

Department of Trade and Industry - MIMAROPA Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	330100200001000	Various Entrepreneurial / Management / Skills / Productivity Training for Negosyo Centers	5 POs and RO	AMP				January to December	NC MOOE	7,039,683.88	7,039,683.88	
2	330100200000000	Conduct of Livelihood Seeding Program–Negosyo Serbisyo sa Barangay (LSP-NSB) Project	5 POs and RO	SVP				January to December	LSP-NSB MOOE	4,651,000.00	4,651,000.00	Various Entrepreneurial / Management/Skills / Productivity Trainings or Seminars and provision livelihood kits
3	330100200002000	Nutritional Analysis	Business Development Division (BDD)	SVP				Jun	OTOP MOOE	950,000.00	950,000.00	
4	330100200002000	IPO Trademark Registration	BDD	Agency to Agency				Jul	OTOP MOOE	300,000.00	300,000.00	
5	330100200002000	Regional Integrated Product Development Assistance (RIPDA) 2021 for Food	BDD	Artistic Work				Jun	OTOP MOOE	650,000.00	650,000.00	
6	330100200002000	Regional Integrated Product Development Assistance (RIPDA) 2021 for Non Food	BDD	Artistic Work				Jun	OTOP MOOE	650,000.00	650,000.00	
7	330100200002000	Printing of Labels and Secondary Packaging	BDD	SVP				Sep	OTOP MOOE	700,000.00	700,000.00	
8	330100200002000	Mini Bazaars (6 Runs) in Marinduque	BDD	SVP				Apr	OTOP MOOE	150,000.00	150,000.00	
9	330100200002000	Agbiliwa on Wheels in Occidental Mindoro	BDD	SVP				Nov	OTOP MOOE	150,000.00	150,000.00	
10	330100200002000	Local Trade Fair in Oriental Mindoro	BDD	SVP				Mar	OTOP MOOE	150,000.00	150,000.00	
11	330100200002000	OTOP Mini Bazaar in Romblon	BDD	SVP				May	OTOP MOOE	150,000.00	150,000.00	
12	330100200002000	Barakalan sa Palawan	BDD	SVP				Nov	OTOP MOOE	200,000.00	200,000.00	
13	330100200002000	Participation to Various Trade Fairs	BDD	SVP				Mar to Nov	OTOP MOOE	300,000.00	300,000.00	
14	330100200002000	QPIRA Training	BDD	Agency to Agency				Jun	OTOP MOOE	500,000.00	500,000.00	
15	330100200002000	Food Safety Seminar	BDD	SVP				Feb	OTOP MOOE	27,000.00	27,000.00	
16	330100200002000	Traceability Seminar	BDD	Highly Technical Consultant				Jul	OTOP MOOE	75,000.00	75,000.00	
17	330100200002000	Orientation and Registration of MSMEs to DOLE under rule 1020 with SSS, Philhealth and Pag-ibig Registration	BDD	SVP				Mar	OTOP MOOE	10,000.00	10,000.00	
18	330100200002000	Orientation on cGMP	BDD	Consulting Services				Aug	OTOP MOOE	30,000.00	30,000.00	
19	330100200002000	Business Registration and Accreditation in the time of Pandemic	BDD	SVP				Mar	OTOP MOOE	45,000.00	45,000.00	
20	330100200002000	Product Branding Seminar	BDD	Consulting Services				Jun	OTOP MOOE	50,000.00	50,000.00	
21	330100200002000	Webinar on Design Development for Non-Food MSMEs	BDD	SVP				Jun	OTOP MOOE	10,000.00	10,000.00	
22	330100200002000	Webinar on Effective Selling and Negotiation	BDD	SVP				Jun	OTOP MOOE	10,000.00	10,000.00	
23	330100200002000	HALAL and HACCP Orientation	BDD	Highly Technical Consultant				Jul	OTOP MOOE	50,000.00	50,000.00	
24	330100200002000	Orientation on Greening of Business Operation	BDD	SVP				Sep	OTOP MOOE	50,000.00	50,000.00	
25	330100200002000	Skills Upgrading Training on Homegarment & Bag Making	BDD	Highly Technical Consultant				April	OTOP MOOE	15,000.00	15,000.00	
26	330100200002000	Training on Market Promotion thru Content Creation	BDD	Highly Technical Consultant				Aug	OTOP MOOE	50,000.00	50,000.00	
27	330100200002000	Prototyping Collaboration with Guhit Pinas Oriental Mindoro Artists	BDD	SVP				Mar to May	OTOP MOOE	75,000.00	75,000.00	
28	330100200002000	Water Potability Testing for FDA CPR	BDD	SVP				Mar	OTOP MOOE	20,000.00	20,000.00	
29	330100200002000	Local Product Development Activity in Romblon	BDD	Artistic Work				Apr to Jun	OTOP MOOE	255,000.00	255,000.00	
30	330100200002000	Local Product Development Activity in Palawan (1st Run)	BDD	Artistic Work				Apr to Jun	OTOP MOOE	45,000.00	45,000.00	
31	330100200002000	Local Product Development Activity in Palawan (2nd Run)	BDD	Artistic Work				Aug to Oct	OTOP MOOE	45,000.00	45,000.00	
32	330100200002000	Local Product Development Activity in Occidental Mindoro	BDD	Artistic Work				Aug	OTOP MOOE	30,000.00	30,000.00	
33	330100200002000	Logo and Label Design Printing for Food Processors	BDD	SVP				Mar	OTOP MOOE	5,000.00	5,000.00	
34	330100200002000	Onboarding on E-Commerce Platforms (Shopee, Lazada)	BDD	SVP				Apr	OTOP MOOE	5,000.00	5,000.00	
35	330100200002000	Onboarding on Digital Payment Solutions (Gcash, Paymaya, etc.)	BDD	SVP				May	OTOP MOOE	5,000.00	5,000.00	
36	330100200002000	Orientation on Logistics Providers (Entrego, J&T Express, Ninjavan, Local Delivery Riders)	BDD	SVP				May	OTOP MOOE	5,000.00	5,000.00	
37	330100200002000	Seminar on Online Marketing	BDD	Highly Technical Consultant				Aug	OTOP MOOE	34,000.00	34,000.00	
38	330100200002000	AVP Production and Media Promotion Featuring MIMAROPA Agri-based MSMEs	BDD	Media Services				Jan to Mar	OTOP MOOE (Continuing Fund)	325,000.00	325,000.00	
39	330100200002000	Online and Print Product Catalogue	BDD	Media Services				Apr	OTOP MOOE (Continuing Fund)	554,000.00	554,000.00	

40	330100200002000	MIMAROPA Naturally 2021 -Lease of Venue	BDD	Lease of Venue			May	OTOP Next Gen Fund CIB 2021	100,000.00	100,000.00		
41	330100200002000	MIMAROPA Naturally 2021 -Operation Expenses	BDD	SVP			May	OTOP Next Gen Fund CIB 2021	550,000.00	550,000.00		
42	330100200002000	Barcode Registration	BDD	SVP			Apr	OTOP Next Gen Fund CIB 2021	400,000.00	400,000.00		
43	330100200002000	Establishment of OTOP Hub	BDD	SVP			Aug	OTOP Next Gen Fund CIB 2021	437,500.00	437,500.00		
44	330100200002000	Promotional Video of OTOP Products	BDD	SVP			Sep	OTOP Next Gen Fund CIB 2021	700,000.00	700,000.00		
45	330100200005000	Conduct of Research, Market Study, Pre- Procurement for Proposed Projects	BDD	Direct Contracting			Feb to Jun	SSF MOOE	200,000.00	200,000.00		
46	330100200005000	SSF Assessment and Regional Training on Procurement Process of SSF Projects for End- Users	BDD	Small Value Procurement			May to Jul	SSF MOOE	250,000.00	250,000.00		
47	330100200005000	AVP Production and Media Promotion Featuring MIMAROPA Agri-Based MSMEs	BDD	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (sec 53.6)			Feb to Jun	SSF MOOE	352,000.00	352,000.00		
48	330100200005000	Conduct of Various trainings/re-training of operators, workshop on crafting of manual of operation, launching, documentation and turnover of project, product development, marketing, etc.	BDD	Lease of Venue (sec. 53.10), Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (sec 53.6)			Feb to Nov	SSF MOOE	512,099.09	512,099.09		
49	330100200005000	Virtual Training on BCP & Greening	BDD	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (sec 53.6)			Apr, May	SSF MOOE	100,000.00	100,000.00		
50	330100200005000	SSF Repair and Maintenance of equipment	BDD	Direct Contracting			Mar to Nov	SSF MOOE	806,814.79	806,814.79		
51	330100200005000	Insurance of SSF Equipment	BDD	Agency to Agency			Mar to Nov	SSF MOOE	455,336.12	455,336.12		
52	330100200005000	Provision of Property Tags to new SSF Cooperators	BDD	Small Value Procurement			Jun to Aug	SSF MOOE	48,750.00	48,750.00		
53	330100200005000	Monitoring and Inventory of SSF Projects	BDD	Small Value Procurement			Feb to Dec	SSF MOOE	510,000.00	510,000.00		
54	330100200005000	Conduct of Various trainings/re-training of operators, workshop on crafting of manual of operation, launching, documentation and turn- over of project, product development, marketing, etc.	BDD	Lease of Venue (sec. 53.10), Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services			May to Aug	SSF MOOE (Continuing Fund)	153,213.66	153,213.66		
55	330100200001000	Office Supplies - MS Office 365 Subscription	BDD	NP-53.9 - Small Value Procurement			Jan	NC MOOE (Continuing Fund)	204,000.00	204,000.00		
56	330100200001000	Various Trainings for Negosyo Centers	5 POs and RO (CGI)	NP-53.9 - Small Value Procurement			Feb to Jun	NC MOOE (Continuing Fund)	347,172.97	347,172.97		
57	330100200001000	Office Supplies for Negosyo Centers	BDD	SVP/Shopping			Jan to Dec	NC MOOE	2,128,242.63	2,128,242.63		
58	330100200001000	Negosyo Center Utilities (Water)	BDD	Direct Contracting			Jan to Dec	NC MOOE	9,240.00	9,240.00		
59	330100200001000	Negosyo Center Utilities (Electricity)	BDD	Direct Contracting			Jan to Dec	NC MOOE	430,980.00	430,980.00		
60	330100200001000	Postage and Courier Services for Negosyo Centers	BDD	Direct Contracting			Jan to Dec	NC MOOE	21,600.00	21,600.00		
61	330100200001000	Internet Subscription Expenses for Negosyo Centers	BDD	Direct Contracting			Jan to Dec	NC MOOE	498,200.00	498,200.00		
62	330100200001000	Other Professional Services	BDD	AMP			Jan to Dec	NC MOOE	13,260,972.00	13,260,972.00		
63	330100200001000	Rents - Buildings and Structures	BDD	AMP			Jan to Dec	NC MOOE	1,961,081.50	1,961,081.50		
64	330100200001000	Repair & Maintenance of Negosyo Center Motor Vehicles	BDD	AMP			Jan to Dec	NC MOOE	350,000.00	350,000.00		
65	330100200005000	Establishment of SSF on Meat Center/Choice Cut Meat Trading, LGU Sta. Cruz, Marinduque	BDD	Public Bidding			Apr to Aug	SSF CO	2,160,410.00		2,160,410.00	
66	330100200005000	Establishment of SSF on Stingless Bee Honey, FEMACO, Marinduque	BDD	Public Bidding			Apr to Aug	SSF CO	1,997,000.00		1,997,000.00	
67	330100200005000	SSF on Establishment of Cassava Processing, Bataraza, Palawan	BDD	SVP (53.9)			Apr to Aug	SSF CO	998,000.00		998,000.00	
68	330100200005000	SSF on Smoke Fish, Rizal, Occidental Mindoro	BDD	SVP (53.9)			Apr to Aug	SSF CO	994,590.00		994,590.00	
69	330100200001000	Establishment of Negosyo Center	PO (municipalities)	SVP (53.9)			Apr to Dec	NC CO	2,377,000.00		2,377,000.00	


70	330100200005000	Establishment of Support Facility to Food Processing, SJVMPC, San Jose, Occidental Mindoro	BDD	SVP (53.9)			Apr to July	SSF CO BP2 Program (Continuing Fund)	650,000.00		650,000.00	
71	330100200005000	Upgrading of Meat Processing, BLMC, Bansud, Oriental Mindoro	BDD	SVP (53.9)			Apr to July	SSF CO BP2 Program (Continuing Fund)	940,765.00		940,765.00	
72	330100200005000	SSF of Buri Handicraft Production, Palawan	BDD	SVP (53.9)			Apr to July	SSF CO BP2 Program (Continuing Fund)	950,000.00		950,000.00	
73	330100100003000	Various Trainings, workshops, launching, demo training, product development, marketing, etc for Marinduque	BDD	SVP / LOV / Shopping			Feb to May, July, Aug	CARP	201,991.50	201,991.50		
74	330100100003000	Various Trainings, workshops, launching, demo training, product development, marketing, etc for Occidental Mindoro	BDD	SVP / LOV / Shopping			Feb to Jul, Sep	CARP	225,354.00	225,354.00		
75	330100100003000	Various Trainings, workshops, launching, demo training, product development, marketing, etc for Oriental Mindoro	BDD	SVP / LOV / Shopping			Feb to Sep	CARP	242,024.00	242,024.00		
76	330100100003000	Various Trainings, workshops, launching, demo training, product development, marketing, etc for Palawan-Main	BDD	SVP / LOV / Shopping			Jan to May, Jul to Nov	CARP	181,980.00	181,980.00		
77	330100100003000	Various Trainings, workshops, launching, demo training, product development, marketing, etc for Palawan-CGI	BDD	SVP / LOV / Shopping			Feb to May, Sep to Nov	CARP	175,067.00	175,067.00		
78	330100100003000	Various Trainings, workshops, launching, demo training, product development, marketing, etc for Romblon	BDD	SVP / LOV / Shopping			Apr to Aug	CARP	182,857.00	182,857.00		
79	330100100003000	Various Trainings, workshops, marketing, etc for Regional Office	BDD	SVP / LOV / Shopping			Feb, Sep	CARP	130,000.00	130,000.00		
80	330100100003000	Van Rental / hauling of products for market dev't activities and transportation of participants to training venue	BDD	SVP (53.9)			Feb to Dec	CARP	80,000.00	80,000.00		
81	330100100003000	Various supplies for CARP related activities	BDD	Shopping			Feb to Dec	CARP	35,000.00	35,000.00		
82	330100100003000	Airline tickets (including CGI) for CARP related activities	BDD	(Sec. 53.14) Direct Retail Purchase			Apr, Jun, Oct, Dec	CARP	70,000.00	70,000.00		
83	330100100003000	Various Trainings, workshops, launching, demo training, product development, marketing, etc	5 POs and RO (CGI)	SVP / LOV / Shopping			May, Jul to Dec	CARP (Continuing Fund)	103,250.20	103,250.20		
84	330100100003000	Various Supplies	BDD	Shopping			Jun, Sep, Dec	CARP (Continuing Fund)	70,000.00	70,000.00		
85	3402000000000000	Consumer Education and Advocacy / Various Trainings	CPD	AMP			January to December	Regular MOOE (004.2)	700,000.00	700,000.00		
86	3402000000000000	RMET	CPD	AMP			January to December	Regular MOOE (004.2)	400,000.00	400,000.00		
87	3402000000000000	Consumer Congress	CPD	AMP			January to December	Regular MOOE (004.2)	143,000.00	143,000.00		
88	3402000000000000	Consumer Welfare Month Celebration	CPD	AMP			Sept to Oct	Regular MOOE (004.2)	180,000.00	180,000.00		
89	3402000000000000	Breakthrough Goals	CPD	AMP			July to Dec	Regular MOOE (004.2)	120,000.00	120,000.00		
90	3400000000000000	CPD Storage Rental	CPD	AMP			January to December	Regular MOOE (004)	120,000.00	120,000.00		
91	1000000000000000/3000000000000000	Training for Supervisors and Managers (CSC Package In-House Training)	FAD	Agency to Agency (53.5)			April to June	Regular MOOE	282,000.00	282,000.00		
92	1000000000000000/3000000000000000	CSC Package Training Package: 130,000 Miscellaneous Expense = 5,000	FAD	Agency to Agency (53.5)			April to June	Regular MOOE	282,000.00	282,000.00		
92	1000000000000000/3000000000000000	Online Platform Subscription Php 1000 x 12 months x 1 pax	FAD	Direct Contracting (Sec 50)			January to December	Regular MOOE	14,400.00	14,400.00		
93	1000000000000000/3000000000000000	Attendance to Online Specialized Training Invitations outside DTI (offered by other government and CSC accredited institutions)	FAD	Agency to Agency (53.5)			January to December	Regular MOOE	240,000.00	240,000.00		
94	1000000000000000/3000000000000000	Employees Training Accom Year 2021	FAD	Lease of Venue (53.10)			January to December	Regular MOOE	199,880.00	199,880.00		
95	1000000000000000/3000000000000000	PSB Meeting/Conference	FAD	Lease of Venue (53.10) / SVP (53.9)			Jan, May, Sep, Dec	Regular MOOE	240,000.00	240,000.00		
96	1000000000000000/3000000000000000	Rewards and Recognition PRAISE DTI-MIMAROPA (non-monetary)	FAD	SVP (53.9)			January to December	Regular MOOE	36,000.00	36,000.00		
97	1000000000000000/3000000000000000	Rewards and Recognition PRAISE DTI-MIMAROPA (monetary)	FAD	SVP (53.9)			January to December	Regular MOOE	60,000.00	60,000.00		
98	1000000000000000/3000000000000000	Pantry Cabinet and Tables	FAD	SVP (53.9)			January to December	Regular MOOE	100,000.00	100,000.00		
99	1000000000000000/3000000000000000	Travelling Local (including RFID load for official Motor Vehicles)	FAD	SVP (53.9) / Direct Contracting (Sec 50)			July	Regular MOOE	980,000.00	980,000.00		
100	1000000000000000/3000000000000000	Office Supplies	FAD	Agency to Agency / SVP / Shopping			January to December	Regular MOOE	3,085,000.00	3,085,000.00		

101	10000000000000/30000000000000	Fuel, Oil and Lubricants	FAD	Direct Retail Purchase of POL Products (53.14)			January to December	Regular MOOE	1,189,000.00	1,189,000.00	
102	10000000000000/30000000000000	Utilities - Water	FAD	Direct Contracting (Sec 50)			January to December	Regular MOOE	62,000.00	62,000.00	
103	10000000000000/30000000000000	Utilities - Electricity	FAD	Direct Contracting (Sec 50)			January to December	Regular MOOE	987,000.00	987,000.00	
104	10000000000000/30000000000000	Postage and Courier Services	FAD	SVP (53.9)			January to December	Regular MOOE	56,000.00	56,000.00	
105	10000000000000/30000000000000	Communication (Telephone - Mobile)	FAD	Direct Contracting (Sec 50)			January to December	Regular MOOE	362,000.00	362,000.00	
106	10000000000000/30000000000000	Communication (Telephone - Landline)	FAD	Direct Contracting (Sec 50)			January to December	Regular MOOE	108,000.00	108,000.00	
107	10000000000000/30000000000000	Internet Subscription Expenses	FAD	SVP (53.9)			January to December	Regular MOOE	643,000.00	643,000.00	
108	10000000000000/30000000000000	Extraordinary and Miscellaneous Expenses	FAD	SVP (53.9) / Shopping (Sec 52)			January to December	Regular MOOE	135,600.00	135,600.00	
109	10000000000000/30000000000000	Legal Services	FAD	SVP (53.9)			January to December	Regular MOOE	7,000.00	7,000.00	
110	10000000000000/30000000000000	Janitorial Services	FAD	AMP			January to December	Regular MOOE	1,400,000.00	1,400,000.00	
111	10000000000000/30000000000000	Other General Services	FAD	SVP (53.9) / Shopping (Sec 52)			January to December	Regular MOOE	5,941,000.00	5,941,000.00	
112	10000000000000/30000000000000	Repairs and Maintenance - Office Equipment	FAD	SVP (53.9)			January to December	Regular MOOE	120,000.00	120,000.00	
113	10000000000000/30000000000000	Repairs and Maintenance - ICT Equipment	FAD	SVP (53.9)			January to December	Regular MOOE	100,000.00	100,000.00	
114	10000000000000/30000000000000	Repairs and Maintenance - Motor Vehicles	FAD	SVP (53.9)			January to December	Regular MOOE	497,000.00	497,000.00	
115	10000000000000/30000000000000	Repairs and Maintenance - Furniture and Fixtures	FAD	SVP (53.9)			January to December	Regular MOOE	-	-	
116	10000000000000/30000000000000	Taxes, Duties and Licenses	FAD	Direct Contracting (Sec 50)			January to December	Regular MOOE	16,000.00	16,000.00	
117	10000000000000/30000000000000	Fidelity Bond Premiums	FAD	Direct Contracting (Sec 50)			January to December	Regular MOOE	193,000.00	193,000.00	
118	10000000000000/30000000000000	Insurance Expenses	FAD	Direct Contracting (Sec 50)			January to December	Regular MOOE	33,000.00	33,000.00	
119	10000000000000/30000000000000	Printing and Publication Expenses	FAD	SVP (53.9)			January to December	Regular MOOE	6,000.00	6,000.00	
120	10000000000000/30000000000000	Representation Expenses	FAD	SVP (53.9) / Shopping (Sec 52)			January to December	Regular MOOE	141,000.00	141,000.00	
121	10000000000000/30000000000000	Transportation and Delivery Expenses	FAD	SVP (53.9)			January to December	Regular MOOE	56,000.00	56,000.00	
122	10000000000000/30000000000000	Rents - Buildings and Structures	FAD	Lease of Real Property (53.10)			January to December	Regular MOOE	4,594,000.00	4,594,000.00	
123	10000000000000/30000000000000	Subscription Expenses	FAD	SVP (53.9) / Direct Contracting (Sec 50)			January to December	Regular MOOE	18,600.00	18,600.00	
124	10000000000000/30000000000000	Regional Planning	FAD	Lease of Venue (53.10) / SVP (53.9) / Shopping			Apr	Regular MOOE (Continuing Fund)	500,000.00	500,000.00	
125	10000000000000/30000000000000	DTI MIMAROPA Year-End Assembly and Organizational Culture	FAD	Lease of Venue (53.10) / SVP (53.9)			Dec	Regular MOOE (Continuing Fund)	300,000.00	300,000.00	
126	10000000000000/30000000000000	DTI MIMAROPA AOs Assembly	FAD	Lease of Venue (53.10) / SVP (53.9)			May	Regular MOOE (Continuing Fund)	120,000.00	120,000.00	
127	10000000000000/30000000000000	Regional Wellness Activity	FAD	Lease of Venue (53.10) / SVP (53.9)			Apr	Regular MOOE (Continuing Fund)	210,000.00	210,000.00	
128	10000000000000/30000000000000	Repairs and Maintenance - Motor Vehicles	FAD	SVP (53.9)			January to December	Regular MOOE (Continuing Fund)	254,000.00	254,000.00	
SUBTOTAL:									69,799,890.33	11,067,765.00	
GRAND TOTAL									P	80,867,655.33	

Prepared By:


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Approved By:


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