ( Official Receipts etc.)	Various office supplies Common Use and Non Common Use Supplies and other Miscellaneous Supplies, Expenses, and small Equipment	Various IT equipment as needed by PO & RO	Various furnitures and fixtures as needed by PO & RO	Various office equipment as needed by PO & RO (2019 Continuing)	Various office equipment as needed by PO & RO	(brief description of Project)	Remarks

Code (PAP) 50299010 50299020	Code Procurement (PAP) Project  Printing of various Advertising paraphernalias Airtime and advertisements  Printing and Publication of Annual Printing and Publication of Annual Printing and Meals for Various Meetings/Seminars/Trainings	PMO/ End-User Regional and 7 Provincial Office	Is this an Early Procurement Activity? (Yes/No) NO NO	Mode of Procurement  NP-53.9 - Small Value Procurement  NP-53.9 - Small Value Procurement	Schedule for Each Procured Advertisement/Posting of Submission/O IB/REI  To be procured by Regional Office and Provincial Office of DTI-3  To be procured by Regional Office and Provincial Office of DTI-3  To be procured by Regional Office and Provincial Office of DTI-3  To be procured by Regional Office and Provincial Office of DTI-3	for Each Procurement Activity  Submission/O Notice of pening of Bids Award  Award	Signing Signing	Source of Funds GoP		Total  700,000	0,000	Estimated Budget (PhP)  MOOE  CO  50,000  700,000  1,180,000
0	Venue and Meals for Various Meetings/Seminars/Trainings	Regional and 7 Provincial Office	NO	NP-53.9 - Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3				GoP		1,180,000	1,180,000 1,180,000
299050	50299050 Rental of Office for (7) Provincial Office)	7 Provincial Office	NO	NP-53.10 Lease of Real Property and Venue	To be procured by Regional Office and Provincial Office of DTI-3				GoP	GoP 5,000,000		5,000,000
50299050 02	Rental of Vehicles	Regional and 7 Provincial Office	NO	NP-53.9 - Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3				GoP	GoP 200,000		200,000
.02E+08	5.02E+08 Hiring of Professional Services	Regional and 7 Provincial Office	NO	NP-53.7 Highly Technical Consultants	To be procured by Regional Office and Provincial Office of DTI-3				GoP	GoP 370,000		370,000
50205000	50205000 Communication Services	Regional and 7 Provincial Office	N O	Direct Contracting	To be procured by Regional Office and Provincial Office of DTI-3				GoP	GoP 1,500,000		1,500,000
0299070	Subscription Services of 50299070 Newspaper and various magazines	Regional and 7 Provincial Office	NO O	Direct Contracting	To be procured by Regional Office and Provincial Office of DTI-3				Gop	GoP 97,000		97,000 97,000

	4,300,000.00	32,352,709.00	36,652,709.00										Total
Amendment for number of 4,300,000.00 vehicles to be procured for approval by DBM	4,300,000.00 v		4,300,000.00	GoP	Jun-20	Jun-20	Jun-20	Jun-20	Competitive Bidding	NO	Regional Office	50604060 Procurement of Motor Vehicles	50604060 F
Toll fees and other transpo and delivery expenses		240,000.00	240,000.00	GoP				To be procured by Regional Office and Provincial Office of DTI-3	NP-53.9 - Small Value Procurement	NO	Regional and 7 Provincial Office	Transportation and Delivery Expenses	20299040
Salaries for the three (3) Security Personnel		1,208,000.00	1,208,000.00	GoP				To be procured by Regional Office and Provincial Office of DTI-3	Direct Contracting	NO	Regional Office	50212030 Security Services	50212030
Salaries and Wages		6,200,000.00	6,200,000.00	GoP				To be procured by Regional Office and Provincial Office of DTI-3	NP-53.7 Highly Technical Consultants	NO	Regional and 7 Provincial Office	Job Order ( Janitorial & Clerical Services)	50212020
Insurance of DTI-3 Buidling, 22 vehicles and office equipment (RO & PO)		300,000.00	300,000.00	GoP				To be procured by Regional Office and Provincial Office of DTI-3	NP-53.5 Agency-to-Agency	NO	Regional Office	Insurance of Building/Vehicle/ Equipment	50215030
		43,200.00	43,200.00	GoP				To be procured by Regional Office and Provincial Office of DTI-3	NP-53.9 - Small Value Procurement	NO	Regional Office	5.02E+09 Water Drinking Services	5.02E+09
Electric bills for the Regional Office and 7 Provincial Office		3,000,000.00	3,000,000.00	GoP				To be procured by Regional Office and Provincial Office of DTI-3	Direct Contracting	NO	Office	50204020 Utility Expenses for Electrricity	50204020
Water bills for the Regional Office and 7 Provincial Office		350,000	350,000	GoP				To be procured by Regional Office and Provincial Office of DTI-3	Direct Contracting	NO	Regional and 7	50204010 Utility Expenses for Water	50204010
Domestic airline Tickets; Foreign Airline Tickets for various seminars/raining to be attended)		87,000	87,000	GoP				To be procured by Regional Office and Provincial Office of DTI-3	NP-53.9 - Small Value Procurement	NO	Regional and 7 Provincial Office	50201010 00 50201020 00	50201010 00 50201020 00
Human Resource & Development (Training Expenses (In House, outside invite seminars; RO and PO's Teambuilding; Hotel Accomodations; Seminars for various Projects ( Consumer Welfare)		1,350,000	1,350,000	GoP				To be procured by Regional Office and Provincial Office of DTI-3	NP-53.9 - Small Value Procurement	NO a	Regional and 7 Provincial Office	50202010 Conduct of Various Trainings/Seminars Expenses	50202010
─ (brief description of Project)	CO	MOOE	Total		Contract Signing	Notice of Award	Submission/O pening of Bids	Advertisement/Posting of IB/REI		Activity? (Yes/No)	Eng-User	Project	(PAP)
Remarks	iP)	Estimated Budget (PhP)	E9	Source of Funds		ement Activity	or Each Procurement Activity	Schedule for	Mode of Procurement	Is this an Early	PMO/	Procurement	Code

Prepared by:

Ma.Providencia P. Dizon
DTI- 3 BAC Secretariat

Reviewed by:

Warren Patrick Serrano DTI-3 BAC Head Secretariat

Certified Appropriate Funds Available:

Jocelyn S. Rivera
Budget Officer III

Schedule for Each Procurement Activity  Advertisement/Posting of   Submission/O   Notice of	Contract	Source of Funds	Total	
		Signing		lotai

Recommending Approval:

ARD ZORINA D. ALDANA
DTI-3 BAC Chairperson

( ) Approved( ) Disapproved

RD JUDITHY, ANGELES
Regional Director

DC Marcela Z Yusi
DTI-3 BAC Vice-Chairperson

SupT/DS Norlito Tiglao Member

Ms. Filipina Mon Member

# Department of Trade and Industry - Region III Annual Procurement Plan for FY 2020 (Shared Service Facility)

5E+07	50202010	50205020	5.02E+09	50213000	50212020	50203090	50203010	(PAP)
Various Training Expenses ( Venue and Meals )	50202010 Various Training Expenses	50205020 Communication Services	5.02E+09 Consultancy Services	Venue and Meals for Various Seminars/Trainings Conducted	Printing and Publication of various reports, tarpaulins and adverisements paraphernalias	Procurement of Fuel, Oil and Lubricants (DTI 3 Vehicles)	50203010 Procurement of Office Supplies and other small equipments	Project
Seven Provincial Office	Seven Provincial Office	Seven Provincial Office	Seven Provincial Office	Provincial Office		Regional and 7 Provincial Office	Regional and 7 Provincial Office	End-User
NO	Z O	NO ,	NO	NO	NO	NO	NO	Procurement Activity? (Yes/No)
NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	Direct Contracting	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.5 Agency-to-Agency	
To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	To be procured by Regional Office and Provincial Office of DTI-3	Advertisement/P osting of IB/REI
								ment/P Submission/O Notice of Co IB/REI pening of Bids Award Si
								Notice of Award
								Contract Signing
GoP	GoP	GOP	GoP	GoP	GOP	GoP	GoP	Funds
140,000	400,000	95,000	446,000	700,000	350,000	400,000	800,000	Total
140,000	400,000	95,000	446,000	700,000	350,000	400,000	800,000	MOOE
								co
Conduct of Seminar/Trainings; Training expenses (Venue, Food and Token) (continuing 2019)	Conduct of Seminar/Trainings; Training expenses and Hotel Accommodation	Mobile/ Cellular Subscription; Phoneline subscription;	Consultancy Services: Hiring of Consultants; and other professional services	Venue, Catering and Food Services for various meetings/seminars	Printing and Publication Expense	Fuel, Oil and Lubricants; Rental vehicle	Various office supplies Common Use and Non Common Use Supplies and other Miscellaneou: Supplies, Expenses, and small Equipment	(brief description of Projec

# Department of Trade and Industry - Region III Annual Procurement Plan for FY 2020 (Shared Service Facility)

	2,010,00	and in a contract	, , , , , , ,										
2	2 013 886	3.631.000	5,644,886										lotal
Supply and Delivery of varie 2,013,886.00 SSF Projects ( 2019 Contin	2,013,886.0		2,013,886.00	GoP				by DTI-3 BAC Regional Office	NP-53.9 - Small Value Procurement	NO	Regional Office	Equipment  Equipment	07
		300,000.00	300,000.00	GoP				by Regional Office and Provincial Office of DTI-3	NP-53.5 Agency-to-Agency	NO	Regional Office	50215030 Insurance of Equipment	50215030
Insurance of SSF equipment								To be procured					
(brief description of P	60	MOOE	Total	Funds	Contract Signing	Notice of Award	Submission/O pening of Bids	Advertisement/P Submission/O osting of IB/REI pening of Bids		Activity? (Yes/No)			
Remarks	(PhP)	Estimated Budget (PhP)	Estir	Source of	ctivity	ocurement A	Schedule for Each Procurement Activity	Sched	Mode of Procurement	Procurement	End-User	Project	(PAP)

Code	Procurement	PMO/	Is this an Early	Mode of Procurement	Schedule for Each Procurement Activity	urement Ac	tivity	Source of Funds	Estin	Estimated Budget (PhP)	ohP)	Remarks
(1747)	rioject	nid-Oser	Activity? (Yes/No)		Advertisement/P Submission/O osting of IB/REI pening of Bids	Notice of Award	Contract Signing		Total	MOOE	60	(brief description of Project)
5.02E+09	Procurement of Various Office Equipment for Negosyo Centers)	Seven Provincial Office	NO	NP-53.9 - Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3			GoP	600,000	600,000		Various office equipment for Negosyo Centers
5.02E+09	Procurement of Furnitures and Fixtures for Negosyo Centers	Seven Provincial Office	NO	NP-53.9 - Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3			GOP	700,000	700,000		Various furnitures and fixtures for Negosyo Centers
50203010	50203010 Procurement of Office Supplies for Seven Provin	Seven Provincial Office	NO	NP-53.5 Agency-to-Agency	To be procured by Regional Office and Provincial Office of DTI-3			G P	1,000,000	1,000,000		Various office supplies (Common Use and Non Common Use Supplies) Other Miscellaneous Supplies, Expenses Small Equipment Tokens/ Giveaways/ Souvenirs
0.0	Various Office Supplies and other small equipments for Negosyo Centers	Regional and 7 Provincial Office	NO	NP-53.9 - Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3			GoP	1,034,239	1,034,239		Various small office equipment as needed by PO & RO (2019 Continuing)
5E+07 P	Procurement of Various Office Supplies for Negosyo Centers	Seven Provincial Office	NO	NP-53.5 Agency-to-Agency	To be procured by Regional Office and Provincial Office of DTI-3			GoP	2,000,000	2,000,000		Various office supplies (Common Use and Non Common Use Supplies) (Continuing 2019)
50213040 F 50212000 N	50213040 Repair and Maintenance of 50212000 Negosyo Center Offices	Seven Provincial Office	NO	NP-53.9 - Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3			GoP	200,000	200,000		Repair & Maintenance Negosyo Center Office
50213050 R 50213050 a	50213050 Repair and Maintenance of Office : 50213050 and ICT Equipment	Seven Provincial Office	NO	NP-53.9 - Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3			ဝ မှာ	100,000	100,000		Repair & Maintenance
50212020 P	50212020 Printing and Publication	Seven Provincial Office	NO O	NP-53.9 - Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3			ဝဝ	700,000	700,000	W.7	Printing and Publication Expenses
50213000 C	Venue and Meals for Negosyo Center Meetings, Seminars and Trainings	Seven Provincial Office	Z O	NP-53.9 - Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3			ООР	1,500,000	1,500,000	n (s <	Venue, Catering and Food Services for various NC related meetings/seminars (SBCC);

42,600,597
GoP 2,170,358
GoP 3,500,000
GoP 835,000
GoP 25,261,000
GoP 3,000,000
tract
Schedule for Each Procurement Activity   Source of Funds

		1.473.853	1,473,853							Total	77		
Training Expenses; Hotel Accomodation for Training continuing 2019)		100,000	100,000	GoP				To be procured by Regional Office and Provincial Office of DTI-3	NP-53.9 - Small Value Procurement	NO	Regional and 7 Provincial Office	Various Training Expenses	5020201000
Training Expenses; Hotel Accomodation for Training		1,000,000	1,000,000	GoP				To be procured by Regional Office and Provincial Office of DTI-3	NP-53.9 - Small Value Procurement	NO O	Regional and 7 Provincial Office	Various Training Expenses	5020201000
Mobile Subscription;	0	40,000	40,000	GoP				To be procured by Regional Office and Provincial Office of DTI-3	Direct Contracting	N O	Regional and 7 Provincial Office	Subscription Services	5029907000
Other Professional Service	Ō	100,000	100,000	GoP				To be procured by Regional Office and Provincial Office of DTI-3	NP-53.7 Highly Technical Consultants	NO O	Regional and 7 Provincial Office	Manpower Services	5020103000 5021199000
Catering and Food Services:	)0	100,000	100,000	GoP				To be procured by Regional Office and Provincial Office of DTI-3	NP-53.9 - Small Value Procurement	NO O	Regional and 7 Provincial Office	Venue and Meals for meetings/seminars	5029903000
Tire; Fuel, Lubricants and other	50	60,000	60,000	GoP				To be procured by Regional Office and Provincial Office of DTI-3	NP-53.9 - Small Value Procurement	NO	Regional and 7 Provincial Office	Procurement of Fuel, Oil and Lubricants	5020301000 5021306001
Various Office Supplies Common and Non common use supplies	53	73,853	73,853	GoP				To be procured by Regional Office and Provincial Office of DTI-3	NP-53.5 Agency-to-Agency	NO	Regional and 7 Provincial Office	Procurement of Office Supplies and other small equipments	5020399000
(brief description of Project)	CO	MOOE	Total		Contract Signing	Notice of Award	Submission/O pening of Bids	Advertisement/Posting of Submission/O IB/REI pening of Bids		Activity? (Yes/No)			
Remarks	get (PhP)	Estimated Budget (PhP)		Source of Funds		ment Activi	Schedule for Each Procurement Activity	Schedule for	mode of Procurement	Procurement	End-User	Project	

Code	Procurement	PMO/	Is this an Early	Mode of Procurement	Schedul	Schedule for Each Procurement Activity	urement Acti		Source of Funds	Estim	Estimated Budget (PhP)	hP)	Remarks
(PAP)	Project	End-User	Procurement Activity? (Yes/No)		Advertisement/Post   Submission/O ing of IB/REI   pening of Bids	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	6	(brief descriptio
50203010	50203010 Procurement of Office Supplies and other small equipments	Seven Provincial Office	NO	NP-53.5 Agency-to-Agency	To be procured by Regional Office and Provincial Office of DTI-3				G P	500,000	500,000		Various office supplies Common Use and Non Common Use Supplies and other Miscellaneous Supplies Expenses, and small Equipment
50212020	50212020 Printing and Publication	Seven Provincial Office	N O	NP-53.9 - Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3				GoP	250,000	250,000		Printing and Publication; Advertising
50211030 50211990	50211030 50211990 Manpower Services	Seven Provincial Office	NO	NP-53.7 Highly Technical Consultants	To be procured by Regional Office and Provincial Office of DTI-3				GoP	1,641,000	1,641,000		Consultancy Services: Consultants; Hiring of 9 Provider
50205020	50205020 Communication Services	Seven Provincial Office	NO	NP-53.9 - Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3				GoP	40,000	40,000		Mobile/ Cellular Subscr
50202010	Various Training Expenses (Venue and Meals)	Seven Provincial Office	NO	NP-53.9 - Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3				GoP	1,919,000	1,919,000		Conduct of Seminar/Trainings: Training expenses ( Venue, Food and tokens)
5E+07	Various Training Expenses	Seven Provincial Office	NO	NP-53.9 - Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3				GoP	58,000	58,000		Conduct of Seminar/Trainings; Training expenses (continuing 2019)
Total										4,408,000	4,408,000		