

29 August 2019

**ATTY. DENNIS S. SANTIAGO**

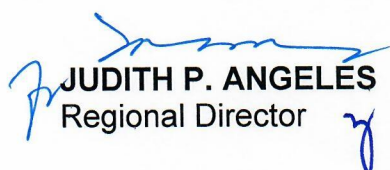
Executive Director V  
Government Procurement Policy Board - Technical Support Office  
Unit 2506 Raffles Corporate Center,  
F. Ortigas Center, Pasig City

Dear Atty. Santiago:

We are submitting the DTI- Region 3 Indicative Annual Procurement Plan for Non-CSE for 2020.

For your consideration. Thank you.

Very truly yours,



**JUDITH P. ANGELES**  
Regional Director

REGION 3 (CENTRAL LUZON)

Annual Procurement Plan for FY 2020 (Indicative)

UACS Code	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAB	Pre-bid Conf	Eligibility Check	Sub/Open or Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
50299020	Printing and Publication Expenses	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	700,000	700,000		Reproduction/Photocopy Services ; Printing Services ( Various BN Forms, FAD Forms; DTI-3 Annual Reports; Printing of Tarapaulins for various activities; Printing of Brochures and Catalogues.
50299030	Venue and Meals for Various Meetings/Seminars/Trainings	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement and Lease of Real Property and Venue	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	1,180,000	1,180,000		Venue, Catering and Food Services for various meetings/Seminars ( Kapitan/Consumer Welfare, Investment and Business Development related activities) Mid Year General Assembly; DTI-3 Planning Session; Regionwide Christmas Party
50299050-01	Rental of Office for (7) Provincial Office)	7 Provincial Office	Direct Contracting	To renew our existing service provider ( Regional Office and 7 Provincial Office)												Fund 101	5,000,000	5,000,000		Rental of Office for the 7 Provincial Office;
50299050-02	Rental of Vehicles	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	200,000	200,000		Rental of Vehicle as needed
502110000	Hiring of Professional Services	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	370,000	370,000		Consultancy Services;Hiring of Consultants/Trainers/ Speakers; other Professional Services
50205000	Communication Services	Regional and 7 Provincial Office	Direct Contracting	To renew our existing service provider ( Regional Office and 7 Provincial Office)												Fund 101	1,500,000	1,500,000		Subscription to Internet; Mobile/ Landline ; Subscription to Newspapers; Cable Subscription; Postage and Courier
50299070	Subscription Services	Regional and 7 Provincial Office	Direct Contracting	To renew our existing service provider ( Regional Office and 7 Provincial Office)												Fund 101	97,000	97,000		Subscription to Newspapers, Time Magazine
50202010	Conduct of Various Trainings/Seminars Expenses	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	1,350,000	1,350,000		Human Resource & Development (Training Expenses (In House, outside invite seminars; RO and PO's Teambuilding ; Hotel Accomodations; Seminars for various Projects ( Consumer Welfare)
5020101000 5020102000	Travel Expenses	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	87,000	87,000		Domestic airline Tickets; Foreign Airline Tickets for various seminars/training to be attended)



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				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total			
																	MOOE	CO		
5021305002	Office Equipment	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3												Fund 101	344,870	344,870		Procurement of Various office equipment as needed by PO & RO
5021307000	Furnitures and Fixtures	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	201,970	201,970		Procurement of Various furnitures and fixtures as needed by PO & RO
5021305003	IT Equipment and Hardware	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	531,669	531,669		Procurement of Various IT equipment as needed by PO & RO
5020399000	Office Supplies and other small equipments	Regional and 7 Provincial Office	Negotiated Procurement- Agency to Agency (PS) and Shopping	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	2,500,000	2,500,000		Various office supplies Common Use and Non Common Use Supplies and other Miscellaneous Supplies, Expenses, and small Equipment
50203020	Printing of Accountable Forms	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	99,000	99,000		Accountable Forms ( Official Receipts etc.)
50203090	Procurement of Fuel, Oil and Lubricants (DTI 3 Vehicles)	Regional and 7 Provincial Office	Direct Contracting	To renew our existing service provider ( Regional Office and 7 Provincial Office)												Fund 101	2,500,000	2,500,000		Gasoline for the (22) RO and PO vehicles Change oil and Preventive Maintenance
5021306001	Repair and Maintenance of DTI-3 Vehicles	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	1,800,000	1,800,000		Tires vehicle consumables; Vehicle Battery; Vehicle Parts and Accessories; Repair of Vehicles; Preventive Maintenance; Detailing; Tune-up Engine; Engine Wash; Body Wash; Greasing; Wheel Balance; Alignment; Rotation
50213050 50213080 50213070	General Services (Maintenance of Equipment and Building)	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	1,000,000	1,000,000		Maintenance Services Aircon & IT Equipment; Repair of various Equipment Repair of buildings/offices.
50299010	Advertising Expenses	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Fund 101	650,000	650,000		Airtime RW-FM (Mamimling Piliny) ; Newspaper Advertisements for various DTI-3 Projects ; Kapitan LCL Advertisements (print and airtime)



Annual Procurement Plan for FY 2020 (Indicative)

UACS Code	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery/ Completion	Acceptance/ Turnover	Total	
50204010	Utility Expenses for Water	Regional and 7 Provincial Office	Direct Contracting	Not applicable ( Regional Office and Provincial Office)										Fund 101	350,000	350,000		Water bills for the Regional Office and 7 Provincial Office
50204020	Utility Expenses for Electricity			Fund 101	3,000,000.00	3,000,000.00												
5020401000	Water Drinking Services	Regional Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises										Fund 101	43,200.00	43,200.00		Electric bills for the Regional Office and 7 Provincial Office
50215030	Insurance of Building/Vehicle/ Equipment	Regional Office	Negotiated Procurement- Agency to Agency	Not applicable ( Regional Office)										Fund 101	300,000.00	300,000.00		Insurance of DTI-3 Building, 22 vehicles and office equipment (RO & PO)
50212020	Job Order ( Janitorial & Clerical Services)	Regional and 7 Provincial Office	Job Order	Not applicable ( Job Order) (Regional and Provincial office)										Fund 101	6,200,000.00	6,200,000.00		Salaries and Wages
50212030	Security Services	Regional Office	Direct Contracting	To renew our existing service provider ( Regional Office)										Fund 101	1,208,000.00	1,208,000.00		Salaries for the three (3) Security Personnel
20299040	Transportation and Delivery Expenses	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises										Fund 101	240,000.00	240,000.00		Toll fees and other transpo and delivery expenses
50604060	Procurement of Motor Vehicles	Regional Office	Negotiated Procurement- Agency to Agency											Fund 101	4,300,000.00		4,300,000.00	Purchase of four (4) units motor vehicle for DTI-3 Officials
GRAND TOTAL															35,752,709	31,452,709	4,300,000	

Prepared by:

Prepared by:

  
Ma. Patricia P. Dizon  
DTI-3 BAC Secretariat

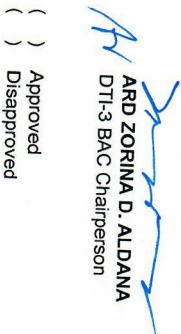
Reviewed by:

  
Warren Patrick Serrano  
DTI-3 BAC Head Secretariat

Certified Appropriate Funds Available:

  
Jocelyn S. Rivera  
Budget Officer III

Recommending Approval:

  
ARD ZORINA D. ALDANA  
DTI-3 BAC Chairperson

DC Ricardo S. Naguit, Jr.  
DTI-3 BAC Vice-Chairperson

DC Marcela Z. Yusi  
Member

  
Ms. Filipina Mon  
Member

( ) Approved  
( ) Disapproved

  
JUDITH P. ANGELES  
Regional Director

Date:



Annual Procurement Plan for FY 2020 (Indicative)

UACS Code	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget (PnP)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IABE	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery/ Completion	Acceptance/ Turnover	Total	
5021305002	Office Equipment	Seven Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by the Provincial Office										Special Project (Negosyo Center)	600,000	600,000		Procurement of Various office equipment for Negosyo Centers
5021307000	Furnitures and Fixtures	Seven Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by the Provincial Office										Special Project (Negosyo Center)	700,000	700,000		Procurement of Various furnitures and fixtures for Negosyo Centers
50203010	Procurement of Office Supplies	Seven Provincial Office	Negotiated Procurement- Agency to Agency (PS) and Shopping	To be procured by the Provincial Office										Special Project (Negosyo Center)	1,000,000	1,000,000		Various office supplies (Common Use and Non Common Use Supplies) Other Miscellaneous Supplies, Expenses Small Equipment Tokens/ Giveaways/ Souvenirs
50213040 50212000	Repair and Maintenance of Negosyo Center Offices	Seven Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by the Provincial Office										Special Project (Negosyo Center)	200,000	200,000		Repair & Maintenance Negosyo Center Office
50213050 50213050	Repair and Maintenance of Office and ICT Equipment	Seven Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by the Provincial Office										Special Project (Negosyo Center)	100,000	100,000		Repair & Maintenance
50212020	Printing and Publication	Seven Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by the Provincial Office of DTI-3										Special Project (Negosyo Center)	700,000	700,000		Printing and Publication Expenses
50213000	Venue and Meals for Negosyo Center Meetings, Seminars and Trainings	Seven Provincial Office	Negotiated Procurement- Small Value Procurement and Lease of Real Property and Venue	To be procured by the Provincial Office of DTI-3										Special Project (Negosyo Center)	1,500,000	1,500,000		Venue, Catering and Food Services for various NC related meetings/seminars (SBCC);
5021198000	Manpower Services ( Negosyo Center Personnel)	Seven Provincial Office	Job Order	Not applicable ( Job Order) (Regional and Provincial office)										Special Project (Negosyo Center)	25,261,000	25,261,000		Negosyo Center Personnel/Employees
50205010 50205020 -01 50205020 -02	Communication Services	Seven Provincial Office	Direct Contracting	To renew our existing service provider ( Seven Provincial Office)										Special Project (Negosyo Center)	835,000	835,000		Internet, Phoneline Courier Mobile/ Cellular Postage and
50202010	Training Expenses	Seven Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3, as the need arises										Special Project (Negosyo Center)	3,500,000	3,500,000		Conduct of Seminar/Trainings, Training expenses and Hotel Accommodation Consultancy Services,Hiring of Consultants;
GRAND TOTAL													34,396,000	34,396,000	-			

Department of Trade and Industry  
Region III

Annual Procurement Plan for FY 2020 (indicative)

UACS Code	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO		
50203010	Office Supplies and other small equipments	Regional and 7 Provincial Office	Negotiated Procurement-Agency to Agency (PS) and Shopping	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Special Project ( Shared Service Facility)	1,000,000	1,000,000		Various office supplies Common Use and Non Common Use Supplies and other Miscellaneous Supplies, Expenses, and small Equipment	
50203090	Vehicle Goods and Services	Regional and 7 Provincial Office	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Special Project ( Shared Service Facility)	600,000	600,000		Fuel, Oil and Lubricants ; Rental of Vehicle	
50212020	Printing and Publication	Regional and 7 Provincial Office	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Special Project ( Shared Service Facility)	320,000	320,000		Printing and Publication Expenses	
50213000	Venue and Meals for Various Seminars/Trainings Conducted																985,000	985,000		Venue, Catering and Food Services for various meetings/seminars	
5021199000	Manpower Services	Seven Provincial Office	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Special Project ( Shared Service Facility)	446,000	446,000		Consultancy Services;Hiring of Consultants, and other professional services	
50205020	Communication Services	Seven Provincial Office	Direct Contracting	To renew our existing service provider ( Seven Provincial Office)												Special Project ( Shared Service Facility)	95,000	95,000		Mobile/ Cellular Subscription; Phoneline subscription;	
50202010	Training Expenses	Seven Provincial Office	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises												Special Project ( Shared Service Facility )	550,000	550,000		Conduct of Seminar/Trainings; Training expenses and Hotel Accommodation	
50215030	Insurance of Equipment	Regional Office	Negotiated Procurement-Agency to Agency	Not applicable ( Regional Office)												Special Project ( Shared Service Facility )	300,000.00	300,000.00		Insurance of SSF equipment	
GRAND TOTAL																		3,295,000	3,295,000		-



Department of Trade and Industry  
Region III

Annual Procurement Plan for FY 2020 (Indicative)

UACS Code	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks <small>(brief description of Program/Project)</small>		
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE		CO	
50203010	Office Supplies and other small equipments	Regional and 7 Provincial Office	Negotiated Procurement-Agency to Agency (PS) and Shopping	To be procured by the Provincial Office of DTI-3 as the need arises											Special Project ( OTOP - Next Gen)	500,000	500,000		Various office supplies Common Use and Non Common Use Supplies and other Miscellaneous Supplies, Expenses, and small Equipment		
50212020	Printing and Publication	Regional and 7 Provincial Office	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises											Special Project ( OTOP - Next Gen)	250,000	250,000		Printing and Publication; Advertising		
50213050	Lease and Rental Services	Regional and 7 Provincial Office	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises											Special Project ( OTOP - Next Gen)	700,000	700,000		Rental of Venue; Rental of Vehicle		
50211030 50211990	Manpower Services	Regional and 7 Provincial Office	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises											Special Project ( OTOP - Next Gen)	1,641,000	1,641,000		Consultancy Services/Hiring of Consultants; Hiring of Service Provider		
50205020	Communication Services	Seven Provincial Office	Negotiated Procurement-Small Value Procurement	To renew our existing service provider ( Seven Provincial Office)											Special Project ( OTOP - Next Gen)	40,000	40,000		Mobile/ Cellular Subscription;		
50202010	Training Expenses	Regional and 7 Provincial Office	Negotiated Procurement-Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises											Special Project ( OTOP - Next Gen)	1,500,000	1,500,000		Conduct of Seminar/Trainings; Training expenses and Hotel Accommodation		
GRAND TOTAL																		4,631,000	4,631,000		

Department of Trade and Industry  
Region III

Annual Procurement Plan for FY 2020 (Indicative)

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				Pre-Proc Conference	Ads/Post of IAB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery/ Completion	Acceptance/ Turnover	Estimated Budget (Php)			
																	Total		MOOE	CO
5020399000	Office Supplies and other small equipments	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises										CARP Fund	73,853	73,853		Various Office Supplies Common and Non common use supplies		
5020301000 5021306001	Vehicle Goods and Services	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises										CARP Fund	60,000	60,000		Tire, Fuel, Lubricants and other		
5029903000	General Services	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises										CARP Fund	35,000	35,000		Catering and Food Services;		
5029905001	Lease and Rental Services	Regional and 7 Provincial Office	Direct Contracting	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises										CARP Fund	95,600	95,600		Rental of Venue; Rental of Office; Rental of Vehicle		
5020103000 5021199000	Manpower Services	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises										CARP Fund	100,000	100,000		Other Professional Service		
5029907000	Subscription Services	Regional and 7 Provincial Office	Direct Contracting	To renew our existing service provider ( Regional Office and 7 Provincial Office)										CARP Fund	40,000	40,000		Mobile Subscription;		
5020201000	Training Expenses	Regional and 7 Provincial Office	Negotiated Procurement- Small Value Procurement	To be procured by Regional Office and Provincial Office of DTI-3 as the need arises										CARP Fund	856,000	856,000		Training Expenses; Hotel Accommodation for Training		
GRAND TOTAL														1,260,453	1,260,453					